

**JOHNSON COUNTY COMMUNITY COLLEGE**  
**12345 College Boulevard**  
**Overland Park, Kansas**

**Meeting – Board of Trustees**  
**Temporary Board of Trustees Meeting Room - WCMT 111**  
**April 18, 2024 – 4:00 p.m.**

**AGENDA**

- |   |                              |
|---|------------------------------|
| <b>I. CALL TO ORDER</b>   | <b>Trustee Rayl</b>          |
| <b>II. PLEDGE OF ALLEGIANCE</b>                                   | <b>Trustee Rayl</b>          |
| <b>III. ROLL CALL</b>   | <b>Trustee Rayl</b>          |
| <b>IV. BUDGET WORKSHOP</b>  | <b>Trustee Rayl</b>          |
| <b>V. AWARDS AND RECOGNITIONS</b>                                 | <b>Trustee Rayl</b>          |
| A. Student Spotlight: Megan Perez                                 |                              |
| B. WBCA Two-Year Women’s Assistant Coach of the Year: Katie Jones |                              |
| <b>VI. OPEN FORUM</b>   | <b>Trustee Rayl</b>          |
| <b>VII. BOARD REPORTS</b>   |                              |
| A. Student Senate   | <b>Epuna Gonzales</b>        |
| B. College Lobbyist   | <b>Dick Carter</b>           |
| C. College Council  | <b>Jason Arnett</b>          |
| D. Faculty Association  | <b>Andrea Vieux</b>          |
| E. Johnson County Education Research Triangle                     | <b>Trustee Smith-Everett</b> |
| F. Kansas Association of Community Colleges                       | <b>Trustee Cross</b>         |
| G. Foundation   | <b>Trustee Hamill</b>        |
| <b>VIII. COMMITTEE REPORTS AND RECOMMENDATIONS</b>                |                              |
| A. Management and Finance Committee (pp 1-7)                      | <b>Trustee Hamill</b>        |
| <u>Recommendation:</u> Commercial Insurance Broker Services (p 2) |                              |
| <u>Recommendation:</u> Enterprise Data Warehouse (p 3)            |                              |

- Recommendation: Welding, Construction, Machining  
Technology (WCMT) Room 111 Remodel (p 4)**
- Recommendation: Welding Lab Building (WLB) Renovation (p 5)**
- Recommendation: KanREN Network Connectivity (p 6)**

**B. Student Success Committee (pp 8-9) Trustee Rattan**

**IX. PRESIDENT’S RECOMMENDATIONS FOR ACTION**

- A. Treasurer’s Report (pp 10-20) Trustee Hamill**
- B. Monthly Report to the Board Dr. Judy Korb**

**X. NEW BUSINESS Trustee Rayl**

**XI. OLD BUSINESS Trustee Rayl**

**XII. CONSENT AGENDA Trustee Rayl**

- A. Regular Monthly Reports and Recommendations**
  - 1. Minutes of Previous Meetings**
  - 2. Affiliation, Articulation and Reverse Transfer,  
Cooperative and Other Agreements (pp 21-22)**
  - 3. Cash Disbursement Report (pp 23-24)**
  - 4. Curriculum (pp 25-26)**
  - 5. FY25 Board and Committee Meeting Dates (p 27)**
  - 6. Grants, Contracts and Awards (pp 28-30)**
  - 7. Retirement Tribute Fund (p 31)**
- B. Human Resources (p 32)**
  - 1. Retirement**
  - 2. Separations**
- C. Human Resources Addendum**

**XIII. EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

## MANAGEMENT AND FINANCE COMMITTEE

### Minutes

April 3, 2024

The Management and Finance Committee met at 8:30 AM on Wednesday, April 3, 2024, in MTC 234. Those present were Trustees Mark Hamill, Lee Cross, and Greg Mitchell; staff: Jim Brown, Rob Caffey, Adam Entwistle, Jim Feikert, Tom Hall, Rachel Lierz, Mickey McCloud, Caitlin Murphy, Brad Staupp, Janelle Vogler, and Linda Nelson, recorder.

#### Information Services Report

Rob Caffey, Vice President, Information Services/CIO along with Jim Brown, Interim Executive Director of Academic Technology Services; Brad Staupp, Director ATS Lab/Classroom Support, and Adam Entwistle, Director Academic Cloud Architecture and Infrastructure provided the quarterly Information Services report. The report included a security update as well as activities and initiatives of the Academic Technology Services. The ATS provides Desktop and Mobile Computing services and Teaching and Learning support.

#### Budget Update

A budget report was provided by Janelle Vogler, Vice President/CFO. The report included an update on the FY25 budget related to Johnson County appraised value changes and the resulting assessed valuation used for FY25 budget planning. A recap of the FY25 tuition rates approved in December, was provided. Also covered were recommended changes to the budget guidelines associated with state aid. As a reminder, the Board of Trustees' annual Budget Workshop will be held before the Board meeting on April 18, 2024.

#### Capital Acquisitions and Improvements: Progress Report

Tom Hall, Associate Vice President, Campus Services and Facility Planning, provided the committee with an update of progress on the CDL Driving Range project and the GEB 1<sup>st</sup> floor renovation. Information on facilities projects from the capital acquisitions and improvements matrix was provided in the Management and Finance Committee meeting materials.

## Procurement Reports and Recommendations

Jim Feikert, Executive Director, Procurement Services reviewed four bid recommendations and one single source recommendation.

### **BIDS & AWARDS: \$150,000+** **APRIL 2024 MANAGEMENT & FINANCE COMMITTEE**

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<b>Bid:</b>	<b>24-081 Commercial Insurance Broker Services</b>
Fund:	0201 General
Vendors Notified:	70
Total Contract Period:	7/1/24 - 6/30/29 (Base Year, 4 Renewal Options) / Annual Policy Periods: varies
Award Justification:	Most responsive, responsible bidder according to the RFP criteria
Description:	Request for Proposal (RFP) to establish a contract to underwrite the College's various general liability insurance policies and to provide commercial insurance broker services.

#### Evaluation Committee

1. Sandra Warner - Executive Director, Mission Continuity & Risk Management
2. Shelia Mauppin - Associate Vice President, Academic Affairs
3. Kelsey Nazar - Vice President and General Counsel
4. Jim Feikert - Executive Director, Procurement Services

#### Bid Amounts: First Year / Multiyear Total (if applicable) \*

1. **Thomas McGee:** **\$40,000 / \$249,000**
2. Alliant: \$45,000 / \$270,000
3. Gold River: \$50,000 / \$249,000

\*Above amounts are for brokerage fees only and not the actual commercial insurance premiums. The College's commercial insurance premiums will be reported annually through the Bids & Awards - Renewals report.

#### **Management and Finance Committee Recommendation**

**It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the college administration, to approve the proposal from Thomas McGee for a base year of \$40,000 and a total estimated expenditure of \$249,000, throughout the renewal options.**

<b>Bid:</b>	<b>24-048 Enterprise Data Warehouse</b>
Fund:	0201 General
Vendors Notified:	180
Total Contract Period:	9/1/24 - 8/31/29 (3-year subscription, 2 one-year Renewal Options)
Award Justification:	Most responsive, responsible bidder according to the RFP criteria
Description:	Request for Proposal (RFP) for an Enterprise Data Warehouse (EDW) solution to manage data from multiple sources. The College has several different departments relying on the EDW database for required institutional reporting, compliance reporting, data analytics, and various ad hoc requests.

Evaluation Committee

1. John Clayton - Executive Director of Institutional Effectiveness
2. Del Lovitt - Director of Enterprise Application Support
3. Connor Nyberg - Senior Business Analyst of Enterprise Application Support
4. Lareesa Nelson - Business Analyst of Enterprise Application Support
5. Natalie Alleman Beyers - Director of Institutional Research
6. Julie Williamson - Senior Buyer, Procurement Services

Bid Amounts: First Year / Multiyear Total (if applicable)

1. **ZogoTech:** **\$382,580 / \$643,977**
2. Aranya: \$848,824 / \$2,722,660

Management and Finance Committee Recommendation

**It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the college administration, to approve the proposal from ZogoTech for a 3-year initial base term of \$382,580 and a total estimated expenditure of \$643,977, throughout the renewal options.**

<b>Bid:</b>	<b>24-110 Welding, Construction, Machining Technology (WCMT) Room 111 Remodel</b>
Fund:	2590 Workforce Act Aid
Vendors Notified:	177
Contract Period:	Project Completion
Award Justification:	Low bid
Description:	Request for Bid (RFB) for the remodel of WCMT Room 111 and 111A into two classroom and lab areas.

