JOHNSON COUNTY COMMUNITY COLLEGE
12345 College Boulevard
Overland Park, Kansas

Meeting--Board of Trustees

Hugh Speer Board Room, 137 General Education Building
August 17, 2017 – 5:00 p.m.

AGENDA

I.	**CALL TO ORDER**	**Mr. Musil**
II.	**PLEDGE OF ALLEGIANCE**	**Mr. Musil**
III.	**ROLL CALL AND RECOGNITION OF VISITORS**	**Mr. Musil**
IV.	**OPEN FORUM**	**Mr. Musil**
V.	**AWARDS AND RECOGNITIONS** **A. Student Ambassador Recognition**	**Dr. Sopcich**
VI.	**COLLEGE LOBBYIST REPORT**	**Mr. Carter**
VII.	**2017-2018 BUDGET PUBLIC HEARING (p 1)**	**Mr. Musil**
VIII.	**COMMITTEE REPORTS AND RECOMMENDATIONS**	
	A. Audit Committee (pp 2-3) **Recommendation: FY2017-2018 Audit Committee Working Agenda (pp 2-3)**	**Mr. Musil**
	B. Human Resources (pp 4-6) **Recommendation: FY2017-2018 Human Resources Committee Working Agenda (pp 4, 6)**	**Ms. Ingram**
	C. Learning Quality (pp 7-12) **Recommendation: Amendments to Enrollment Policy, 311.01 (pp 8-9)** **Recommendation: Amendments to International Student Admission Policy, 310.03 (pp 9-11)**	**Mr. Cross**
	D. Management (pp 13-41) **Recommendation: FY2017-2018 Budget Adoption (pp 13-15)** **Recommendation: Transfer of Funds (p 21)**	**Dr. Cook**

Recommendation: Renewal of Annual Contract for Athletic Team Charter Bus Service (pp 24-28)
Recommendation: Renewal of Annual Contract for Network Infrastructure Equipment and Services (pp 29-31)
Recommendation: Renewal of Annual Contract for MFD and Optional Managed Print Services (pp 32-33)
Capital Acquisitions and Improvements (pp 35-36)
Information Technology Quarterly Report (pp 37-39)

IX. PRESIDENT'S RECOMMENDATIONS FOR ACTION

A. Treasurer's Report (pp 42-51) — **Mr. Cross**
B. Monthly Report to the Board — **Dr. Sopcich**

X. OLD BUSINESS

XI. NEW BUSINESS

XII. REPORTS FROM BOARD LIAISONS
A. Faculty Association — **Dr. Arjo**
B. Johnson County Education Research Triangle — **Mr. Lindstrom**
C. Kansas Association of Community College Trustees — **Dr. Cook**
D. Foundation — **Ms. Ingram**

XIII. CONSENT AGENDA — **Mr. Musil**
A. Regular Monthly Reports and Recommendations
1. **Minutes of Previous Meeting**
2. **Cash Disbursement Report (pp 52-54)**
3. **Grants, Contracts and Awards (pp 55-56)**
4. **Affiliation, Articulation and Reverse Transfer, Cooperation and other Agreements (pp 57-58)**

B. Human Resources (pp 59-66)
1. **Retirements**
2. **Separations**
3. **Reassignments**
4. **Employment – Regular**
5. **Employment – Temporary**
6. **2017-2018 Staffing Authorization Tables**

C. Human Resources Addendum

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Budget Form CC-J

STATE OF KANSAS

NOTICE OF PUBLIC HEARING
2017-2018 BUDGET

The governing body of Johnson County Community College, Johnson County, will meet on the seventeenth day of August, 2017, at 5:00 pm, at 12345 College Blvd., Overland Park, Kansas for the purpose of answering objections of taxpayers relating to the proposed use of all funds, and the amount of tax to be levied, and to consider amendments. Detailed budget information is available at Johnson County Community College and will be available at this hearing.

BUDGET SUMMARY

The Expenditures and the Amount of 2017 Tax to be Levied (as shown below) establish the maximum limits of the 2017-2018 budget. The "Est. Tax Rate" in the far right column, shown for comparative purposes, is subject to slight change depending on final assessed valuation.

	2015-2016		2016-2017		PROPOSED BUDGET 2017-2018		
	Actual Expend. & Transfers	Actual Tax Rate*	Actual Expend. & Transfers	Actual Tax Rate*	Budgeted Expend. & Transfers	Amount of 2017 Tax to be Levied	Est. Tax Rate*
Current Funds Unrestricted General Fund	125,277,936	8.934	136,790,371	8.938	140,297,829	88,390,974	8.938
Postsecondary Tech Ed	43,313,708	xxx	38,977,938	xxx	39,809,203	xxxxxxxxx	xxx
Adult Education	703,234	0.000	727,644	0.000	752,580	0	0.000
Adult Supp Education	5,671,909	xxx	5,658,308	xxx	7,486,254	xxxxxxxxx	xxx
Motorcycle Driver	70,782	xxx	80,532	xxx	110,281	xxxxxxxxx	xxx
Truck Driver Training	114,897	xxx	276,079	xxx	897,758	xxxxxxxxx	xxx
Auxiliary Enterprise	12,962,197	xxx	14,313,700	xxx	15,466,462	xxxxxxxxx	xxx
Plant Funds		xxx		xxx		xxxxxxxxx	xxx
Capital Outlay	1,908,801	0.501	6,923,798	0.501	7,305,950	4,956,070	0.501
Bond and Interest	0	0.000	0	0.000	0	0	0.000
Special Assessment	98,300	0.034	206,802	0.034	665,000	331,403	0.034
No Fund Warrants	0	0.000	0	0.000	0	0	0.000
Revenue Bonds	1,723,866	xxx	1,694,700	xxx	1,708,398	xxxxxxxxx	xxx
Total All Funds	191,845,630	9.469	205,649,872	9.473	214,499,715	xxxxxxxxx	9.473
Total Tax Levied	81,401,144		87,434,656		xxxxxxxxxx	93,678,447	
Assessed Valuation	8,596,593,490		9,229,880,308		9,888,885,565		

	Outstanding Indebtedness, July 1		
	2015	2016	2017
G.O. Bonds			
Capital Outlay Bonds		8,970,000	7,210,000
Revenue Bonds	18,775,000	17,590,000	16,405,000
No-Fund Warrants			
Temporary Notes			
Lease Purchase Principal	9,318,345	7,136,673	4,920,000
Total	28,093,345	33,696,673	28,535,000

*Tax Rates are expressed in mills.

Chair, Board of Trustees

Signature and Title

Audit Committee
August 10, 2017

FY 2017-2018 Audit Committee Draft Working Agenda

REPORT:

Ms. Vogler reviewed the draft working agenda for the 2017-2018 year. After discussion, the committee recommended bringing the draft working agenda forward for the approval of the Board of Trustees.

RECOMMENDATION:
It is the recommendation of the Audit Committee that the Board of Trustees approve the FY 2017-2018 Audit Committee working agenda, as shown subsequently in the board packet.

AUDIT COMMITTEE
WORKING AGENDA
FY 2017-2018

AU-1	Review audit reports and discuss current Audit & Advisory Services activities	February, May, August, and November
AU-2	Review status of audit recommendations from completed internal and external audits	February, May, August, and November
AU-3	Quarterly report – JCCC Ethics Report Line	February, May, August, and November
AU-4	Quarterly report - Behavioral Intervention Team	February, May, August, and November
AU-5	Planning meeting with external auditors	May
AU-6	Performance Review – Exec. Director, Audit and Advisory Services	May
AU-7	Review and approve Audit Committee Working Agenda	August
AU-8	Annual Trustee Expense Reimbursement Report	August
AU-9	Review Audit Committee Charter	November
AU-10	Review proposed audit plan for upcoming year	November
AU-11	Review audited financial statements and recommend acceptance to the Board	November
AU-12	Executive session – Audit Committee Trustees and Executive Director, Audit and Advisory Services	February, May, August, and November

DRAFT

HUMAN RESOURCES COMMITTEE MINUTES
August 7, 2017

The Human Resources Committee met at 9:30 a.m. on Monday, August 7, 2017, in the Robert F. Lytle Conference Room. Those present were: Becky Centlivre, Chris Gray, Colleen Chandler, Dennis Arjo, Henry Sandate, Jerry Zimmerman, Joe Sopcich, Kathy Wing, Nancy Ingram, Rachel Lierz, Randy Weber, Tanya Wilson, Terri Schlicht and Shari Dowdall, recorder.

Working Agenda FY17-18
Ms. Centlivre reviewed the proposed Human Resources Committee working agenda for 2017-2018. The recommendation for the new working agenda will be brought forth at the next Board of Trustee Meeting on August 17.

RECOMMENDATION:

It is the recommendation of the Human Resources Committee that the Board of Trustees approve the Human Resources Committee Working Agenda for 2017-2018, as is shown subsequently in the Board Packet.

HR Consent Agenda Review (HR-3 & HR-6)
Ms. Centlivre reviewed Compensation Policy 418.04, the JCCC Philosophy of Compensation, the salary table for faculty positions per the Master Agreement and pay grades/ranges for salaried and hourly positions. An overview of initial salary placement was discussed. Per the compensation policy, the annual Staffing Authorization Tables for FY17-18 will be included in the August Board packet.

Mandatory Training Update (HR-4)
Ms. Chandler provided an update on the FY17-18 Mandatory Training. There will be three components this year: Discrimination and Harassment Prevention in Higher Education, Information Security and Campus Safety Awareness & ALICE Training (for this FY only). All employees will be automatically enrolled by Staff Development in the required training programs in August due to the move to Canvas LMS. Current employees are required to complete the training each fiscal year and new employees must complete it within 90 days of hire. Employees who do not complete mandatory training during the fiscal year receive a letter of non-compliance, which is placed in their personnel files.

Retirement Plan Update (HR-2)
Mr. Zimmerman updated the HR Committee on the progress with the transition of administration of the JCCC 403(b) and 457(b) Plans. He briefly reviewed the background associated with the need for change and provided an updated timeline including the new full implementation date of November 1, 2017. Pursuant to the change, a new investment

consultant has been hired, a sole record keeper contract has been awarded and a new investment line-up has been created. The new recordkeeping costs and investment fees represent a significant savings to participants. He reported that between now and November 1, 2017, new plan documents will be created, additional comprehensive communication will be delivered and participants will be able to schedule one-on-one meetings with the staff of the new investment consultant in order to facilitate the movement of investment funds from the old to new administration model.

Stay/Exit Interviews Update (HR-6)

Ms. Chandler reviewed the results of exit interviews for the second quarter of 2017.

HR began conducting Stay Interviews in January 2017, which includes interviewing employees at approximately around the six-month service date. The results for full and part-time employees for the first quarter of 2017 were reviewed.

The next Human Resources Committee Meeting is scheduled for September 5, 2017 at 9:30 a.m. in the Lytle Conference Room.