Evaluation Committee

1. Brett Edwards - Director, Campus Services and Energy Management
2. Tom Hall - Associate Vice President, Campus Services
3. Larry Allen - Senior Buyer, Procurement Services
4. Richard Hill - Maintenance Supervisor

Bid Amounts: First Year / Multiyear Total (if applicable)

1. **Diamond Contractors: \$294,732**
2. ACI Build Group: \$326,929
3. Excel Constructors: \$371,094
4. Camm Construction: \$380,970
5. Prairie Band Construction: \$401,412

Management and Finance Committee Recommendation

**It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration, to approve the bid from Diamond Contractors for WCMT 111 and 111A remodel, in the amount of \$294,732 with an additional 10% contingency of \$29,473 to allow for possible unforeseen costs, for a total amount of \$324,205.**

**Bid: 24-108 Welding Lab Building (WLB) Renovation**

Fund: 7111 Capital Outlay  
Vendors Notified: 160  
Contract Period: Project Completion  
Award Justification: Low bid  
Description: Request for Bid (RFB) for the renovation of the interior classrooms, plumbing lab and auto shop of the WLB.

Evaluation Committee

1. Brett Edwards - Director, Campus Services and Energy Management
2. Tom Hall - Associate Vice President, Campus Services
3. Larry Allen - Senior Buyer, Procurement Services
4. Richard Hill - Maintenance Supervisor

Bid Amounts: First Year / Multiyear Total (if applicable)

1. **ACI Build Group: \$555,291**
2. Camm Construction: \$570,240
3. Excel Constructors: \$645,971
4. GPS-KC: \$646,504

Management and Finance Committee Recommendation

**It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration, to approve the bid from ACI Build Group for WLB Renovation, in the amount of \$555,291 with an additional 10% contingency of \$55,529 to allow for possible unforeseen costs, for a total amount of \$610,820.**

**Single Source Justification: KanREN Network Connectivity - Edgerton CDL Training Facility**

Fund: 0501 Truck Driver Training Course Fund  
Vendors Notified: N/A  
Total Contract Period: 7/1/24 - 5/31/29 (5-year term)  
215.04 Exception #: 2C. Specific educational objectives  
2D. Compatibility with existing equipment, infrastructure, software, or systems  
Description: KanREN provides internet services to the Kansas Research and Education Network member community via a state-wide data network. This subscription is for KanREN service to JCCC's new CDL training facility in Edgerton, Kansas, tying into JCCC's existing KanREN service on the main campus. KanREN provides the access circuit to allow internet connectivity, security camera, public address, access control, HVAC control and building management system, and telecommunications (BoT - April 2022).

Bid Amounts: First Year / Multiyear Total (if applicable)

**1. KanREN: \$31,842 / \$156,558**

**Management & Finance Committee Recommendation**

**It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the Single Source Justification to KanREN, for a 5-year agreement for \$156,558.**

Informational Items

Informational reports of Bid/RFP Summary, Cooperative Bids & Awards, Renewals, and Single Source purchases were provided in the Management and Finance meeting materials.

The next Management and Finance Committee meeting is scheduled for Wednesday, May 1, 2024, at 8:30 AM.



**MANAGEMENT AND FINANCE COMMITTEE**  
**Working Agenda**  
**2024**

- MF-1            Review and Update Policies as Needed
- MF-2            Guide Budget Development
- Management Budget Reallocations (February, August)
  - Management Budget Adoption (May)
  - Legal Budget Publications (August)
  - Legal Budget Adoption (September)
  - Proposed Budget Calendar (October)
  - Preliminary Budget Guidelines (December)
  - Budget Updates as Needed
- MF-3            Stewardship of College Finances
- Financial Ratio Analysis (January)
- MF-4            Monitor Facilities
- Capital Infrastructure Inventory and One, Five and Ten-Year Replacement Plan (August)
  - Capital Acquisitions and Improvements: Monthly Progress Report
  - Leases/Facilities Use Agreements
  - Review and Recommend Financial Plans for Capital Improvements
- MF-5            Monitor Procurement Services
- Procurement Reports and Recommendations
- MF-6            Monitor Information Services
- Information Services Reports (January, April, July, October)
- MF-7            Mission Continuity and Risk Management (June, December)
- MF-8            Other Items and Reports
- Compliance Program (September)
  - Continuing Education and Workforce Development (November)
  - Institutional Advancement (March, October)
  - Management and Finance Committee Working Agenda (January)
  - Monitor Inclusion and Belonging Strategic Measures and Initiatives
  - Other Activities and Programs
  - Other Agreements
  - Sustainability Initiatives (May)

## Student Success Committee Board Report

April 3, 2024

The Student Success Committee met at 9:45 am on Wednesday, April 3, 2024, in MTC 234.

### Curriculum Update

Gurbhushan Singh presented curriculum updates for the 2025-2026 and 2024-2025 academic years. Details can be found in the consent agenda portion of the April 18, 2024 board packet.

### Affiliation Agreements

Amy Sellers presented one career ready agreement. Details can be found in the consent agenda portion of the April 18, 2024 board packet.

### Report on Family Impact

Elisa Waldman provided an update on family data shared with KBOR as part of KBOR's goal monitoring initiative related to short-term training programs. Family data focuses on affordability, access, and success. She highlighted several sources of funding related to the pandemic's recovery efforts and the amounts received by JCCC to provide training and education to qualified students. As a result of this funding, a total of 5,931 students were enrolled between October 2020 and June 2022 totaling \$3,287,875. From February 2023 to October 31, 2024, JCCC has been able to provide scholarships for short-term workforce training through the American Rescue Plan Act of 2021 and State and Local Recovery funds which provided 1.1 million dollars. Students who benefited from the funding praised the opportunities they were able to pursue because of the awards.

STUDENT SUCCESS COMMITTEE  
Working Agenda  
2024

- SS1 Review and update policies as needed
- SS2 Monitor student engagement processes
  - Academic and student success activities
  - Education planning and development initiatives
  - Updates on academic programs
  - Updates on Strategies and Initiatives
- SS3 Monitor learning outcomes
  - Program review and assessment practices
  - Curriculum and program additions and modifications
  - Affiliation, cooperation, articulation, reverse transfer and other agreements, policies, and procedures
  - Updates on Strategies and Initiatives
- SS4 Monitor faculty development
  - Professional development programs
  - Professor emeritus and senior scholar status
  - Sabbatical appointments
  - Updates on Strategies and Initiatives
- SS5 Monitor student development
  - Student life, leadership, and development activities
  - Updates on Strategies and Initiatives
- SS6 Monitor statewide educational issues
  - Credit/non-credit JCCC partnerships
  - Kansas Board of Regents/Post -Secondary Technical Education Authority actions
  - KACCT
- SS7 Highlight technical support for learning activities
- SS8 Monitor non-credit educational activities
- SS9 Review accreditation/student success activities
- SS10 Monitor Inclusion and Belonging Strategic Measures and Initiatives

JOHNSON COUNTY COMMUNITY COLLEGE  
OFFICE OF THE PRESIDENT

April 04, 2024

TREASURER'S REPORT

REPORT:

The following pages contain the Treasurer's Report for the month ended February 29, 2024.

An ad valorem tax distribution of \$3.6 million was received in March and will be reflected in next month's report.

Expenditures in the primary operating funds are within approved budgetary limits.