Human Resources Committee
Working Agenda
2017-2018

Ongoing HR-1 Review and Update Personnel Policies (as needed)

HR-2 Monitor Employee Benefit Programs

- Group 1, 2 and 3 Benefit Plan options
- Review benefit program strategies
- Annual benefit plan non-discrimination testing
- Maintain benefit consulting arrangement
- Manage benefit costs/conduct RFP's as needed
- Implement, monitor and evaluate employee wellness initiative

Ongoing HR-3 Monitor Compensation Planning

- Maintain salary/title guidelines for consistent compensation procedures
- Monitor compensation/develop a strategy for maintaining competitive salaries
- Assess internal and external salary equity
- Salary Study for Faculty positions

Ongoing HR-4 Monitor HR and Staff & Organizational Development Strategic Initiatives

- Monitor mandatory supervisory and compliance training initiatives
- Support leadership and supervisory development
- Support diversity initiatives
- Support improvement strategies in customer service and culture of wellbeing
- Strategic planning for future staffing needs
- Implement action steps based on employee engagement survey

Ongoing HR-5 Monitor and Discuss Collective Bargaining Initiatives

- Monitor administration of faculty agreement
- Support administration in contract negotiations

Ongoing HR-6 Review of Operational Issues

- Quarterly Exit and Stay Interview Reports
- Personnel Recommendations
- Staffing Table and Organizational Changes
- Staff Evaluation Process Revision – continued implementation
- Employee relations/grievance issues

Ongoing HR-7 Human Resources Technology Support Initiatives

Learning Quality Committee
August 7, 2017, 8:00 a.m.
GEB 137
Minutes

Those present were: Trustee Lee Cross, Trustee Henry Sandate, Cathy Almai-Mahurin, Dennis Arjo, Becky Centlivre, Deb Elder, Shannon Ford, Chris Gray, Vince Miller, Terri Schlicht, Gurbhushan Singh, Dianne Smethers (Recorder), Joe Sopcich, Sandra Warner, Randy Weber and Tanya Wilson.

LQ2 Monitor the Learning Engagement Process
Updates on Academic Programs
Division Update – Arts & Design, Humanities & Social Sciences (ADHSS) Jim Lane

Jim Lane, Dean of Arts & Design, Humanities and Social Sciences gave a PowerPoint presentation highlighting the program areas in his division as well as discussing the future goals of the division since acquiring the new program areas during the reorganization of the divisions.

LQ2 Monitor the Learning Engagement Process
Updates on Academic Programs
Sustainability and Academics at JCCC Jay Antle

Jay Antle, Professor/Executive Director of Sustainability, gave a PowerPoint presentation highlighting the Sustainability program and the different areas impacted throughout the college as well as the future operational goals of the program.

LQ3 Affiliation, Cooperation, Articulation and Reverse Transfer Agreements
Affiliation Agreements (Credit) Gurbhushan Singh

Gurbhushan Singh, Associate Vice President of Academic Affairs, presented a renewal of an affiliation agreement with Prime Healthcare Services – Kansas City, LLC dba St. Joseph Medical Center. The facility has changed names and the previous agreement was listed under Carondelet Health. Clinical experience will be provided for the students enrolled in the EMS, Health Occupations, Nursing, Practical Nursing, Respiratory Care and Pharmacy Technician programs. The agreement was approved by the committee. Complete details can be found subsequently in the consent agenda portion of the August 17 board packet.

LQ3 Affiliation, Cooperation, Articulation and Reverse Transfer Agreements
Other Agreements Cathy Almai-Mahurin

Cathy Almai-Mahurin, Program Director of Career/Transfer Services, presented a reverse transfer MOU agreement with The Curators of the University of Missouri on behalf of the University of Missouri-Kansas City and Johnson County Community College. The MOU creates a pathway for the students in AS programs to meet all of UMKC's general education requirements. The agreement was approved by the committee. Complete details can be found subsequently in the consent agenda portion of the August 17 board packet.

LQ1 Review and Update Policies as needed
Enrollment Policy 311.01 Randy Weber

Report:
The Learning Quality Committee has reviewed the recommended updates to the Enrollment Policy 311.01. The proposed updates add new sections related to continuing education course enrollment, including information about payment and exceptions to continuing education course enrollment. The purpose of the updates is to clarify differences between credit and continuing education enrollment processes.

RECOMMENDATION
It is the recommendation of the Learning Quality Committee that the Board of Trustees accept the recommendation of the College administration to approve the proposed amendments to the Enrollment Policy 311.01, as shown subsequently in the Board packet.

Enrollment Policy 311.01

Johnson County Community College
Series: 300 Students
Section: Registration, Assessment, Auditing and Scheduling Classes

I. Credit Course Enrollment

A. Deadlines and Payment: Prior to the beginning of each semester or session, students must enroll for courses according to the Credit Class Enrollment Dates and Deadlines set forth on the College's website. Enrollment is not considered complete until the student has paid tuition and fees or when other payment arrangements have been officially authorized by the Financial Aid Office or Bursar's Office. Students with past due obligations to the College cannot enroll for credit courses until such obligations are resolved to the satisfaction of the College.

B. Exceptions to Credit Enrollment: The College reserves the right to deny credit enrollment, temporarily or permanently, to any individual who has violated the Student Code of Conduct– 319.01 and is currently suspended or expelled from the ~~c~~College or one of its programs, who is not making academic progress, as defined in the Academic Standing Policy– 314.06, or when the College is unable to provide the services, courses~~,~~ or programs needed to assist a student in meeting their educational objectives.

C. Repeating a Credit Course: No student may enroll in any credit course for the third time without approval of the academic department. Grades and credit for repeated courses will be determined in accordance with the College's Grade ~~I~~information procedures.

II. Continuing Education Course Enrollment

A. Payment: Enrollment is not considered complete until the student has paid tuition and fees or when other payment arrangements have been officially authorized by the Continuing Education Registration Office. Students with past due obligations to Continuing Education cannot enroll for continuing education courses until such obligations are resolved to the satisfaction of the College.

B. Exceptions to Continuing Education Enrollment: The College reserves the right to deny continuing education enrollment, temporarily or permanently, to any individual who has violated the Student Code of Conduct 319.01 and is currently suspended or expelled from the College or one of its programs, or when the College is unable to provide the services, courses or programs needed to assist a student in meeting their educational objectives.

Date of Adoption:
Revised: 06/16/94, 01/15/2009, 04/17/2014, / /2017

LQ1 Review and Update Policies as needed
International Student Admission Policy 310.03 Randy Weber

Report:
The Learning Quality Committee has reviewed the recommended updates to the International Student Admission Policy 310.03. The proposed updates clarify that designated College administrators may grant an exception to the insurance coverage typically required for international student admission. Such exceptions will be considered when coverage is not available to the student through the College's provider(s).

RECOMMENDATION

It is the recommendation of the Learning Quality Committee that the Board of Trustees accept the recommendation of the College administration to approve the proposed amendments to the International Student Admission Policy 310.03, as shown subsequently in the Board packet.

International Student Admission Policy 310.03

Johnson County Community College
Series: 300 Students
Section: Admission

Immigrant and non-immigrant international students must meet all College admission policies and provide required documentation as found in the guidelines established by the College.

Immigrant and non-immigrant international students are students who are not U.S. citizens as categorized below:

- Permanent Residents (Green Card) - students who have been granted permanent resident status by U.S. Citizenship and Immigration Services.
- Asylum - students who have been granted legal stay by the U.S. Citizenship and Immigration Services under the asylum category.
- Refugee - students who have been granted legal stay by the U.S. Citizenship and Immigration Services under the refugee category.
- Pending Permanent Resident (Pending Green Card) – students who have applied for resident alien status but who have not yet received adjudication approval.
- Foreign - F-1 or M-1 visa students who are legally present in the U.S. with an I-20 from JCCC.
    - Students who are of non-immigrant status and requesting a JCCC I-20 must provide documentation of English proficiency and document minimum educational finances and minimum preparatory education as required by federal regulations.
    - All F-1 and M-1 visa students attending JCCC with a JCCC I-20 are required to purchase through JCCC accident, illness, medical evacuation and repatriation coverage, unless a written waiver is granted in the sole discretion of the JCCC Director of Insurance & Risk Management and the International & Immigrant Student Services office because JCCC-provided coverage is unavailable. The College must be able to confirm that the student's financial sponsor(s) has/have funds available to pay all personal and educational expenses as well as purchase this coverage during all – periods (including during Optional Practical Training) while legally present in the United States with a JCCC I-20.

- Visa - students who hold a valid U.S. visa, border card or other legal border crossing permission, and a valid passport and I-94 card.
- Undocumented - students who do not possess a status allowing legal presence in the U.S.
    - Undocumented students will be eligible for the in-state tuition rate under Kansas House Bill 2145 (K.S.A. 76-731a) if they meet the requirements found at HB-2145 Information and Requirements for Undocumented Applicants.

Date of Adoption:
Revised: 01/27/1993, 06/16/1994, 02/15/2001, 08/02/2007, 03/13/2014, __/__/2017

Learning Quality Committee
Working Agenda
2017-2018

LQ1 Review and Update Policies as needed

LQ2 Monitor the Learning Engagement Process
- Marketing, recruiting, placement, counseling, retention, and support services activities
- Educational planning and development initiatives
- Updates on academic programs

LQ3 Monitor Learning Outcomes
- Program review and assessment practices
- Curriculum and program additions and modifications
- Advisory committee membership and cooperative agreements with other institutions
- Affiliation, cooperation, articulation, reverse transfer and other agreements, policies, and procedures

LQ4 Monitor Faculty Development
- Professional development programs
- Professor Emeritus and Senior Scholar status
- Sabbatical appointments

LQ5 Monitor Student Development
- Student life, leadership and development activities
- Student organization reports
- Student personnel actions

LQ6 Monitor Workforce Education
- Credit/non-credit JCCC partnerships
- Kansas Board of Regents/Post-Secondary Technical Education Authority actions

LQ7 Highlight Technical Support for Learning Activities

LQ8 Review Academic Data Analysis and Research

LQ9 Review Accreditation/the Academic Quality Improvement Program (AQIP) activities

MANAGEMENT COMMITTEE
Minutes
August 2, 2017

The Management Committee met at 8:00 a.m. on Wednesday, August 2, 2017 in the Hugh Speer Board Room, GEB 137. Those present were: Dr. Jerry Cook Chair; Lee Cross, trustee (by phone); Dr. Jay Antle; Dr. Dennis Arjo; Mitch Borchers; Malinda Bryan-Smith; Becky Centlivre; John Clayton; Tom Clayton; Gary Cook; Kristen Cox; Richard Fort; Chris Gray; Jack Harwell; Rex Hays; Kailyn Hendrickson; Dr. Barbara Larson; Rachel Lierz; Karen Martley; Dr. Mickey McCloud; Dr. Vince Miller; Linda Nelson, recorder; Mary O'Sullivan; Tom Pagano; Susan Rider; Dr. Gurbhushan Singh; Karen Thomas; Katie Uhlenhake; Dr. Sandra Warner; Dr. Randy Weber; Elisa Waldman and Tanya Wilson.

MA-8 Highlight various JCCC programs and activities

Elisa Waldman, Director, Small Business Development Center, presented information about the services provided by SBDC. The center provides one on one consulting services as well as training through seminars and workshops for existing or aspiring small business owners. Funding comes from the Small Business Administration, JCCC and Kansas Department of Commerce. The presentation included a history of the economic impact related to business starts, jobs created, sales and payroll taxes generated and customer satisfaction.

MA-2 Guide Budget Development: FY 2017-2018 Budget Adoption

Ms. Lierz, Associate Vice President, Financial Services/CFO, stated that on December 7, 2016 the Management Committee discussed and recommended budget guidelines to the Board of Trustees to provide a framework for building the FY 2017-18 budget. These guidelines were adopted by the Board of Trustees at the December 15, 2016 meeting. The preliminary budget was presented at the Board of Trustees budget workshop on April 20, 2017 and the annual management budget was approved on May 11, 2017.

KEY FEATURES OF THE 2017-18 BUDGET

- Mill Levy

2013-14	2014-15	2015-16	2016-17	2017-18
9.551	9.461	9.469	9.473	9.473

JCCC taxes levied on an average Johnson County residence:

	2016	2017
Average Appraised Value	$262,000	$281,000
Residential Assessment Rate	x 11.5%	x 11.5%
Assessed Value	$30,130	$32,315

JCCC Mill Levy (per 1,000)	x 9.473	x 9.473
Tax Levied	$285.00	$306.00

- Assessed valuation is budgeted to increase by 7.5%.

- Revenues from the state are budgeted to remain consistent with last year's budget at approximately $20.8 million. The college budgeted for a 5% state funding cut in FY 15 and an additional 5% cut in FY 16, and that cumulative 10% reduction is carried forward in the FY 18 budget. The 4% actual cut that was applied to the Board of Regents State General Fund appropriations for FY17 remains in place in the State's FY18 budget.

- Credit enrollment is projected to remain flat with the 2016-2017 budget.

- Tuition for the FY 2017-18 budget will reflect no change per credit hour for Johnson County students ($93), in-state students ($110), out-of-state students ($220), or the Metro Rate ($135).

- The budget includes negotiated salary increases for faculty per the faculty master agreement. In addition, the budget includes an average 2.75% salary increase for non-probationary, non-bargaining unit salaried employees and full-time and part-time hourly employees.

- Capital budgets in the General Fund include allocations for equipment, technology, painting, carpeting, improvements to classroom spaces, and for priorities identified in the college's facilities master plan.

The following is a summary of the FY 2017-18 budget:

	Budgeted Expenditures And Transfers	Amount of 2017 Tax To Be Levied	Estimated Mill Levy
General	$140,297,829	$88,390,974	8.938
Postsecondary Tech Ed	39,809,203	--	--
Adult Education	752,580	--	--
Adult Supplementary Education	7,486,254	--	--
Motorcycle Driver Safety	110,281	--	--
Truck Driver Training Course	897,758	--	--
Auxiliary Enterprises	15,466,462	--	--
Capital Outlay	7,305,950	4,956,070	.501
Special Assessment	665,000	331,403	.034
Revenue Bonds	1,708,398	--	--

TOTAL ALL FUNDS	$214,499,715	$93,678,447	9.473

RECOMMENDATION:

It is the recommendation of the Management Committee that the Board of Trustees accept the FY 2017-18 budget as published, which includes total property tax levied of $93,678,447 for 2018, compared to $87,434,656 in 2017, and does hereby certify said budget to the county clerk of Johnson County, Kansas, for collection in the manner prescribed by law.

Rachel Lierz
Associate Vice President
Financial Services/CFO

Barbara A. Larson
Executive Vice President
Finance and Administrative Services

Joseph M. Sopcich
President

MA-2 Guide Budget Development: Management Budget Reallocations

Ms. Lierz reported that the Board of Trustees Budgeting Policy 211.01 provides that the President or designee will semi-annually submit to the Board of Trustees a report identifying reallocations within the Management Budget. The following report includes reallocations of the 2016-17 Management Budget during the period of January 1, 2017 to June 30, 2017.

These reallocations between adopted budget classifications are transfers within the adopted budget and have a net impact of $0, as presented on the report shown subsequently in the board packet.

FY17 BUDGET REALLOCATIONS
January 1 to June 30, 2017

	Date	Fund	Org	Org Description	Account	Account Name	Description	Total
1	03-JAN-2017	0201	1243	Practical Nursing	53110	Overnight Travel	Concept Based Nursing Ed Conf	1,800.00
			4606	Dean Health Care Profsns & Wellness	53110	Overnight Travel	Concept Based Nursing Ed Conf	(1,448.00)
					53130	Same Day Travel	Concept Based Nursing Ed Conf	(352.00)
2	05-JAN-2017	0201	1102	Journalism & Media Comm	54030	Non-Capital Furniture & Equipmen	Camera & iPad equipment	15,533.00
			4312	Video Services	54050	Furniture and Equipment	Camera & iPad equipment	(15,533.00)
3	17-JAN-2017	0201	4801	Developing Programs	53060	Other Contracted Services	Fund NorthStar Consulting Firm	75,000.00
			6102	Presidents Office	53690	Contingency	Fund NorthStar Consulting Firm	(75,000.00)
4	20-JAN-2017	0201	1238	Neurodiagnostic Technology	53060	Other Contracted Services	Children's Mercy Professor	16,000.00
			1241	Respiratory Care	53060	Other Contracted Services	Children's Mercy Professor	(16,000.00)
5	20-JAN-2017	0201	4635	Community Outreach - Credit Inst	53060	Other Contracted Services	Painting of Office	1,185.00
			4801	Developing Programs	53640	Special Events	Painting of Office	(1,185.00)
6	27-JAN-2017	0201	5101	Student Success & Engagement	53060	Other Contracted Services	Campus Labs Student Eng platform	18,000.00
			6109	College Operations & Continuing Edu	53690	Contingency	Campus Labs Student Eng platform	(18,000.00)
7	27-JAN-2017	0201	4321	College Information	53060	Other Contracted Services	Promotional video	20,000.00
			6109	College Operations & Continuing Edu	53690	Contingency	Promotional video	(20,000.00)
8	31-JAN-2017	0101	5204	Student Life	53145	Post Season Team Travel	Post Season Travel	(22,709.00)
			5605	Men's Cross Country	53145	Post Season Team Travel	Post Season Travel	5,203.00
			5606	Women's Cross Country	53145	Post Season Team Travel	Post Season Travel	5,133.00
			5608	Women's Soccer	53145	Post Season Team Travel	Post Season Travel	1,693.00
			5612	Volleyball	53145	Post Season Team Travel	Post Season Travel	10,680.00
9	31-JAN-2017	0201	5602	Baseball	53020	Event Officials	Baseball Umpires	1,200.00
			5610	Men's Track	53020	Event Officials	Baseball Umpires	(1,200.00)
10	02-FEB-2017	0201	1131	Organismal Biology	53150	Non-Capital Supplies and Material	Biology Supplies	1,600.00
			1253	Biotechnology	53150	Non-Capital Supplies and Material	Biology Supplies	(1,600.00)
11	06-FEB-2017	0201	6322	Environmental Services	53060	Other Contracted Services	To pay Stericycle invoice	1,200.00
			7301	Housekeeping Services	53150	Non-Capital Supplies and Material	To pay Stericycle invoice	(1,200.00)
12	06-FEB-2017	0201	1205	Hospitality Management	53640	Special Events	Support H.S. Culinary Competition	5,000.00
			6531	Institutional Advancement	53640	Special Events	Support H.S. Culinary Competition	(5,000.00)
13	08-FEB-2017	0201	4801	Developing Programs	53060	Other Contracted Services	Cover visa related exp for students	(3,212.00)
			5116	International Education	53140	Team Travel	Cover visa related exp for students	3,212.00
14	14-FEB-2017	0201	1231	Personal Computer Applications	53130	Same Day Travel	Travel for Comp Sci/Info Tech	(2,900.00)
			1262	Healthcare Information Systems	53130	Same Day Travel	Travel for Comp Sci/Info Tech	(2,000.00)
			4625	Asst. Dean Comp Sci/Info Tech	53110	Overnight Travel	Travel for Comp Sci/Info Tech	4,900.00
15	24-FEB-2017	1302	9103	Bookstore	54030	Non-Capital Furniture & Equipmen	Barcode Printer Replacements	5,500.00
					54050	Furniture and Equipment	Barcode Printer Replacements	(5,500.00)
16	24-FEB-2017	0101	5204	Student Life	53140	Team Travel	Team Travel	3,511.00
			5605	Men's Cross Country	53140	Team Travel	Team Travel	(1,596.00)
			5606	Women's Cross Country	53140	Team Travel	Team Travel	(1,915.00)

	Date	Fund	Org	Org Description	Account	Account Name	Description	Total
17	06-MAR-2017	0601	1441	CC Sales and Marketing	53060	Other Contracted Services	PAS rentals and leases	(20,000.00)
			1442	CC Operations	53610	Rentals and Leases	PAS rentals and leases	20,000.00
18	06-MAR-2017	0201	5603	Men's Basketball	53020	Event Officials	Basketball Officials	750.00
			5604	Women's Basketball	53020	Event Officials	Basketball Officials	750.00
			5605	Men's Cross Country	53020	Event Officials	Basketball Officials	(300.00)
			5611	Women's Track	53020	Event Officials	Basketball Officials	(1,200.00)
19	07-MAR-2017	0201	1286	NARS	53220	Advertising and Promotions	Corporate Challenge	1,450.00
			6102	Presidents Office	53690	Contingency	Corporate Challenge	(1,450.00)
20	17-MAR-2017	0601	1441	CC Sales and Marketing	53060	Other Contracted Services	PAS to Operations	(14,000.00)
			1442	CC Operations	53610	Rentals and Leases	PAS to Operations	14,000.00
21	21-MAR-2017	0201	6102	Presidents Office	53690	Contingency	Tarrant County Travel	(3,500.00)
			6104	Exec VP, Finance and Admin Services	53130	Same Day Travel	Tarrant County Travel	3,500.00
22	23-MAR-2017	0201	6104	Exec VP, Finance and Admin Services	53690	Contingency	IS remodeling	(52,400.00)
			7102	Dir., Campus Services	53620	Repairs and Maintenance	IS remodeling	52,400.00
23	27-MAR-2017	0201	4604	Dean of Business	53110	Overnight Travel	Faculty Travel	1,200.00
			4631	Dean Science	53110	Overnight Travel	Faculty Travel	(1,200.00)
24	03-APR-2017	0201	4601	VP Academic Affairs / CAO	53110	Overnight Travel	Faculty Travel	18,000.00
			6109	College Operations & Continuing Edu	53690	Contingency	Faculty Travel	(18,000.00)
25	03-APR-2017	0201	6403	Chief Information Officer	53160	Computer Software	IS Space Reconstruction	(5,000.00)
			7102	Dir., Campus Services	53620	Repairs and Maintenance	IS Space Reconstruction	5,000.00
26	03-APR-2017	0201	6325	Security Access Control Systems	53060	Other Contracted Services	Student Center Duress Alarm Projec	5,720.00
			6403	Chief Information Officer	53160	Computer Software	Student Center Duress Alarm Projec	(5,720.00)
27	03-APR-2017	0101	5204	Student Life	53145	Post Season Team Travel	Post Season Travel	12,320.00
			5607	Men's Soccer	53060	Other Contracted Services	Post Season Travel	(3,600.00)
			5608	Women's Soccer	53060	Other Contracted Services	Post Season Travel	(6,231.00)
			5612	Volleyball	53060	Other Contracted Services	Post Season Travel	(2,489.00)
28	11-APR-2017	0601	1405	Professional Education	53150	Non-Capital Supplies and Material	HRCP Exam Prep Material	6,275.00
			1414	ASE Developing Programs	53150	Non-Capital Supplies and Material	HRCP Exam Prep Material	(6,275.00)
29	11-APR-2017	0201	1283	Railroad Mechanical Operations	53150	Non-Capital Supplies and Material	PR & Marketing Expenses	(1,000.00)
					53220	Advertising and Promotions	PR & Marketing Expenses	(1,900.00)
			1286	NARS	53220	Advertising and Promotions	PR & Marketing Expenses	3,634.00
			4614	Director RR Operations	53150	Non-Capital Supplies and Material	PR & Marketing Expenses	(734.00)
30	11-APR-2017	0601	1406	Youth Programs	53060	Other Contracted Services	Ed2Go/Robot Kit Fee	2,000.00
			1413	Personal Enrichment	53060	Other Contracted Services	Ed2Go/Robot Kit Fee	10,500.00
			1414	ASE Developing Programs	53060	Other Contracted Services	Ed2Go/Robot Kit Fee	(12,500.00)
31	11-APR-2017	0201	4611	Staff Development	53121	Faculty Continuing Ed Grants	Faculty Development Funding	10,000.00
			6203	Employee Benefits	53122	Tuition Reimbursement	Faculty Development Funding	(10,000.00)
32	12-APR-2017	0201	6322	Environmental Services	53060	Other Contracted Services	HAZmat recycling pickup	2,000.00
			7102	Dir., Campus Services	53620	Repairs and Maintenance	HAZmat recycling pickup	(2,000.00)