RECOMMENDATION:

**It is the recommendation of the college administration that the Board of Trustees approve the Treasurer's Report for the month of February 2024, subject to audit.**

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Janelle Vogler  
Vice President and Chief Financial Officer

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Rachel Lierz  
Executive Vice President, Finance &  
Administrative Services

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Judy Korb  
Interim President

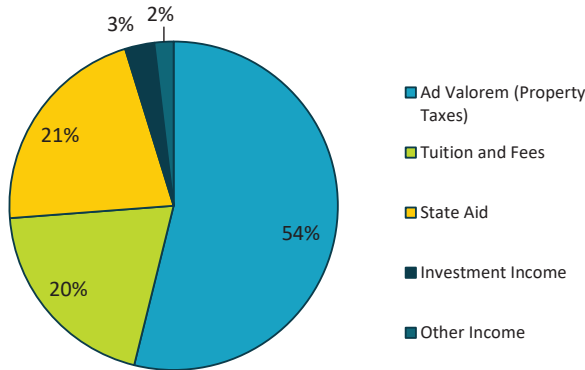
**JOHNSON COUNTY COMMUNITY COLLEGE  
TREASURER'S REPORT  
FEBRUARY 29, 2024  
66.7% OF FISCAL YEAR EXPIRED  
GENERAL/POST-SECONDARY TECHNICAL EDUCATION (PTE) FUNDS**

	ADOPTED BUDGET 2023-2024	ACTIVITY THIS MONTH 2023-2024	ACTIVITY YEAR TO DATE 2023-2024	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
<b>GENERAL/PTE FUNDS</b>					
Ad Valorem (Property Taxes)	\$ 121,189,898	\$ -	\$ 70,050,988	58%	\$ 68,096,515
Tuition and Fees	26,663,775	425,205	25,923,448	97%	25,022,811
State Aid	26,448,697	1,941	27,874,926	105%	27,036,357
Investment Income	1,000,000	609,407	3,752,468	375%	1,087,813
Other Income	3,668,569	297,784	2,452,643	67%	1,678,511
<b>TOTAL REVENUE</b>	<b>\$ 178,970,939</b>	<b>\$ 1,334,337</b>	<b>\$ 130,054,473</b>	<b>73%</b>	<b>\$ 122,922,006</b>
Salaries and Benefits	\$ 138,400,933	\$ 11,687,845	\$ 82,553,985	60%	\$ 82,298,349
Current Operating	32,354,540	1,492,614	19,268,978	60%	17,708,527
Capital	4,281,145	12,041	1,662,075	39%	2,732,666
Debt Service	3,689,738	718,603	3,678,096	100%	2,903,944
<b>TOTAL EXPENSES</b>	<b>\$ 178,726,356</b>	<b>\$ 13,911,104</b>	<b>\$ 107,163,133</b>	<b>60%</b>	<b>\$ 105,643,486</b>

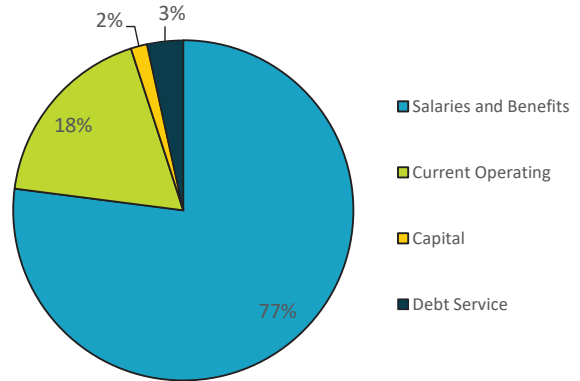
**Unencumbered Cash Rollforward:**

Beginning Balance		\$ 122,092,826	\$ 117,046,418
Revenues Over Expenses		22,891,340	17,278,521
Encumbrances & Other Activity		(9,924,417)	(12,314,858)
Ending Balance		<u>\$ 135,059,749</u>	<u>\$ 122,010,080</u>

**Actual YTD Revenues by Source**



**Actual YTD Expenses by Source**



Two pie charts depict the sources of the actual year-to-date revenue and actual year-to-date expenses on the General Fund as a percentage of their respective totals. These charts are based on the Activity Year to Date 2023-2024 numbers.

The largest source of revenue this year to date is ad valorem (property taxes) (54%), followed by state aid (21%), tuition and fees (20%), investment income (3%) and other income (2%). The largest source of expenses this year to date is salary and benefits (77%), followed by current operating (18%), debt service (3%), and capital expenses (2%).

**JOHNSON COUNTY COMMUNITY COLLEGE  
TREASURER'S REPORT  
FEBRUARY 29, 2024  
66.7% OF FISCAL YEAR EXPIRED  
GENERAL/POST-SECONDARY TECHNICAL EDUCATION (PTE) FUNDS  
EXPENDITURE DETAIL BY NATURAL CLASSIFICATION**

	ADJUSTED BUDGET 2023-2024	ACTIVITY THIS MONTH 2023-2024	ACTIVITY YEAR TO DATE 2023-2024	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE	YTD CHANGE FROM PRIOR YEAR
Salaries	\$ 98,876,977	\$ 8,619,101	\$ 60,212,190	61%	\$ 60,515,160	-1%
Benefits	39,308,956	3,068,745	22,341,795	57%	21,783,190	3%
Event Officials	72,760	-	64,958	89%	57,877	12%
Legal Services	150,000	-	71,066	47%	25,448	179%
Lobbyist Services	30,000	-	8,125	27%	-	100%
Audit Services	93,745	-	62,045	66%	49,800	25%
Collection Costs	70,000	1,106	10,137	14%	17,873	-43%
Insurance, Property/Casualty & Rel	1,271,070	-	1,205,603	95%	967,660	25%
Contracted Services	8,161,439	376,355	4,334,455	53%	4,038,672	7%
SB 155 Shared Funding Payments	380,000	-	277,412	73%	210,559	32%
Overnight Travel	1,040,683	46,655	408,528	39%	391,402	4%
Travel - Accreditation	10,000	380	1,105	11%	1,642	-33%
Staff Development Training & Travel	385,157	24,527	148,727	39%	186,810	-20%
Faculty Continuing Ed Grants	19,000	4,597	20,017	105%	18,165	10%
Tuition Reimbursement	550,000	14,564	383,842	70%	370,629	4%
Same Day Travel	111,520	6,498	39,009	35%	28,066	39%
Supplies and Materials	5,794,929	269,618	2,880,223	50%	2,911,671	-1%
Computer Software & Licenses	5,038,612	150,855	3,543,161	70%	3,143,296	13%
Technical Training	105,742	17,948	60,406	57%	31,987	89%
Applicant Travel	15,000	3,167	6,346	42%	7,354	-14%
Recruiting Travel	35,239	3,050	12,756	36%	9,190	39%
Printing, Binding & Publications	121,350	-	35,162	29%	74,047	-53%
Advertising and Promotions	1,028,000	47,298	588,495	57%	715,692	-18%
Memberships	400,607	10,739	289,069	72%	293,037	-1%
Accreditation Expenses	74,561	5,703	43,671	59%	27,855	57%
Bad Debt Expense	130,000	-	65,000	50%	130,000	-50%
Electric	2,970,000	214,112	1,867,242	63%	1,773,818	5%
Water	175,100	6,276	154,453	88%	137,010	13%
Natural Gas	82,400	13,618	44,683	54%	65,891	-32%
Telephone	595,400	7,420	471,194	79%	290,717	62%
Gasoline	66,150	6,208	39,285	59%	40,668	-3%
Subscriptions	504,048	34,475	348,152	69%	314,043	11%
Rentals and Leases	636,262	41,037	352,011	55%	362,303	-3%
Repairs and Maintenance	730,863	35,988	336,743	46%	349,717	-4%
Freight	98,500	3,109	47,633	48%	86,119	-45%
Special Events	400,279	29,519	177,153	44%	123,713	43%
Retirement Recognitions	7,500	150	2,278	30%	5,042	-55%
Postage	255,000	35,637	130,083	51%	129,363	1%
Contingency	602,000	-	429,688	71%	3,000	14223%
Remodeling and Renovations	1,589,810	4,350	144,004	9%	125,800	14%
Library Books	85,000	3,182	56,502	66%	70,566	-20%
Furniture and Equipment	2,278,824	-	1,422,663	62%	779,143	83%
Art Acquisitions	3,000	-	-	0%	-	0%
Building Improvements	91,845	4,509	38,906	42%	1,757,157	-98%
Other Tax Assessments	-	-	-	0%	-	0%
Income Tax	2,500	-	-	0%	-	0%
Grants	415,896	58,733	219,889	53%	197,169	12%
Foster Care & Killed on Duty Grant	80,000	970	35,374	44%	43,974	-20%
Federal SEOG Match	90,894	22,300	53,800	59%	77,247	-30%
Principal Payments	2,180,000	-	2,180,000	100%	2,070,000	5%
Interest Payments	1,508,238	718,603	1,497,346	99%	833,115	80%
Fee Payments	1,500	-	750	50%	829	-10%
<b>TOTAL EXPENSES</b>	<b>\$ 178,726,356</b>	<b>\$ 13,911,104</b>	<b>\$ 107,163,133</b>	<b>60%</b>	<b>\$ 105,643,486</b>	<b>1%</b>

**JOHNSON COUNTY COMMUNITY COLLEGE**  
**TREASURER'S REPORT**  
**FEBRUARY 29, 2024**  
**66.7% OF FISCAL YEAR EXPIRED**  
**ADULT SUPPLEMENTARY EDUCATION & STUDENT ACTIVITY FUNDS**

	ADOPTED BUDGET 2023-2024	ACTIVITY THIS MONTH 2023-2024	ACTIVITY YEAR TO DATE 2023-2024	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
<b>ADULT SUPPLEMENTARY EDUCATION FUND</b>					
Tuition and Fees	\$ 3,905,580	\$ 337,279	\$ 2,579,558	66%	\$ 1,917,216
Investment Income	20,000	7,176	59,866	299%	17,756
Other Income	1,502,000	71,216	739,064	49%	627,643
<b>TOTAL REVENUE</b>	<b>\$ 5,427,580</b>	<b>\$ 415,671</b>	<b>\$ 3,378,488</b>	<b>62%</b>	<b>\$ 2,562,615</b>
Salaries and Benefits	\$ 3,388,475	\$ 171,759	\$ 1,337,936	39%	\$ 1,373,002
Current Operating	4,298,592	457,691	2,115,155	49%	1,738,757
Capital	160,391	-	-	0%	18,585
<b>TOTAL EXPENSES</b>	<b>\$ 7,847,458</b>	<b>\$ 629,451</b>	<b>\$ 3,453,091</b>	<b>44%</b>	<b>\$ 3,130,344</b>
<b>Unencumbered Cash Rollforward:</b>					
Beginning Balance			\$ 1,372,323		\$ 2,208,861
Revenues Over Expenses			(74,603)		(567,728)
Encumbrances & Other Activity			(718,158)		(884,414)
Ending Balance			<b>\$ 579,562</b>		<b>\$ 756,719</b>
<b>STUDENT ACTIVITY FUND</b>					
Tuition and Fees	\$ 1,904,000	\$ 33,279	\$ 1,979,044	104%	\$ 1,897,825
Investment Income	18,000	5,765	46,412	258%	13,861
Other Income	8,000	536	3,201	40%	5,023
<b>TOTAL REVENUE</b>	<b>\$ 1,930,000</b>	<b>\$ 39,579</b>	<b>\$ 2,028,658</b>	<b>105%</b>	<b>\$ 1,916,709</b>
Salaries and Benefits	\$ 445,273	\$ 36,592	\$ 192,016	43%	\$ 185,615
Current Operating	935,806	53,257	503,116	54%	423,878
Grants/Scholarships	1,446,692	79,989	1,136,702	79%	1,157,254
<b>TOTAL EXPENSES</b>	<b>\$ 2,827,771</b>	<b>\$ 169,838</b>	<b>\$ 1,831,834</b>	<b>65%</b>	<b>\$ 1,766,747</b>
<b>Unencumbered Cash Rollforward:</b>					
Beginning Balance			\$ 1,214,098		\$ 1,478,536
Revenues Over Expenses			196,824		149,961
Encumbrances & Other Activity			(117,092)		(211,671)
Ending Balance			<b>\$ 1,293,830</b>		<b>\$ 1,416,826</b>

**JOHNSON COUNTY COMMUNITY COLLEGE  
TREASURER'S REPORT  
FEBRUARY 29, 2024  
66.7% OF FISCAL YEAR EXPIRED  
OTHER FUNDS**

	ADOPTED BUDGET 2023-2024	ACTIVITY THIS MONTH 2023-2024	ACTIVITY YEAR TO DATE 2023-2024	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
<b>MOTORCYCLE DRIVER SAFETY FUND</b>					
Tuition and Fees	\$ 160,000	\$ 22,573	\$ 90,226	56%	\$ 89,219
Other Income	40,000	-	39,360	98%	41,410
<b>TOTAL REVENUE</b>	<b>\$ 200,000</b>	<b>\$ 22,573</b>	<b>\$ 129,586</b>	<b>65%</b>	<b>\$ 130,629</b>
Salaries and Benefits	\$ 115,500	\$ 616	\$ 36,949	32%	\$ 39,767
Current Operating	23,400	878	6,638	28%	2,157
Capital	21,000	-	-	0%	-
<b>TOTAL EXPENSES</b>	<b>\$ 159,900</b>	<b>\$ 1,494</b>	<b>\$ 43,587</b>	<b>27%</b>	<b>\$ 41,924</b>
<b>Unencumbered Cash Rollforward:</b>					
Beginning Balance			\$ 1,242,904		\$ 1,161,804
Revenues Over Expenses			85,999		88,705
Encumbrances & Other Activity			995		720
Ending Balance			<b>\$ 1,329,898</b>		<b>\$ 1,251,229</b>
<b>TRUCK DRIVER TRAINING COURSE FUND</b>					
Tuition and Fees	\$ 2,214,000	\$ 162,684	\$ 931,971	42%	\$ 528,075
<b>TOTAL REVENUE</b>	<b>\$ 2,214,000</b>	<b>\$ 162,684</b>	<b>\$ 931,971</b>	<b>42%</b>	<b>\$ 528,075</b>
Salaries and Benefits	\$ 1,032,567	\$ 67,838	\$ 482,349	47%	\$ 248,509
Current Operating	972,500	31,285	327,312	34%	107,080
Capital	538,502	-	-	100%	-
<b>TOTAL EXPENSES</b>	<b>\$ 2,543,569</b>	<b>\$ 99,123</b>	<b>\$ 809,661</b>	<b>32%</b>	<b>\$ 355,589</b>
<b>Unencumbered Cash Rollforward:</b>					
Beginning Balance			\$ 1,354,084		\$ 1,102,867
Revenues Over Expenses			122,310		172,486
Encumbrances & Other Activity			(663,540)		(69,518)
Ending Balance			<b>\$ 812,854</b>		<b>\$ 1,205,836</b>
<b>SPECIAL ASSESSMENTS FUND</b>					
Ad Valorem (Property Taxes)	\$ 317,491	\$ -	\$ 192,641	61%	\$ 181,217
Interest Income	-	6,637	46,041	100%	11,670
<b>TOTAL REVENUE</b>	<b>\$ 317,491</b>	<b>\$ 6,637</b>	<b>\$ 238,682</b>	<b>75%</b>	<b>\$ 192,887</b>
Current Operating	\$ 500,000	\$ 5,013	\$ 170,166	34%	\$ 328,883
<b>TOTAL EXPENSES</b>	<b>\$ 500,000</b>	<b>\$ 5,013</b>	<b>\$ 170,166</b>	<b>34%</b>	<b>\$ 328,883</b>
<b>Unencumbered Cash Rollforward:</b>					
Beginning Balance			\$ 1,547,334		\$ 1,584,726
Revenues Over Expenses			68,516		(135,996)
Encumbrances & Other Activity			(73,057)		(282,599)
Ending Balance			<b>\$ 1,542,793</b>		<b>\$ 1,166,131</b>



**JOHNSON COUNTY COMMUNITY COLLEGE  
TREASURER'S REPORT  
FEBRUARY 29, 2024  
66.7% OF FISCAL YEAR EXPIRED  
AUXILIARY ENTERPRISE FUND - SCHEDULE 1**