	Date	Fund	Org	Org Description	Account	Account Name	Description	Total
33	13-APR-2017	0201	1288	Animation	53110	Overnight Travel	Animation Travel	1,029.00
			4625	Asst. Dean Comp Sci/Info Tech	53110	Overnight Travel	Animation Travel	(1,029.00)
34	13-APR-2017	0201	1207	Information Systems	53130	Same Day Travel	IS Travel	1,188.00
			1231	Personal Computer Applications	53130	Same Day Travel	IS Travel	(1,188.00)
35	17-APR-2017	0601	1404	Transportation-Continuing Ed	54050	Furniture and Equipment	Driver's Ed Program	23,000.00
			1414	ASE Developing Programs	53150	Non-Capital Supplies and Material	Driver's Ed Program	(23,000.00)
36	17-APR-2017	0201	4642	Learner Engagement & Success	53640	Special Events	First Impressions	(3,600.00)
			5301	Career Development Center	53640	Special Events	First Impressions	3,600.00
37	26-APR-2017	0601	1441	CC Sales and Marketing	53060	Other Contracted Services	Funds Cover Toddrick Hall AE-PAS	25,000.00
			1443	CC Art Education	53060	Other Contracted Services	Funds Cover Toddrick Hall AE-PAS	(25,000.00)
38	28-APR-2017	0201	3350	Collaboration Center	53150	Non-Capital Supplies and Material	Purchase large monitor & equipment	(3,000.00)
					54030	Non-Capital Furniture & Equipmen	Purchase large monitor & equipment	3,800.00
			4312	Video Services	53150	Non-Capital Supplies and Material	Purchase large monitor & equipment	(800.00)
39	01-MAY-2017	0201	1127	Human Sciences	53110	Overnight Travel	Faculty Travel	(1,450.00)
			1219	Nursing	53110	Overnight Travel	Faculty Travel	1,450.00
			4630	Dean, Mathematics	53110	Overnight Travel	Director Travel	(1,800.00)
			4632	Director, Resp Care/Neuro Tech	53110	Overnight Travel	Director Travel	1,800.00
40	04-MAY-2017	0201	1104	English	53060	Other Contracted Services	Office Reconfiguration	1,000.00
			1419	Global English Institute	53110	Overnight Travel	Office Reconfiguration	(1,000.00)
41	08-MAY-2017	0101	5204	Student Life	53145	Post Season Team Travel	Post Season Travel	35,000.00
			8107	Student Activity Grants Account	56019	Cavalier Guarantee Grant	Post Season Travel	(35,000.00)
42	08-MAY-2017	0201	1104	English	53110	Overnight Travel	Needed Travel Funds	1,471.00
			4610	Professor/Dean, Communications	53110	Overnight Travel	Needed Travel Funds	(1,471.00)
43	09-MAY-2017	0201	1218	Dental Hygiene	53150	Non-Capital Supplies and Material	Orientation	(1,101.00)
			4628	Director Dental Hygiene	53640	Special Events	Orientation	1,101.00
44	16-MAY-2017	0101	5204	Student Life	53145	Post Season Team Travel	Post season travel for track	3,559.00
			5610	Men's Track	53060	Other Contracted Services	Post season travel for track	(3,559.00)
45	19-MAY-2017	0201	1203	Marketing Management	53150	Non-Capital Supplies and Material	To cover MKT furniture	1,000.00
			1204	Business Office Technology	53150	Non-Capital Supplies and Material	To cover MKT furniture	(1,000.00)
46	19-MAY-2017	0201	1504	Writing Center	53640	Special Events	Transfer from 1504 to 4616	(4,000.00)
			4616	Professor/Dean, English	53150	Non-Capital Supplies and Material	Transfer from 1504 to 4616	4,000.00
47	30-MAY-2017	0201	4102	Library	53150	Non-Capital Supplies and Material	New Chairs	2,000.00
			4312	Video Services	53150	Non-Capital Supplies and Material	New Chairs	(2,000.00)
48	01-JUN-2017	0201	6333	Equipment Replacement Pool	54050	Furniture and Equipment	Compactor	(26,500.00)
			7301	Housekeeping Services	54050	Furniture and Equipment	Compactor	26,500.00
49	05-JUN-2017	0201	4314	Educational Technology Center	53150	Non-Capital Supplies and Material	Purchase Promethean panel	7,742.00
			4637	Dean, Academic Support	53160	Computer Software	Purchase Promethean panel	(7,742.00)
50	05-JUN-2017	0201	6341	Transportation	53610	Rentals and Leases	Year End CAM exp for Westpark	(2,200.00)
			7102	Dir., Campus Services	53060	Other Contracted Services	Year End CAM exp for Westpark	(1,808.00)

	Date	Fund	Org	Org Description	Account	Account Name	Description	Total
					53610	Rentals and Leases	Year End CAM exp for Westpark	19,008.00
					54020	Remodeling and Renovations	Year End CAM exp for Westpark	(15,000.00)
51	05-JUN-2017	0201	1243	Practical Nursing	53150	Non-Capital Supplies and Material	Supply Needs	6,000.00
			1268	Health Occupations	53150	Non-Capital Supplies and Material	Supply Needs	(6,000.00)
52	07-JUN-2017	0201	1121	Anthropology	53110	Overnight Travel	Travel Fund Needs	1,409.00
			1122	Psychology	53110	Overnight Travel	Travel Fund Needs	(1,409.00)
53	08-JUN-2017	0201	4102	Library	53150	Non-Capital Supplies and Material	Cover books & supplies	1,000.00
					54040	Library Books	Cover books & supplies	3,000.00
			4637	Dean, Academic Support	53060	Other Contracted Services	Cover books & supplies	(4,000.00)
54	08-JUN-2017	0201	6333	Equipment Replacement Pool	54050	Furniture and Equipment	CC Video Display Wall	(67,175.00)
			7716	CC Remodeling	53060	Other Contracted Services	CC Video Display Wall	8,180.00
					53150	Non-Capital Supplies and Material	CC Video Display Wall	8,000.00
					53160	Computer Software	CC Video Display Wall	1,295.00
					54050	Furniture and Equipment	CC Video Display Wall	49,700.00
55	09-JUN-2017	0201	1286	NARS	53220	Advertising and Promotions	Office supplies, welder shirts	(730.00)
			4614	Director RR Operations	53110	Overnight Travel	Office supplies, welder shirts	(467.00)
					53150	Non-Capital Supplies and Material	Office supplies, welder shirts	1,197.00
56	13-JUN-2017	0201	1108	Theater	53130	Same Day Travel	Travel Funds need to cover TA	(100.00)
			1113	Humanities	53110	Overnight Travel	Travel Funds need to cover TA	(318.00)
			1123	Sociology	53110	Overnight Travel	Travel Funds need to cover TA	1,318.00
			1124	Internatl Archaeological Field Sch	53110	Overnight Travel	Travel Funds need to cover TA	(500.00)
			1208	Graphic Design	53130	Same Day Travel	Travel Funds need to cover TA	(400.00)
57	13-JUN-2017	0201	1119	History	53110	Overnight Travel	Cover overages in AHSS	1,600.00
			4631	Dean Science	53110	Overnight Travel	Cover overages in AHSS	(1,600.00)
58	14-JUN-2017	0201	6322	Environmental Services	53060	Other Contracted Services	KDHE Penalty & Bulb Recycling	28,010.00
			7301	Housekeeping Services	53150	Non-Capital Supplies and Material	KDHE Penalty & Bulb Recycling	(25,610.00)
					53610	Rentals and Leases	KDHE Penalty & Bulb Recycling	(400.00)
					53620	Repairs and Maintenance	KDHE Penalty & Bulb Recycling	(1,000.00)
					53640	Special Events	KDHE Penalty & Bulb Recycling	(1,000.00)
59	15-JUN-2017	0201	1104	English	53130	Same Day Travel	Travel Funds Needed	(1,248.00)
			1504	Writing Center	53110	Overnight Travel	Travel Funds Needed	1,315.00
					53230	Memberships	Travel Funds Needed	(67.00)
60	15-JUN-2017	0201	1104	English	53130	Same Day Travel	Supply Needs	(101.00)
					53640	Special Events	Supply Needs	(1,260.00)
			4616	Professor/Dean, English	53150	Non-Capital Supplies and Material	Supply Needs	1,361.00
61	19-JUN-2017	0601	1441	CC Sales and Marketing	53210	Printing, Binding & Publications	Dance Floor	(3,000.00)
					53220	Advertising and Promotions	Dance Floor	(1,000.00)
					53640	Special Events	Dance Floor	(1,000.00)
			1442	CC Operations	54050	Furniture and Equipment	Dance Floor	5,000.00
62	22-JUN-2017	0201	1105	Foreign Languages	53110	Overnight Travel	Supply Needs	(1,091.00)
			1125	Reading	53110	Overnight Travel	Supply Needs	(125.00)
			4610	Professor/Dean, Communications	53150	Non-Capital Supplies and Material	Supply Needs	1,216.00

	Date	Fund	Org	Org Description	Account	Account Name	Description	Total
63	22-JUN-2017	0201	5207	Athletics	53060	Other Contracted Services	Women's Soccer Invoices	(3,400.00)
			5608	Women's Soccer	53150	Non-Capital Supplies and Material	Women's Soccer Invoices	3,400.00
64	30-JUN-2017	0201	4642	Learner Engagement & Success	53150	Non-Capital Supplies and Material	Revised quote increase for furniture	1,852.00
			5101	Student Success & Engagement	53150	Non-Capital Supplies and Material	Revised quote increase for furniture	(1,852.00)
65	30-JUN-2017	0201	6334	Warehouse / Receiving	53650	Postage	To cover June invoices	2,500.00
			6352	Postal Services	53650	Postage	To cover June invoices	(2,500.00)
66	30-JUN-2017	0201	4102	Library	54040	Library Books	Cover Library books	1,236.00
			4312	Video Services	53060	Other Contracted Services	Cover Library books	(1,236.00)

MA-3 Stewardship of College Finances: Update on Series 2017 Certificates of Participation

Ms. Lierz said that College administrative staff are working with bond counsel at GilmoreBell and financial advisors at Piper Jaffray toward completion of the issuance of the $50,000,000 Series 2017 Certificates of Participation (COP) to fund various projects in connection with the college's Facilities Master Plan, including a new Career and Technical Education (CTE) building and a new Arts and Design building.

Commerce Bank has been selected to serve as Trustee, Paying Agent and Registrar on the COP at an annual fee of $1,500, with a $1,750 fee for acceptance and set-up. Commerce Bank is also the Trustee of the College's Series 2009 COP, which were issued to fund construction of the college's Olathe Health Education Center.

The rating agency call with Moody's Investor Services will be held in late August. The rating on the COP will be received in early September.

The sale date for the COP will be Thursday, September 21, 2017 and the planned closing date is October 1, 2017.

MA-3 Stewardship of College Finances: Transfer of Funds

Ms. Lierz explained that revenue generated through the recycling efforts of the JCCC Office of Sustainability is considered public funds of the college and recorded in the Sustainability Initiatives Fund. The Sustainability Committee has requested that $6,000 of recycling proceeds be transferred to the JCCC Foundation to be used for scholarships. Including this disbursement, the Sustainability Committee has distributed approximately $65,000 to the Foundation for scholarships since 2012.

RECOMMENDATION:

It is the recommendation of the Management Committee that the Board of Trustees authorize the transfer of $6,000 from the Sustainability Initiatives Fund to the JCCC Foundation to be used for student scholarships.

Rachel Lierz
Associate Vice President
Financial Services/CFO

Joseph M. Sopcich
President

MA-5 Monitor Business Services: Sole-Source Requisitions

Mr. Borchers, Associate Vice President for Business Services, reviewed twenty nine sole-source requisitions.

MA-5 Monitor Business Services: Bid/RFP Review

Mr. Borchers presented the following summary of awarded bids and RFPs between $25,000 and $100,000 and the recommendations for the following bids:

Summary of Award of Bids/RFPs Between $25,000 and $100,000

July 2017

Bid Title	**Firms Notified**	**Responses (Recommendations in Bold)**	**Total Amount**	**Awarded to Low Bid**	**Justification For Not Awarding Low Bid**	**Source of Funds**
Renewal of Annual Contract for Window Washing Services (RFP #14-135)	10	**1) Building Keepers, Inc. ($90,000.00)** 2) ABM Janitorial Services 3) Heart of America Window Cleaning 4) ICON Window Cleaning 5) Rigdon, Inc.	$90,000.00	Yes	Low bid	General/PTE Fund
Renewal of Annual Contract for On-Call Plumbing Services (RFP #15-090)	33	1) **Rand Construction Co., Inc. ($48.00-$143.00 per hour)** 2) **EW Plumbing ($35.00-176.00 per hour)** 3) Lexington Plumbing 4) MMC Contractors 5) P1 Group, Inc. 6) U.S. Engineering Company	$50,000.00	Yes	Low bids	Various
Renewal of Annual Contract for Benefits Administration and Online Enrollment Services (RFP #15-096)	14	1) **Cool Creek Solutions, LLC ($33,120.00)** 2) Benefit Focus, Inc. ($50,400.00) 3) Hodges Mace Benefits Group, Inc. 4) Infinity Software Solutions 5) Univers Workplace Solutions	$33,120.00	Yes	Low bid	General/PTE Fund

Renewal of Annual Contract for Solid Waste Disposal (Bid #15-019)	5	1) **Deffenbaugh Industries, Inc. ($30,000.00)** 2) Town & Country Disposal	$30,000.00	Yes	Low bid	General/PTE Fund
Renewal of Annual Contract for Athletic Training Services (RFP #14-060)		**1) Shawnee Mission Medical Center ($26,000.00)**	$26,000.00	Yes	Low bid	General/PTE Fund

REPORT: Renewal of Annual Contract for Athletic Team Charter Bus Service

RFP/BID NUMBER: RFP No. 14-002

PURPOSE AND DESCRIPTION:

The purpose of this Request for Proposals (RFP) was to establish annual price contract(s) for charter bus services for the college's various athletic teams. On August 13, 2013, the Board of Trustees approved the establishment of annual contracts with Crossroad Tours and White Knight Limousine, Inc. with the option to renew for four additional years, in one-year increments, upon the approval of both parties. This renewal is for the 2017-2018 academic year and represents the fourth and final annual renewal option.

NEW RFP/BID OR CONTINUATION: Renewal

NUMBER OF FIRMS NOTIFIED DIRECTLY FOR ORIGINAL BID: 5

ADDITIONAL NOTIFICATION: Newspaper advertisement, Twitter, and JCCC Website

NUMBER OF FIRMS RESPONDING: 3

NAMES OF FIRMS AND BID AMOUNTS: Refer to attached spreadsheet

Crossroad Tours (Recommended)
White Knight Limousine
Kincaid Coach Lines

ORIGINAL REVIEW COMMITTEE:

Mitch Borchers, associate vice president, Business Services
Ryan Floy, buyer, Procurement Services
Carl Heirich, assistant dean, Athletics
Pam Vassar, assistant dean, Student Life
Tom Clayton, director, Insurance and Risk Management

ESTIMATED AMOUNT: $173,000.00

SOURCE OF FUNDS: Student Activity Fund

LOW BID: ____ YES __X__ NO

Justification for not accepting low bid:

Only Crossroad Tours was able to meet the requirements of the RFP and White Knight Limousine, Inc. terminated their contract with the college in 2014.

RECOMMENDATION:

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the renewal of the annual contract with Crossroad Tours for regular season athletic team charter bus service in the amount of $76,428.00, postseason athletic team charter bus service on as-needed basis in an amount not to exceed $80,915.00, and an additional $15,735.00 to allow for contingencies for possible unforeseen costs, for a total expenditure not to exceed $173,077.00 for athletic team charter bus services.

JOHNSON COUNTY COMMUNITY COLLEGE
RFP NO. 14-002
ATHLETIC TEAM CHARTER BUS SERVICE - ORIGINAL PROPOSALS

NO.	DESCRIPTION	Crossroad Tours	Kincaid Coach Lines	White Knight Limousine, Inc.
	VOLLEYBALL - DESTINATION			
1.	Esterville, IA - Iowa Lakes CC - 8/29/13-8/31/13	2,179.00 *	2,651.00	2,580.00
2.	Cedar Rapids, IA - Kirkwood CC - 9/5/13-9/7/13	2,079.00 *	2,340.00	1,950.00 [1]
3.	Heston, KS - Hesston College - 9/11/13	929.00 *	1,595.00	949.00
4.	Highland, KS - Highland CC - 9/18/13	710.00 *	750.00	720.00
5.	Council Bluffs, IA - Iowa Western CC - 10/3/13-10/5/13	2,179.00 *	2,256.00	1,935.00 [1]
6.	Coffeyville, KS - Coffeyville CC - 10/16/13	843.00 *	1,000.00	794.00 [1]
7.	Iola, KS - Allen CC - 10/23/13	685.00 *	787.00	720.00
8.	Arkansas City, KS - Cowley College - 10/30/13	1,148.00 *	1,651.00	1,100.00 [1]
	SOCCER - DESTINATION			
1.	Concordia, KS - Cloud County CC - 8/22/13	1,125.00 *	1,363.00	1,098.00 [1]
2.	Dallas, TX - Richland College - 8/30/13-9/2/13	3,059.00 *	3,566.00	3,070.00
3.	Arkansas City, KS - Cowley College - 9/14/13	1,198.00 *	1,651.00	1,100.00 [1]
4.	Chicago, IL - Dupage College - 9/19/13-9/22/13	3,059.00 *	3,638.00	3,000.00 [1]
5.	Chanute, KS - Neosho County CC - 9/27/13	740.00 *	810.00	750.00
6.	El Dorado, KS - Bulter CC - 9/29/13-9/30/13	864.00 *	1,505.00	1,300.00
7.	Iola, KS - Allen CC - 10/9/13	725.00 *	783.00	730.00
8.	Council Bluffs, IA - Iowa Western CC 10/18/13-10/19/13	1,438.00 *	1,531.00	1,290.00 [1]
9.	Dodge City, KS - Dodge City CC - 10/26/13	1,885.00 *	2,674.00	1,730.00 [1]
	CROSS COUNTRY - DESTINATION			
1.	Lincoln, NE - University of Nebraska - 9/14/13	1,129.00 *	1,322.00	1,056.00 [1]
2.	Emporia, KS - Emporia State University - 10/4/13	640.00 *	778.00	645.00
3.	Hutchinson, KS - Hutchinson CC 10/27/13-10/28/13	1,370.00 *	1,859.00	1,290.00 [1]
4.	Fort Dodge, IA - Iowa Central CC 11/8/13-11/9/13	1,572.00 *	2,079.00	1,680.00
5.	Atlanta, GA - Silver Comet Trail, Smyrna, GA - 11/14/13-11/17/13	5,150.00 *	6,162.00	2,580.00 [1]