	ADOPTED BUDGET 2023-2024	ACTIVITY THIS MONTH 2023-2024	ACTIVITY YEAR TO DATE 2023-2024	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
<b>REVENUES</b>					
Cosmetology	\$ 9,000	\$ 569	\$ 6,646	74%	\$ 14,994
Bookstore	6,774,400	239,540	4,833,893	71%	4,804,811
Dining Services	2,599,528	227,224	1,697,979	65%	1,470,433
Hiersteiner Center	-	-	-	0%	643,533
HVAC Auxiliary & Auto Technology Project	2,000	-	-	0%	-
Dental Hygiene	1,800	128	665	37%	1,370
Hospitality Management & Pastry Program	60,000	8,338	30,191	50%	36,464
Campus Farm	16,500	-	13,666	83%	13,791
Investment Income	15,000	2,081	22,996	153%	13,549
<b>TOTAL REVENUES</b>	<b>\$ 9,478,228</b>	<b>\$ 477,881</b>	<b>\$ 6,606,036</b>	<b>70%</b>	<b>\$ 6,998,945</b>
<b>EXPENSES</b>					
Cosmetology	\$ 9,500	\$ -	\$ 3,551	37%	\$ 10,268
Bookstore	6,440,275	830,109	4,271,876	66%	4,603,815
Dining Services	3,876,778	291,182	2,164,858	56%	2,377,978
Hiersteiner Center	-	-	-	0%	1,104,189
HVAC Auxiliary & Auto Technology Project	2,000	3,221	-	0%	-
Dental Hygiene	1,800	567	1,098	61%	1,416
Hospitality Management & Pastry Program	65,000	2,931	33,079	51%	36,469
Campus Farm	16,500	1,460	6,413	39%	7,026
<b>SUBTOTAL</b>	<b>\$ 10,411,853</b>	<b>\$ 1,129,469</b>	<b>\$ 6,480,875</b>	<b>62%</b>	<b>\$ 8,141,161</b>
<b>Other Auxiliary Services Expenses</b>					
Auxiliary Construction	\$ 10,000	\$ -	\$ 856	9%	\$ 2,347
Director	170,084	20,671	156,679	92%	434
Budget Reallocation Pool	100,000	-	-	0%	-
<b>TOTAL EXPENSES</b>	<b>\$ 10,691,937</b>	<b>\$ 1,150,140</b>	<b>\$ 6,638,410</b>	<b>62%</b>	<b>\$ 8,143,942</b>
<b>Unencumbered Cash Rollforward:</b>					
Beginning Balance			\$ 298,431		\$ 1,838,826
Revenues Over Expenses			(32,374)		(1,144,997)
Encumbrances & Other Activity			(195,883)		(118,524)
Ending Balance			<u>\$ 70,174</u>		<u>\$ 575,305</u>

† Activity has been combined into General Fund in FY24.

**JOHNSON COUNTY COMMUNITY COLLEGE  
TREASURER'S REPORT  
FEBRUARY 29, 2024  
66.7% OF FISCAL YEAR EXPIRED  
AUXILIARY ENTERPRISE FUND - SCHEDULE 2**

	2023-2024 YEAR TO DATE NET	2022-2023 YEAR TO DATE NET	NET CHANGE FROM PRIOR YR
Cosmetology	\$ 3,095	\$ 4,725	\$ (1,631)
Bookstore	562,017	200,996	361,021
Dining Services	(466,879)	(907,545)	440,666
Hiersteiner Center	- †	(460,656)	460,656
HVAC Auxiliary & Auto Technology Project	-	-	-
Dental Hygiene	(433)	(45)	(388)
Hospitality Management & Pastry Program	(2,888)	(5)	(2,883)
Campus Farm	7,254	6,765	489
	<u>\$ 102,166</u>	<u>\$ (1,155,765)</u>	<u>\$ 1,257,930</u>

† Activity has been combined into General Fund in FY24.

**JOHNSON COUNTY COMMUNITY COLLEGE  
TREASURER'S REPORT  
FEBRUARY 29, 2024  
66.7% OF FISCAL YEAR EXPIRED  
PLANT & OTHER FUNDS**

	ADOPTED BUDGET 2023-2024	ACTIVITY THIS MONTH 2023-2024	ACTIVITY YEAR TO DATE 2023-2024	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
<b>REVENUE BOND DEBT SERVICE FUND</b>					
<b>Unencumbered Cash Rollforward:</b>					
Balance Forward	\$ 1,470,207		\$ 1,470,207		\$ 1,730,697
TOTAL REVENUE	1,383,600	\$ 23,870	1,419,525	103%	1,361,066
TOTAL EXPENSES	1,706,650	-	1,599,348	94%	1,570,648
Encumbrances & Other Activity			-		-
Ending Balance			<u>\$ 1,290,384</u>		<u>\$ 1,521,115</u>
<b>INDUSTRIAL TRAINING CENTER (ITC) REPAIR AND REPLACEMENT RESERVE FUNDS</b>					
<b>Unencumbered Cash Rollforward:</b>					
Balance Forward	\$ 429,760		\$ 429,760		\$ 296,501
TOTAL REVENUE	-	\$ 12,498	99,987	100%	99,987
TOTAL EXPENSES	250,000	-	10,040	4%	2,582
Encumbrances & Other Activity			-		-
Ending Balance			<u>\$ 519,707</u>		<u>\$ 393,906</u>
<b>CAPITAL OUTLAY</b>					
<b>Unencumbered Cash Rollforward:</b>					
Balance Forward	\$ 8,942,696		\$ 8,942,696		\$ 6,930,271
TOTAL REVENUE	7,987,798	\$ 57,817	4,915,360	62%	4,272,811
TOTAL EXPENSES	7,303,500	99,267	966,761	13%	239,000
Encumbrances & Other Activity			(5,113,103)		(3,260,819)
Ending Balance			<u>\$ 7,778,192</u>		<u>\$ 7,703,263</u>
<b>CAMPUS DEVELOPMENT FUND</b>					
<b>Unencumbered Cash Rollforward:</b>					
Balance Forward	\$ 1,422,099		\$ 1,422,099		\$ 1,541,591
TOTAL REVENUE	824,160	\$ 14,322	851,715	103%	816,746
TOTAL EXPENSES	750,000	102,220	202,633	27%	50,677
Encumbrances & Other Activity			(49,963)		(17,200)
Ending Balance			<u>\$ 2,021,218</u>		<u>\$ 2,290,460</u>
<b>PHASE 3 FACILITIES MASTER PLAN</b>					
<b>Unencumbered Cash Rollforward:</b>					
Balance Forward	\$ 2,505,055		\$ 2,505,055		\$ 3,352,596
TOTAL REVENUE	-	\$ -	-	0%	-
TOTAL EXPENSES	6,322,092	345,596	3,733,998	59%	264,450
Encumbrances & Other Activity			2,672,594		(71,543)
Ending Balance			<u>\$ 1,443,651</u>		<u>\$ 3,016,603</u>
<b>ALL OTHER FUNDS</b>					
<b>Unencumbered Cash Rollforward:</b>					
Balance Forward	\$ 1,692,289		\$ 1,692,289		\$ 4,894,423
TOTAL REVENUE	19,175,858	\$ 9,001,966	27,965,811	146%	20,311,024
TOTAL EXPENSES	13,039,174	1,455,747	24,741,127	190%	20,448,183
Encumbrances & Other Activity			(5,302,881)		(2,634,177)
Ending Balance			<u>\$ (385,907)</u>		<u>\$ 2,123,087</u>
<b>GRAND TOTAL ALL FUNDS</b>					
<b>Unencumbered Cash Rollforward:</b>					
Balance Forward	\$ 145,584,107		\$ 145,584,107		\$ 145,168,117
TOTAL REVENUE	235,897,452	\$ 11,569,834	178,620,293	76%	162,113,499
TOTAL EXPENSES	240,082,004	19,259,603	161,994,021	67%	152,622,155
Encumbrances & Other Activity			(8,854,273)		(9,228,902)
Ending Balance			<u>\$ 153,356,106</u>		<u>\$ 145,430,560</u>