NO.	DESCRIPTION	Crossroad Tours	Kincaid Coach Lines	White Knight Limousine, Inc.
	BASKETBALL - DESTINATION			
1.	Frisco, TX - Fieldhouse USA - 10/10/13-10/12/13	3,078.00 *	3,470.00	2,609.00 [1]
2.	Fort Scott, Ks - Fort Scott CC - 11/1/13	675.00 *	758.00	645.00 [1]
3.	Fort Scott, Ks - Fort Scott CC - 11/2/13	675.00 *	758.00	645.00 [1]
4.	Iola, KS - Allen CC - 11/5/13	695.00 *	787.00	730.00
5.	Salina, KS - KSU-Salina - 11/8/13-11/9/13	1,376.00 *	1,523.00	1,300.00 [1]
6.	Sedalia, MO - State Fair CC - 11/20/13	738.00 *	783.00	645.00 [1]
7.	Council Bluffs, IA - Iowa Western CC - 11/26/13-11/27/13	1,370.00 *	1,250.00 [2]	1,300.00 [1]
8.	Oskaloosa, IA - William Penn University - 12/1/13	1,335.00 *	1,649.00	1,395.00
9.	El Dorado, KS - Butler CC - 12/2/13	858.00 *	950.00	786.00 [1]
10.	Trenton, MO - North Central Missouri College 12/4/2013	798.00 *	783.00	645.00 [1]
11.	Dallas, TX - Northland College & Richland College - 1/3/14-1/7/14	3,465.00 *	3,911.00	3,250.00 [1]
12.	Fayette, MO - Central Methodist University 1/5/2014	797.00 *	915.00	675.00 [1]
13.	Beatrice, NE - Southeast CC - 1/11/14	1,155.00 *	1,331.00	1,295.00
14.	Hesston, KS - Hesston College - 1/25/14	986.00 *	1,206.00	902.00 [1]
15.	Fort Scott, KS - Fort Scott CC - 2/1/14	710.00 *	760.00	645.00 [1]
16.	Salina, KS - KSU-Salina - 2/5/14-2/6/14	998.00 *	1,100.00	1,495.00
17.	Highland, KS - Highland CC - 2/19/14	710.00 *	750.00	720.00
	TRACK - DESTINATION			
1.	Ames, IA - Iowa State University - 1/24/14-1/25/14	1,530.00 *	1,689.00	1,440.00 [1]
2.	Lawrence, KS - University of Kansas 2/21/14-2/22/14	1,530.00 *	1,432.00	720.00 [1]
3.	Emporia, KS - Emporia State University - 4/5/14	940.00 *	778.00	720.00 [1]
4.	Coffeyville, KS - Coffeyville CC - 5/1/14-5/3/14	2,175.00 *	2,216.00	895.00 [1]
	BASEBALL - DESTINATION			
1.	Dallas, TX - Mountain View CC - 2/5/14-2/8/14	2,971.00 *	3,598.00	3,070.00
2.	Iola, KS - Allen CC - 3/1/14	765.00 *	787.00	720.00 [1]
3.	Fort Scott, KS - Fort Scott CC - 3/6/14	725.00 *	760.00	645.00 [1]
4.	Chanute, KS - Neosho County CC - 3/20/14	740.00 *	810.00	645.00 [1]
5.	Arkansas City, KS - Cowley College - 3/29/14	1,198.00 *	1,651.00	1,334.00
6.	Coffeyville, KS - Coffeyville CC - 4/3/14	870.00 *	1,063.00	796.00 [1]

NO.	DESCRIPTION	Crossroad Tours	Kincaid Coach Lines	White Knight Limousine, Inc.
7.	Independence, KS - Independence CC - 4/12/14	855.00 *	1,114.00	754.00 1
8.	Parsons, KS - Labette CC - 4/17/14	789.00 *	1,005.00	711.00 1
9.	Highland, KS - Highland CC - 4/24/14	765.00 *	750.00	645.00 1
	SOFTBALL - DESTINATION			
1.	Ft. Worth, TX - Ranger College - 2/6/14-2/9/14	3,326.00 *	3,519.00	2,980.00 1
2.	Ft. Worth, TX - Ranger College - 2/20/14-2/23/14	3,326.00 *	3,519.00	2,980.00 1
3.	Fort Scott, KS - Fort Scott CC - 3/11/14	725.00 *	750.00	645.00 1
4.	Dodge City, KS - Dodge City CC then Pratt, KS - Pratt CC - 3/14/14-3/15/14	1,959.00 *	2,229.00	1,600.00 1
5.	El Dorado, KS - Butler CC - 3/22/14-3/23/14	1,546.00 *	1,505.00	1,290.00 1
6.	Concordia, KS - Cloud County CC then Salina, KS - Brown Mackie - 4/4/14-4/5/14	1,530.00 *	1,544.00	1,290.00 1
7.	Neosho, KS - Neosho County CC - 4/15/14	675.00 *	825.00	668.00 1
	TENNIS - DESTINATION			
1.	Oxford, MS then Jackson, MS - NWCC 3/14/14-3/20/14	5,145.00 *	4,447.00 2	4,515.00 1
	POSTSEASON - DESTINATION			
1.	Toledo, OH - Owens CC - 11/19/13-11/24/13 (Volleyball)	4,795.00 *	5,761.00	4,190.00 1
2.	Tyler, TX - Tyler CC - 11/17/13-11/25/13 (Soccer)	6,034.00 *	7,638.00	5,805.00 1
3.	Melbourne, FL - Melbourne Catholic 11/17/13-11/25/13 (Soccer)	8,573.00 *	8,500.00	7,800.00 1
4.	Danville, IL - Danville CC - 3/17/14-3/23/14 (Basketball)	4,576.00 *	5,236.00	5,170.00 1
5.	New York, NY - The Armory - 3/4/14-3/10/14 (Track)	7,676.00 *	7,869.00	7,560.00 1
6.	Mesa, AZ - 5/13/14-5/18/14 (Track)	7,450.00 *	9,249.00	7,450.00
7.	Wichita, KS - Dumont Stadium - 5/9/14-5/13/14 (Baseball)	2,826.00 *	3,647.00	3,225.00
8.	Grand Junction, CO - Sam Suplizio Field 5/22/14-6/1/14 (Baseball)	7,890.00 *	8,276.00	7,425.00 1
9.	Topeka, KS - Hummer Sports - 5/1/14-5/3/14 (Softball)	1,650.00 *	2,151.00	1,935.00
10.	Clinton, MS - Traceway Park - 5/14/14-5/19/14 (Softball)	3,895.00 *	4,665.00	5,100.00

* Recommended
1 Not recommended - vendor canceled contract after athletic season began
2 Not recommended - did not meet minimum requirements of the RFP

REPORT: Renewal of Annual Contract for Network Infrastructure Equipment and Services

RFP/BID NUMBER: RFP No. 15-022

PURPOSE AND DESCRIPTION:

The purpose of this RFP was to establish an annual contract for the purchase of network infrastructure equipment and services. On September 25, 2014, the Board of Trustees approved the establishment of an annual contract with Datalink Corporation. However, services that were provided under the contract with Datalink Corporation were not acceptable and it was recommended to award this RFP to the vendor that submitted the next best proposal in terms of pricing and vendor qualifications. On March 4, 2015 the Board of Trustees approved the establishment of an annual contract with CDW Government, LLC for an initial term of one year, with the option to renew for four additional years, in one-year increments, upon the approval of both parties. This renewal is for the period of July 1, 2017, through June 30, 2018 and represents the second of four annual renewal options.

NEW RFP/BID OR CONTINUATION: Renewal

NUMBER OF FIRMS NOTIFIED DIRECTLY: 14

ADDITIONAL NOTIFICATION: Newspaper advertisement, Twitter, and JCCC Website

NUMBER OF FIRMS RESPONDING: 4

NAMES OF FIRMS AND BID AMOUNTS: Refer to attached spreadsheet.

CDW Government, LLC (Recommended)
Datalink Corporation
Alexander Open Systems
DISYS Solutions, Inc.

ORIGINAL REVIEW COMMITTEE:

Mitch Borchers, associate vice president, Business Services
Gary Cromer, senior buyer, Procurement Services
Sandra Warner, deputy CIO/director, Administrative Computer Services
Matthew Holmes, director network/data center operations, Administrative Computer Services
Martin Huerter, network architect, Administrative Computer Services

ESTIMATED AMOUNT: $1,156,200.00

SOURCE OF FUNDS: General/PTE Fund

LOW BID: ____ YES __X__ NO

Justification for not accepting low bid:

The low bidder that was originally awarded this RFP did not provide services that were acceptable. The proposal submitted by CDW Government, LLC was determined to be the next best proposal to meet the college's needs according the evaluation criteria defined with the RFP.

RECOMMENDATION:

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the renewal of the annual contract for network infrastructure equipment and services with CDW Government, LLC in an amount not to exceed $1,156,200.00.

JOHNSON COUNTY COMMUNITY COLLEGE
RFP NO. 15-022
ANNUAL CONTRACT FOR NETWORK INFRASTRUCTURE EQUIPMENT AND SERVICES - ORIGINAL PROPOSALS

NO.	DESCRIPTION	Alexander Open Systems	CDW Government, LLC	Datalink Corporation	DISYS Solutions, Inc.
	Percentages For Line Items 1-5 Reflect Discounts Off Manufacturer List Prices				
1.	Networking/routing/security equipment.	44%	46% *	47% 1	42%
2.	UC (Unified Communication) VoIP equipment.	44%	46% *	47% 1	42%
3.	UCS (Unified Computing System) al a carte configurations. UCS (Unified Computing System) bundles.	57%	60% *	62% 1 58% 1	42%
4.	Smartnet maintenance.	30%	33% *	34% 1	35% 2
5.	Wireless equipment.	44%	46% *	47% 1	42%
6.	Hourly service rates.	$80.00 to $235.00 2	$150.00 to $200.00 *	$170.00 to $225.00 1	$160.00 to $200.00 2
7.	Training credit program discount/rebate.	10% 2	$2,500 per $150,000 spent on equipment *	5% 1	$5,000 per $100,000 spent on equipment

* Recommended
1 Not recommended - vendor was originally awarded the bid and was unable to perform needed services in an acceptable manner
2 Not recommended - award made on basis of best total value

REPORT: Renewal of Annual Contract for Multi-Function Devices and Optional Managed Print Services

RFP/BID NUMBER: RFP No. 15-029

PURPOSE AND DESCRIPTION:

The purpose of this Request for Proposals (RFP) was to establish a contract for the rental and maintenance of multi-function devices (MFD's), or all-in-one copier/printer/scanners, to be installed campus-wide. A brief description of the college and the requirements involved were outlined in the RFP. Potential vendors were asked to respond with recommended equipment configurations for the scheduled replacements of the college's campus-wide MFD's that would meet the college's requirements. Specific requirements cited in the RFP for document reproduction included type of work, input, throughput, finishing, and concurrent operations. On April 1, 2015 the Board of Trustees approved the establishment of an annual contract with Unisource Document Products for an initial term of one year, with the option to renew for four additional years, in one-year increments, upon the approval of both parties. This renewal is for the period of July 1, 2017, through June 30, 2018 and represents the second of four annual renewal options.

NEW RFP/BID OR CONTINUATION: Renewal

NUMBER OF FIRMS NOTIFIED DIRECTLY: 50

ADDITIONAL NOTIFICATION: Newspaper advertisement, Twitter, and JCCC Website

NUMBER OF FIRMS RESPONDING: 8

NAMES OF FIRMS RESPONDING AND ORIGINAL BID AMOUNTS:

Unisource Document Products	$103,982.28	(Recommended)
All Copy Products, Inc.	$105,263.12	
DataMax Kansas City	$122,736.42	
imageQUEST, Inc.	$95,109.60	
Konica Minolta Business Solutions, Inc.	No Bid	
Mid America Peripheral Support	$167,695.08	
Ricoh	$421,368.00	
Xerox Corporation	$185,115.00	

ORIGINAL REVIEW COMMITTEE:

Mitch Borchers, associate vice president, Business Services
Scott Carpenter, director, Procurement Services

Gary Cromer, senior buyer, Procurement Services
Jim Brown, manager, Office Computing Support
Lenora Cook, dean, Health Care Professions/Wellness
Mark Daganaar, director, Library
Shannon Ford, director, Academic Technology Services
Bruce Hines, director, Document Services/Warehouse/Postal Services
Jim Lane, dean, Arts, Humanities, Social Sciences
Phil Mein, information technology security officer, Information Services
Mary O'Sullivan, director, Client Support Services
Michael Rea, sustainability project manager

ESTIMATED AMOUNT: $135,000.00

SOURCE OF FUNDS: General/PTE Fund

LOW BID: ____ YES __X__ NO

Justification for not accepting low bid:

A thorough evaluation process was conducted which included reviewing and ranking the written proposals. Among the criteria were functionality of the proposed equipment, successful experience in servicing accounts similar to the college, and cost. Based on the evaluations, DataMax Kansas City and Unisource Document Products were selected as finalists to make presentations to the college's committee as well as provide equipment for the college to evaluate onsite. Both finalists were requested to submit best and final offers. At the conclusion of the evaluation process, it was determined that the proposal submitted by Unisource Document Products would most effectively meet the college's requirements now and in the future in terms of the criteria mentioned above. Unisource Document Products then conducted a thorough site visit throughout the campus to submit exact equipment configurations and final pricing.

RECOMMENDATION:

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the renewal of the annual contract with Unisource Document Products for multi-function devices and managed print services in an amount not to exceed $135,000.00.

MA-4 Monitor Facilities: Capital Acquisitions and Improvements: Progress Report

Mr. Rex Hays, Associate Vice President, Campus Services/Facility Planning, provided the committee with a report pertaining to facilities projects from the capital acquisitions and improvements matrix.

MA-6 Monitor Information Services: Information Technology Quarterly Report

Mr. Tom Pagano, Vice President, Information Services/CIO, presented an Information Services operating report. Topics covered were an overview of OneIS, the guiding principles of accountability, people, relevance and service. Mr. Pagano also reviewed the governance process used in the decision making process and prioritizing projects, core initiatives and the technical architectural roadmap.

Johnson County Community College
As of August 1, 2017
(reflects payments issued through July 31, 2017)

Project Description	Professional Service Scope of Work	Consultant / Contractor	Date(s) Board Approval	Fund	Contract Amount	Change Orders or Contingency	Total Amount Committed	Contract Amount Paid	Reimb. Exp. Amount Paid	` Amount Paid To Date	% Paid to Date	% Project Compl.	Estimated Completion Date
MAJOR PROJECTS INCLUDED IN 2015-2016 MANAGEMENT BUDGET (Approx. $100,000 & over)													
Masonry Repairs	Consultant Services	Multiple		G/O CO	29,280		29,280	25,190		25,190	**86%**		
	Cons. Serv/Equip.	Multiple		G/O CO	832,280	77,239	909,519	445,152		445,152	**49%**		8/1/17
	Total Contract Commitments/Payments to Date				861,560	77,239	**938,799**	470,342	0	**470,342**			
	Original Project Budget						**973,339**						
HVAC Turnkey Project	A/E Services												
	Cons. Serv/Equip.	Outcome Construction	12/17/15	G/O CO	7,900,000		7,900,000	4,299,899		4,299,899	**54%**	43%	12/17
	Total Contract Commitments/Payments to Date				7,900,000	0	**7,900,000**	4,299,899	0	**4,299,899**			
	Original Project Budget						**8,202,143**						
Grand Total Contract Commitments to date for Major 2015-2016 Improvement Projects							**8,838,799**						
Grand Total 2015-2016 Project Budget							**9,175,482**						

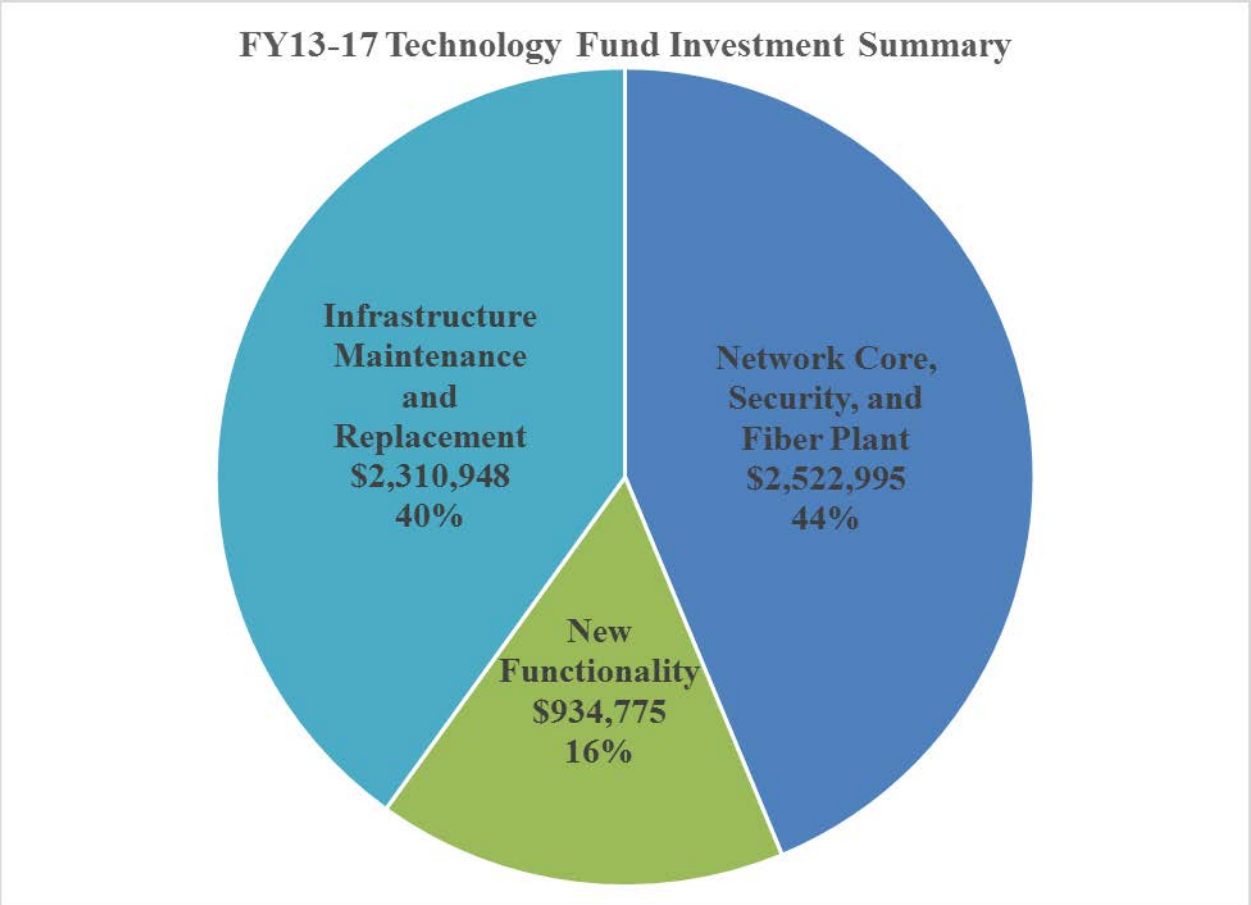
Project Description	Professional Service Scope of Work	Consultant / Contractor	Date(s) Board Approval	Fund	Contract Amount	Change Orders or Contingency	Total Amount Committed	Contract Amount Paid	Reimb. Exp. Amount Paid	` Amount Paid To Date	% Paid to Date	% Project Compl.	Estimated Completion Date
MAJOR PROJECTS INCLUDED IN 2016-2017 MANAGEMENT BUDGET (Approx. $100,000 & over)													
Masonry Repairs	A/E Services	DGM		CO	20,000		20,000	16,115					
	Cons. Serv/Equip.	MTS		CO	174,000	26,000	200,000			0			
	Total Contract Commitments/Payments to Date				194,000	26,000	**220,000**	16,115	0	**0**			
	Original Project Budget						**220,000**						
Campus Black Iron Painting	A/E Services	DGM		CO	10,000		10,000						
	Cons. Serv/Equip.	MVP Painting		CO	234,476	23,447	257,923	43,883					10/1/17
	Total Contract Commitments/Payments to Date				244,476	23,447	**267,923**	43,883	0	**0**			
	Original Project Budget						**267,923**						
Lighting Upgrades -	A/E Services	Clark Enersen		CO	$ 22,500		$ 22,500	$ 18,680					
Exterior	Cons. Serv/Equip.	MC Power & Black & McDonald		CO	207,888	20,788	228,676						8/1/17
	Total Contract Commitments/Payments to Date				230,388	20,788	**251,176**	18,680	0	**0**			
	Original Project Budget						**340,000**						
Parking Garage Repairs	A/E Services	Walter P Moore		GF	15,500		15,500	4,675					
CC East & West, RC & PGGG	Cons. Serv/Equip.	Western Specialty Cont.		CO/CD	394,249	39,425	433,674	140,857		140,857	**32%**		8/1/17
(Split between FY16/17	**Total Contract Commitments/Payments to Date**				409,749	39,425	**449,174**	145,532	0	**140,857**			
& FY17/18)	**Original Project Budget**						**450,000**						
Active Learning Classroom	A/E Services			GF			0						
Renovations	Cons. Serv/Equip.	Alpha & Multiple vendors		GF	915,050		915,050			0	**0%**		8/18/17
	Total Contract Commitments/Payments to Date				915,050	0	**915,050**	0	0	**0**			
	Original Project Budget						**1,000,000**						
Grand Total Contract Commitments to date for Major 2016-2017 Improvement Projects							**1,188,273**						
Grand Total 2016-2017 Project Budget							**2,277,923**						

Project Description	Professional Service Scope of Work	Consultant / Contractor	Date(s) Board Approval	Fund	Contract Amount	Change Orders or Contingency	Total Amount Committed	Contract Amount Paid	Reimb. Exp. Amount Paid	` Amount Paid To Date	% Paid to Date	% Project Compl.	Estimated Completion Date
MAJOR PROJECTS INCLUDED IN 2017-2018 MANAGEMENT BUDGET (Approx. $100,000 & over)													
Masonry Repairs	A/E Services			CO			0						
	Cons. Serv/Equip.			CO			0						
	Total Contract Commitments/Payments to Date				0	0	**0**	0	0	**0**			
	Original Project Budget						**100,000**						
Campus Black Iron Painting	A/E Services			CO			0						
	Cons. Serv/Equip.			CO			0						
	Total Contract Commitments/Payments to Date				0	0	**0**	0	0	**0**			
	Original Project Budget						**100,000**						
Campus Window Replacements	A/E Services						0						
	Cons. Serv/Equip.			CO									
	Total Contract Commitments/Payments to Date				0	0	**0**	0	0	**0**			
	Original Project Budget						**150,000**						
Lighting Upgrades -	A/E Services			CO			0						
Interior & Exterior	Cons. Serv/Equip.			CO			0						
	Total Contract Commitments/Payments to Date				0	0	**0**	0	0	**0**			
	Original Project Budget						**300,000**						
Roof Replacements	A/E Services			CO			0						
GEB Roof C & D	Cons. Serv/Equip.			CO			0						
HCDC Roof B	**Total Contract Commitments/Payments to Date**				0	0	**0**	0	0	**0**			
	Original Project Budget						**538,000**						
Grand Total Contract Commitments to date for Major 2016-2017 Improvement Projects													
Grand Total 2017-2018 Project Budget							**1,188,000**						