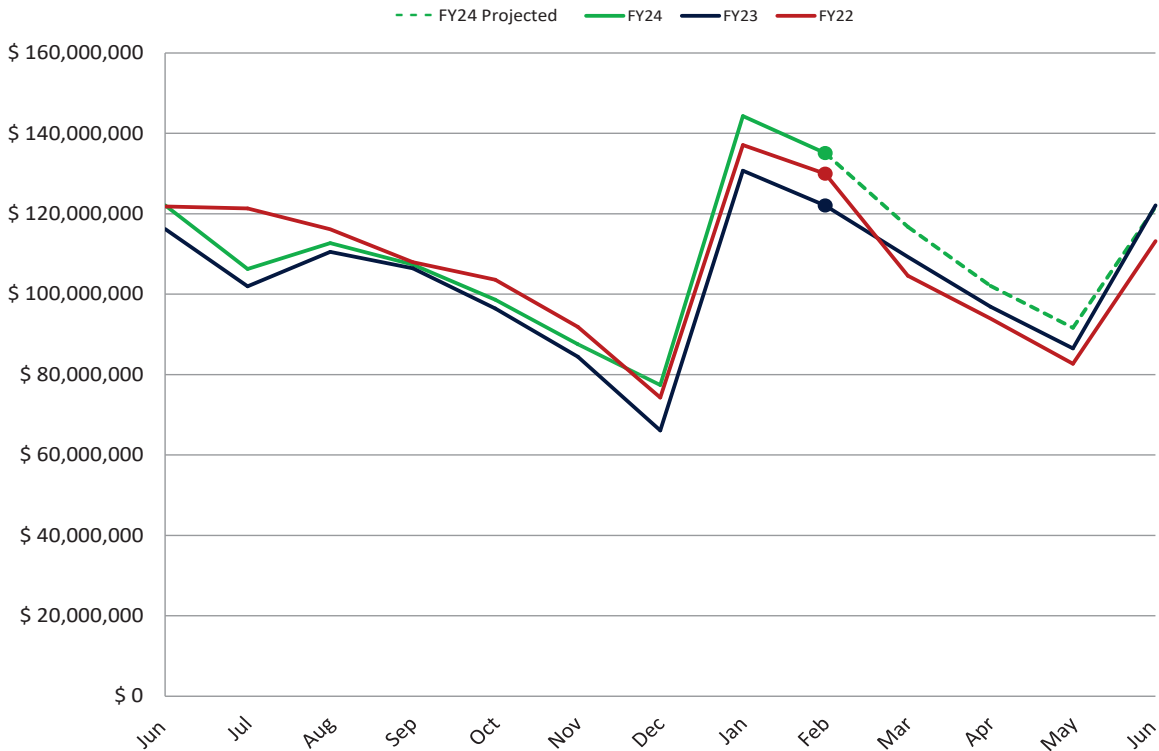
**JOHNSON COUNTY COMMUNITY COLLEGE  
TREASURER'S REPORT  
FEBRUARY 29, 2024  
66.7% OF FISCAL YEAR EXPIRED  
INVESTMENTS**

DESCRIPTION	DATE PURCHASED	DATE OF CALL/MATURITY	YIELD RATE	MATURED THIS MONTH	CURRENT INVESTMENTS
US TREASURY NOTES	06/06/22	02/15/24	2.42%	\$ 3,150,000	
US TREASURY NOTES	06/06/23	02/15/24	5.10%	3,023,000	
US TREASURY NOTES	06/06/22	02/29/24	2.43%	3,150,000	
US TREASURY NOTES	06/06/23	02/29/24	5.06%	3,066,000	
US TREASURY NOTES	06/06/22	03/15/24	2.46%		\$ 3,150,000
US TREASURY NOTES	06/06/23	03/15/24	5.02%		6,220,000
US TREASURY NOTES	06/06/22	03/31/24	2.47%		3,150,000
US TREASURY BILLS	01/22/24	04/04/24	5.05%		3,031,000
US TREASURY NOTES	04/18/22	04/15/24	2.34%		5,200,000
COMMERCE BANK	05/10/23	04/26/24	4.70%		7,093,833
US TREASURY NOTES	06/06/22	04/30/24	2.50%		3,870,000
US TREASURY NOTES	06/06/22	05/15/24	2.53%		3,150,000
US TREASURY NOTES	06/06/22	05/31/24	2.55%		3,150,000
US TREASURY NOTES	06/06/23	05/31/24	5.02%		6,145,000
US TREASURY BILLS	01/16/24	06/06/24	4.85%		3,375,000
US TREASURY NOTES	08/15/22	06/30/24	3.05%		2,250,000
US TREASURY NOTES	06/06/23	06/30/24	4.98%		6,045,000
US TREASURY NOTES	06/06/23	07/15/24	4.93%		3,200,000
US TREASURY NOTES	06/15/23	07/15/24	4.95%		3,145,000
US TREASURY NOTES	08/15/23	08/08/24	4.80%		5,252,000
US TREASURY NOTES	08/31/23	08/08/24	4.93%		5,475,000
US TREASURY NOTES	11/30/23	09/15/24	5.08%		3,225,000
US TREASURY NOTES	12/15/23	09/30/24	2.13%		1,750,000
US TREASURY NOTES	01/02/24	09/30/24	4.75%		3,325,000
COMMERCE BANK	10/27/23	10/03/24	5.28%		5,123,038
US TREASURY BILLS	11/15/23	10/03/24	4.76%		2,825,000
US TREASURY BILLS	01/22/24	10/03/24	4.52%		5,165,000
US TREASURY NOTES	01/22/24	10/15/24	4.77%		5,142,000
US TREASURY NOTES	01/22/24	10/31/24	4.76%		5,070,000
US TREASURY BILLS	02/29/24	10/31/24	4.68%		1,467,000
US TREASURY NOTES	01/22/24	11/15/24	4.76%		4,064,000
US TREASURY NOTES	06/15/23	11/30/24	4.75%		3,005,000
US TREASURY NOTES	01/22/24	11/30/24	4.75%		5,095,000
US TREASURY NOTES	01/22/24	12/15/24	4.71%		5,160,000
US TREASURY NOTES	01/22/24	01/31/25	4.62%		5,046,000
US TREASURY NOTES	01/22/24	02/15/25	4.62%		5,132,000
US TREASURY NOTES	01/22/24	02/28/25	4.56%		5,169,000
US TREASURY NOTES	01/22/24	03/15/25	4.56%		5,128,000
US TREASURY NOTES	01/22/24	03/31/25	4.53%		5,234,000
US TREASURY NOTES	07/17/23	04/30/25	2.88%		5,330,000
US TREASURY NOTES	01/22/24	04/30/25	4.50%		5,068,000
US TREASURY NOTES	01/22/24	05/15/25	4.46%		5,100,000
US TREASURY NOTES	06/15/23	06/15/25	4.44%		3,107,000
US TREASURY NOTES	07/20/23	06/30/25	2.75%		5,250,000
US TREASURY NOTES	09/22/23	07/31/25	2.88%		5,300,000
US TREASURY NOTES	08/31/23	08/31/25	5.00%		5,200,000
US TREASURY NOTES	01/31/24	08/31/25	4.23%		3,363,000
		TOTAL			186,744,871
Municipal Investment Pool: (MIP) Daily Rate	02/01/24	02/29/24	4.02%		8,398
		GRAND TOTAL			<u>\$ 186,753,269</u>

**JOHNSON COUNTY COMMUNITY COLLEGE  
TREASURER'S REPORT  
FEBRUARY 29, 2024  
66.7% OF FISCAL YEAR EXPIRED  
CASH AND POOLED INVESTMENT ANALYSIS**

FUND	BOOK BALANCE	OUTSTANDING COMMITMENTS	UNENCUMBERED BALANCE	PRIOR YEAR UNENCUMBERED BALANCE
General & PTE Funds	\$ 155,617,485	\$ 20,557,736	\$ 135,059,749	\$ 122,010,080
Adult Supplementary Education Fund	1,746,984	1,167,422	579,562	756,719
Student Activity Fund	1,403,455	109,626	1,293,830	1,416,826
Motorcycle Driver Safety Fund	1,329,908	10	1,329,898	1,251,229
Truck Driver Training Fund	1,484,759	671,905	812,854	1,205,836
Auxiliary Enterprise Funds	506,601	436,428	70,174	575,305
Revenue Bond Debt Service Fund	1,324,501	34,117	1,290,384	1,521,115
COM & ITC Repair and Replacement Reserve Funds	519,707	-	519,707	393,906
Capital Outlay Funds	14,076,011	6,297,819	7,778,192	7,703,263
Campus Development Fund	2,246,949	225,731	2,021,218	2,290,460
Phase 3 Facilities Master Plan	2,853,731	1,410,079	1,443,651	3,016,603
Special Assessments Fund	1,615,850	73,057	1,542,793	1,166,131
All Other Funds	10,465,811	10,851,718	(385,907)	2,123,087
<b>TOTAL</b>	<b>\$ 195,191,755</b>	<b>\$ 41,835,649</b>	<b>\$ 153,356,106</b>	<b>\$ 145,430,560</b>

**General/Post-Secondary Technical Education (PTE) Funds  
Unencumbered Cash 3 Yr Monthly Trend**



The line chart shows the unencumbered cash balances in the General Fund throughout the year for the last three years. For February, the ending balances were approximately \$135.1 million for 2024, \$122 million for 2023, and \$129.9 million for 2022. The estimated fiscal year 2024 ending balance is \$122.3 million.

**JOHNSON COUNTY COMMUNITY COLLEGE  
TREASURER'S REPORT  
FEBRUARY 29, 2024  
66.7% OF FISCAL YEAR EXPIRED  
FOUNDATION**

	ACTIVITY YEAR TO DATE FEBRUARY 29, 2024	PRIOR YEAR ACTIVITY TO DATE	\$	CHANGE	CHANGE %
<b>FOUNDATION</b>					
Contribution Income	\$ 1,925,095	\$ 4,322,651			
Event Revenue	598,930	359,584			
Investment Income	2,332,651	455,442			
Other Revenue	72,197	40,550			
<b>TOTAL REVENUE</b>	<u>\$ 4,928,873</u>	<u>\$ 5,178,227</u>	\$	(249,354)	(4.8) %
Student Assistance	\$ 14,231	\$ 22,882			
Program Support	329,800	556,118			
Project Support	546,822	1,967			
Campus Support	51,054	40,494			
Programming Expenses	314,104	137,457			
General & Administrative Expenses	400,403	314,878			
<b>TOTAL EXPENSES</b>	<u>\$ 1,656,414</u>	<u>\$ 1,073,796</u>	\$	582,618	54.3 %
Balance Forward	\$ 45,955,637	\$ 41,036,734			
Revenues Over Expenses	<u>3,272,459</u>	<u>4,104,431</u>			
Ending Balance	<u>\$ 49,228,097</u>	<u>\$ 45,141,165</u>	\$	4,086,931	9.1 %

JOHNSON COUNTY COMMUNITY COLLEGE  
OFFICE OF THE PRESIDENT

April 18, 2024

AFFILIATION, ARTICULATION AND REVERSE TRANSFER, COOPERATIVE AND OTHER  
AGREEMENTS

**REPORT:**

The following agreements are intended to establish contractual relationships between JCCC and other organizations but are not processed by the procurement department and/or do not involve a payment by JCCC. They are categorized below as either Affiliation Agreements, Articulation and Reverse Transfer Agreements, Cooperative Agreements, or Other Agreements.

*OTHER AGREEMENTS*

*(Other contractual relationships that do not involve a payment and/or are not processed by the procurement department)*

<b>Organization/ Individual</b>	<b>Program(s)</b>	<b>Credit/CE</b>	<b>New/Renewal and Term</b>	<b>Financial Impact/Additional Information</b>
St. Thomas Aquinas High School	Career Ready	Credit	New, beginning 2024-2025	<p>Cooperative Agreement: The college and high school will begin an MOU agreement establishing a Career Ready Partnership primarily serving high school juniors and seniors from the School District (“Program”). This Program will provide concurrent enrollment for academic college credit courses for students attending approved College Courses.</p> <p>The Program will allow students the opportunity to simultaneously earn both high school credits and JCCC college credits.</p>

				<p>Transferability of JCCC course credits will depend on the courses taken and the requirements of the receiving higher education institution. This Program is designed to prepare high school students for successful careers and future educational opportunities by fully integrating high school, college, and career preparation and by encouraging high school and college completion rates.</p> <p>Financial impact to the College: The high school may reimburse the college for tuition for students enrolled in Career Ready programs.</p>
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**RECOMMENDATION:**

**It is the recommendation of the College administration that the Board of Trustees authorize the College to enter into agreements with the above entities as set forth above.**

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Gurbhushan Singh Vice President  
Academic Affairs/CAO Chief  
Academic Officer

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L. Michael McCloud  
Executive Vice President/Provost

---

Judy Korb  
Interim President



JOHNSON COUNTY COMMUNITY COLLEGE  
OFFICE OF THE PRESIDENT

April 4, 2024

CASH DISBURSEMENT SUMMARY

REPORT:

This Cash Disbursement Summary Report includes the weekly totals for accounts payable, tuition refunds, and financial aid disbursements. Supplement A to the April 18, 2024 board Packet includes the detailed individual disbursement information.

<u>Date</u>	<u>Control Number</u>		<u>Amount</u>
Accounts Payable Disbursements			
3/01/2024	00719090 - 00719176	AP	168,694.10
3/01/2024	!0048084 - !0048153	ACH	311,956.79
3/04/2024	W0000249	Wire	1,764,333.19
3/08/2024	J0220816	P-Card ACH	143,156.93
3/08/2024	00719177 - 00719263	AP	495,431.84
3/08/2024	!0048154 - !0048220	ACH	725,888.33
3/15/2024	00719264 - 00719345	AP	218,418.61
3/15/2024	!0048221 - !0048272	ACH	205,305.44
3/21/2024	W0000250	Wire	1,363.58
3/21/2024	W0000251	Wire	8,358.89
3/22/2024	00719346 - 00719476	AP	519,637.92
3/22/2024	!0048273 - !0048325	ACH	523,637.16
3/22/2024	J0220917	P-Card ACH	218,042.01
3/29/2024	00719477 - 00719584	AP	466,790.36
3/29/2024	!0048326 - !0048384	ACH	613,942.16
3/29/2024	J0220940	P-Card ACH	138,090.46
			\$6,523,047.77

Tuition Refunds and Financial Aid Disbursements

3/01/2024	10193914 - 10193990	48,831.44
3/08/2024	10193991 - 10194056	32,914.55
3/15/2024	10194057 - 10194096	18,819.74
3/22/2024	10194097 - 10194171	59,037.52
3/29/2024	10194172 - 10194226	29,086.67
03/1 – 03/29/2024	Refund ACH	677,569.91
		<hr/>
		\$866,259.83
		<hr/>
Total Cash Disbursements		<u><u>\$7,389,307.60</u></u>

**RECOMMENDATION:**

**It is the recommendation of the college administration that the Board of Trustees ratify the total cash disbursements as listed above and as contained in the supplement, for the total amount of \$7,389,307.60.**

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Janelle Vogler  
Vice President and Chief Financial Officer

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Rachel Lierz  
Executive Vice President  
Finance & Administrative Services

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Judy Korb  
Interim President

JOHNSON COUNTY COMMUNITY COLLEGE  
OFFICE OF THE PRESIDENT

April 18, 2024

CURRICULUM

REPORT:

New Course, Effective Academic Year 2025-2026

- BIOL 117 Introduction to Clinical Laboratory Sciences

Course Modifications, Effective Academic Year 2025-2026

- ANI 130 Motion Graphics and Effects
- HIST 129 Early Modern Europe 1500-1789
- HIST 130 European History Since 1789
- HIST 132 History of Africa
- HIST 143 Ancient Greece, the Near East and Egypt
- HIST 145 History of Ancient Rome
- HIST 150 Islam: Religion and Civilization
  - Cross-Listing HUM 150 Islam: Religion and Civilization
  - Cross-Listing REL 150 Islam: Religion and Civilization
- HIST 160 Modern Russian History
- HIST 200 Empires of the Silk Road
  - Title change from: Eurasia: History and Cultures
- POLS 122 Political Science
- POLS 132 Introduction to Comparative Government
- POLS 135 International Relations
- POLS 200 Model United Nations
- POLS 220 Introduction to Public Policy
- POLS 245 Introduction to Public Administration

Program Deactivation, Effective Academic Year 2025-2026

- 4830-CERT Desktop Publishing Applications Specialist Certificate

General Education Designation, Effective Academic Year 2024-2025

- ENGL 222 Advanced Composition: The Art of the Essay
  - Associate of Arts – Category: Arts and Humanities, English and Cavalier Credits
  - Associate of Fine Arts – Category: Arts and Humanities, English and Cavalier Credits

- Associate of Science – Category: Arts and Humanities, English and Cavalier Credits
- Associate of Applied Science – Category: Humanities, English and Cavalier Credits
- Associate of General Studies – Category: Culture and Ethics, Cultural Perspective

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Gurbhushan Singh Vice President  
Academic Affairs/CAO Chief  
Academic Officer

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Judy Korb  
Interim President

JOHNSON COUNTY COMMUNITY COLLEGE  
OFFICE OF THE PRESIDENT

April 18, 2024

FY25 BOARD OF TRUSTEES MEETING DATES

FY25 Board of Trustees Meetings	
<u>2024</u>	<u>2025</u>
JULY 18	JANUARY 16
AUGUST 15	FEBRUARY 20
SEPTEMBER 19 (Revenue Neutral Rate Hearing and 2024- 2025 Budget Public Hearing)	MARCH 13*
OCTOBER 17	APRIL 17 (4:00 pm – Budget Workshop)
NOVEMBER 21	MAY 8*
DECEMBER 12*	JUNE 12*

FY25 Committee Meetings	
<u>2024</u>	<u>2025</u>
JULY 3	JANUARY 8*
AUGUST 7	FEBRUARY 5
SEPTEMBER 4	MARCH 5
OCTOBER 2	APRIL 2
NOVEMBER 6	APRIL 30*
DECEMBER 4	JUNE 4

**NOTE:** Regular Board meetings are scheduled for the third Thursday of each month at 5:00 p.m., with the exception of those dates (or times) noted by an asterisk. The regular meeting date and time may be changed by the majority consent of the Board of Trustees (Board Policy 112.00).

**RECOMMENDATION:**

**It is the recommendation of the college administration that the Board of Trustees approve the FY25 Board meeting and committee meeting dates, as listed above.**

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Judy Korb  
Interim President

JOHNSON COUNTY COMMUNITY COLLEGE  
OFFICE OF THE PRESIDENT

April 18, 2024

GRANTS, CONTRACTS AND AWARDS

REPORT:

The following grants, contracts and awards have been approved for funding.

1. Sorting Out Race Exhibit

Funding Agency: National Endowment for the Humanities / Humanities Kansas

Purpose: To support a travelling exhibition and accompanying programming to be hosted by the JCCC Collaboration Center and Kansas Studies Institute from May 23 to July 28, 2024. Created by the Kauffman Museum at Bethel College, the exhibition includes vintage and contemporary objects readily found in thrift stores depicting race and ethnicity.

Duration: January 2, 2024 – October 31, 2024

Grant Administrator: Jodie Dietz

Amount Funded: \$1,300

JCCC Match: - 0 -

Applicant: JCCC

2. Humanities Initiatives at Colleges and Universities

Funding Agency: National Endowment for the Humanities

Purpose: To create publicly accessible digital resources—annotated treaties, oral histories, educational videos, curricula—that will foster an in-depth understanding of the Kaw Nation and their history in Kansas.

Duration: May 1, 2024 – April 30, 2027

Grant Administrator: Tai Edwards

Amount Funded: \$18,579

JCCC Match: -0-

Applicant: Kansas State University

The following grants have been submitted on behalf of the college.

1. Fulbright-Hays Group Projects Abroad Short-Term

Funding Agency: U.S. Department of Education

Purpose: Twelve faculty will participate in a 4-week Group Projects Abroad Curriculum Development program to Nairobi, Kenya starting on May 30th through June 28th, 2025.

Duration: June 17, 2024 – December 17, 2025

Grant Administrator: Gladys Mwangi

Amount Requested: \$159,002

JCCC Match: \$19,305

Applicant: JCCC

2. Kansas Nursing Initiative Grant FY25

Funding Agency: Kansas Board of Regents

Purpose: To support faculty professional development, purchase a medication dispenser simulator for the Healthcare Resource Center, and cover the registration fees for 72 nursing students to enroll in PassPoint, a test prep software.

Duration: July 1, 2024 – June 30, 2025

Grant Administrator: Lori Shank

Amount Requested: \$61,278

JCCC Match: \$61,278 (In-kind)

Applicant: JCCC

3. Lumina Foundation Grant

Funding Agency: Lumina Foundation

Purpose: To support JCCC's National Higher Education Benchmarking Institute staff researching the data collection needs at Tribal Colleges & Universities (TCUs) as an initial phase in developing a tailored data collection platform, as well as funding for 10 TCUs to enroll in the National Benchmarking Project.

Duration: May 21, 2024 – April 30, 2025

Grant Administrator: Jacque Eidson

Amount Requested: \$71,738

JCCC Match: -0-

Applicant: JCCC

**RECOMMENDATION:**

**It is the recommendation of the college administration that the Board of Trustees approve the acceptance of these grants and authorize expenditure of funds in accordance with the terms of the grants.**

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Katherine B. Allen  
Vice President  
College Advancement & Government Affairs

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Judy Korb  
Interim President



JOHNSON COUNTY COMMUNITY COLLEGE  
OFFICE OF THE PRESIDENT

April 18, 2024

TRANSFER TO JCCC FOUNDATION TRIBUTE FUND

REPORT:

Tamara Kingston is retiring from the college. She has requested that in lieu of a retirement gift, the \$150 designated for this gift be donated to the JCCC Foundation student scholarship fund. Ms. Kingston's funds will go to the JCCC Foundation Scholarship fund.

RECOMMENDATION:

**It is the recommendation of the college administration that the Board of Trustees authorize the transfer of \$150 from the general fund to the JCCC Foundation student scholarship fund in honor of Tamara Kingston.**

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Katherine B. Allen  
Vice President  
College Advancement & Government Affairs

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Judy Korb  
Interim President

JOHNSON COUNTY COMMUNITY COLLEGE  
OFFICE OF THE PRESIDENT

April 18, 2024

HUMAN RESOURCES

1. Retirement

SANDRA RIEGER, Manager Foundation Operations, College Advancement & Government Affairs, May 17, 2024.

**RECOMMENDATION:**

**It is the recommendation of the college administration that the Board of Trustees approve the above-listed retirement.**

2. Separations

ALISA BENTLEY, Admin Asst Police Department, Finance & Administrative Services, March 29, 2024.

MARIA DISHMAN, Travel & P Card Analyst, Finance & Administrative Services, April 2, 2024.

NALINE NULAN, Financial Aid Assistant Advising, Student Success & Engagement, April 19, 2024.

DANIEL UHRMACHER, Maintenance Mechanic, Finance & Administrative Services, April 18, 2024.

**RECOMMENDATION:**

**It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.**

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Christina McGee  
Vice President Human Resources

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Judy Korb  
Interim President

JOHNSON COUNTY COMMUNITY COLLEGE  
OFFICE OF THE PRESIDENT

April 18, 2024

HUMAN RESOURCES ADDENDUM

1. Separations

LORI CARLSON, Associate Professor Dental Hygiene, Academic Affairs, May 17, 2024.

DERAAN WASHINGTON, Coordinator of Intercultural Development, Inclusion & Belonging, April 8, 2024.

**RECOMMENDATION:**

**It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.**

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Christina McGee  
Vice President Human Resources

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Judy Korb  
Interim President