Information Technology (IT) Infrastructure Plan
August 2017 Update

FY2013-17 Technology Infrastructure Investment Summary

	FY13	FY14	FY15	FY16	FY17
Network Core & Border Security	$285,783	$274,484	$553,812	$0	$19,184
Physical / Fiber Plant Improvements	$127,874	$84,047	$39,148	$678,431	$335,105
VoIP & Unified Communications	$471,312	$43,908	$16,978	$52,540	$0
Wireless Network	$62,915	$25,492	$185,957	$74,066	$1,607
Infrastructure Maintenance and Replacement	$492,052	$608,611	$231,612	$373,811	$604,862
Emergency Preparedness				$101,939	$23,188
TOTAL	**$1,439,936**	**$1,036,542**	**$1,027,507**	**$1,280,787**	**$983,946**



FY17 Technology Fund Accomplishments

New Functionality

- ✓ Performed network administration upgrades to stay current with vendor requirements
- ✓ Completed initial phase of security camera and enterprise Network Video Recorder (NVR) project; including the installation of 296 cameras throughout CLB, COM, CSB, GEB, GYM, HCA, HCDC, HSC, ITC, LIB, OCB, PA, SC, SCI
- ✓ Upgraded the campus wide wireless network in support of latest mobile devices, leveraging new wireless expansion to improve the wireless experience across campus
- ✓ Focus the guest portal experience towards Wi-Fi guests with easy connectivity and high speed Internet access

Network Core, Security, and Fiber

- ✓ Implemented Catalyst 6816 switches to provide the college a next-generation security layer of protection for malware detection
- ✓ JCCC now has access to city and county fiber throughout the County, creating opportunities to reduce costs annually by $32,760, increase capacity from 1 Gbps to 10 Gbps, connect directly to the KanREN backbone, and safeguard critical systems.
- ✓ Access to the CCC where the County has reserved space for JCCC to place a rack for disaster recovery and or backup purposes.
- ✓ Conduit is now being installed to prepare for a diverse 10 Gbps fiber path to the RC data center and JCCC-owned redundant handhelds
- ✓ Eventual fiber connectivity from the JCCC main campus to OHEC using Olathe/JOCO fiber.
- ✓ Fiber Plant Design Phase III: Closing the Loop
  - Phase III Buildings: ATB, CLB, CSB, GP, LIB, PGGG, RC, SCI, and WLB.
- ✓ Decommissioned 6513 / Eliminated Single Point of Failure

Infrastructure Maintenance and Replacement

- ✓ Completed network switch replacements for Student Center and Carlsen Center
- ✓ Completed network switch replacement for the user domain
- ✓ Cost Avoidance in the Second Year of Office 365: **$283,000**
  - Avoided requesting 20 Blade Servers for FY17 replacement ($237K)
  - Destroyed 1,200+ backup tapes ($10K annually)
  - Eliminated storage of backup tapes at Iron Mountain ($12K annually)
- ✓ Published the JCCC network infrastructure inventory and 4-year schedule; added PA System into inventory then recommended for replacement in FY18 due to lifecycle
- ✓ Operationalized “cloud strategy” discussions and collapsed into OneIS Strategic Architecture Team meeting

Completed FY17 Technology Infrastructure Fund Investments

Project / Activity	Est/Act	Amount
Infrastructure maintenance (Smartnet)	Actual	$ 313,332
Switch and router replacements	Actual	$ 310,714
Security Camera wire pulls - LIB	Actual	$ 23,188
Fiber Plant Upgrades – Phase III	Actual	$ 335,105
Wireless Access Points	Actual	$ 1,607
FY17 Completed Expenses		$983,946
Technology Fund Total		**$984,000**

The Technology Fund serves as the funding source for the management and maintenance of the campus network. This effort includes new equipment purchases, licensing, hardware and software support, upgrades, and hardware replacements.

MANAGEMENT COMMITTEE
Working Agenda
FY 2017-2018

MA-1 Review and Update Policies as needed

MA-2 Guide Budget Development

- FY 2017-2018 Legal budget publication (July)
- Assessed valuation: Update (July)
- FY 2017-2018 Budget adoption (August)
- Management Budget reallocations: Semi-annual review (August, January)
- Proposed Budget guidelines and calendar for FY 2018-2019 (October)
- Budget Projection Model: Review (November)
- Guidelines for FY 2018-2019 Budget adoption (December)
- Board of Trustees budget workshop: Update (April)
- Budget: Monthly update

MA-3 Stewardship of College Finances

- Banking Services (July)
- Kansas Municipal Investment Pool (KMIP) statement of assets: semi-annual review (November, May)
- Financial Ratio Analysis (January)
- Bonds: Bond Counsel; Financial Advisor (June)

MA-4 Monitor Facilities

- Capital acquisitions and improvements: monthly progress report
- FY 2018 Capital Infrastructure Inventory and One, Five and Ten-Year Replacement Plan: review (June)
- Leases – as needed
- Review and recommend financial plans for capital improvements to the Board of Trustees

MA-5 Monitor Business Services

- Sole-Source requisitions: Review monthly purchasing report
- Bid/RFP review and recommendations
- Procurement Card Program summary (April)

MA-6 Monitor Information Services

- Information Technology Quarterly Report (July, October, January, April)

MA-7	Insurance Program: Report (July, January)
MA-8	Highlight various JCCC programs and activities • Sustainability • Cultural Offerings • Grants Activities • Continuing Education • (Others may include Athletics, Auxiliaries, or other departments we wish to highlight)
MA-9	JCCC Foundation annual report (November)
MA-10	Monitor Community and Governmental Relations • JCCC Official Newspapers • Sponsorships
MA-11	Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements as needed
MA-12	Management Committee Working Agenda (July)

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

August 7, 2017

TREASURER'S REPORT

REPORT:

The following pages contain a preliminary, unaudited Treasurer's Report for the fiscal year ended June 30, 2017. As of this writing, the college's fiscal year end closing process is not complete, therefore this report does not reflect all year end adjusting entries.

An ad valorem tax distribution of $37,807,420 was received from the county treasurer during June and was recorded as follows:

General Fund	$35,671,975
Special Assessment Fund	135,965
Capital Outlay Fund	1,999,480
TOTAL	$37,807,420

Expenditures in the primary operating funds are within approved budgetary limits.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the Treasurer's Report for the month of June 2017, subject to audit.

Rachel Lierz
Associate Vice President
Financial Services/CFO

Barbara A. Larson
Executive Vice President
Finance and Administrative Services

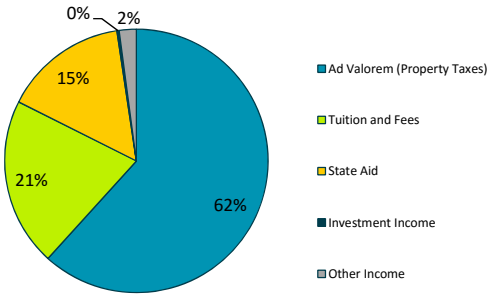
Joseph M. Sopcich
President

Preliminary/Unaudited

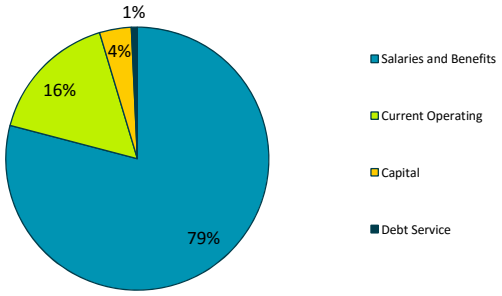
JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
JUNE 30, 2017
100% OF YEAR EXPIRED
I. GENERAL/POST-SECONDARY TECHNICAL EDUCATION (PTE) FUNDS

	ADOPTED BUDGET 2016-2017	ACTIVITY THIS MONTH 2016-2017	ACTIVITY YEAR TO DATE 2016-2017	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
GENERAL/PTE FUNDS					
Ad Valorem (Property Taxes)	$ 87,460,211	$ 34,931,581	$ 90,525,039	104%	$ 85,397,219
Tuition and Fees	31,107,337	(1,632,488)	30,339,804	98%	30,110,838
State Aid	20,870,336	374,678	22,340,304	107%	23,271,590
Investment Income	78,641	49,796	373,838	475%	184,775
Other Income	2,420,685	722,101	3,093,874	128%	2,625,407
TOTAL REVENUE	$ 141,937,210	$ 34,445,667	$ 146,672,860	103%	$ 141,589,830
Salaries and Benefits	$ 111,866,284	$ 5,802,930	$ 103,049,131	92%	$ 103,593,806
Current Operating	27,349,946	2,941,992	21,265,213	78%	20,531,226
Capital	6,526,138	160,307	5,089,588	78%	4,806,871
Debt Service	966,128	(14,300)	950,577	98%	977,181
TOTAL EXPENSES	$ 146,708,496	$ 8,890,929	$ 130,354,509	89%	$ 129,909,085
Unencumbered Cash Rollforward:					
Beginning Balance			$ 74,568,092		$ 67,161,001
Revenues Over Expenses			16,318,351		11,680,745
Other Fund Activity, Net			(2,249,448)		(4,273,654)
Ending Balance			$ 88,636,995		$ 74,568,092

Actual YTD Revenues by Source



Actual YTD Expenses by Source



Preliminary/Unaudited

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
JUNE 30, 2017
100% OF YEAR EXPIRED
I. GENERAL/POST-SECONDARY TECHNICAL EDUCATION (PTE) FUNDS
EXPENDITURE DETAIL BY NATURAL CLASSIFICATION

	ADJUSTED BUDGET 2016-2017	ACTIVITY THIS MONTH 2016-2017	ACTIVITY YEAR TO DATE 2016-2017	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE	YTD CHANGE FROM PRIOR YEAR
Salaries	$ 82,093,260	$ 5,786,194	$ 77,347,559	94%	$ 75,626,795	2%
Benefits	29,727,777	16,736	25,701,572	86%	27,967,012	-8%
Consultants	335,714	12,147	229,038	68%	225,729	1%
Event Officials	50,680	-	45,515	90%	52,753	-14%
Legal Services	175,000	2,390	8,614	5%	8,529	1%
Lobbyist Services	27,840	6,960	27,840	100%	27,840	0%
Audit Services	75,860	15,600	75,860	100%	58,100	31%
Collection Costs	70,000	6,895	82,214	117%	62,468	32%
Insurance, Property/Casualty & Rel	669,787	(5,382)	590,386	88%	553,268	7%
Other Contracted Services	9,559,184	1,035,939	6,587,597	69%	6,548,467	1%
SB 155 Shared Funding Payments	518,000	99,502	307,851	59%	350,316	-12%
Overnight Travel	837,192	93,846	566,403	68%	528,077	7%
Lobbyist Travel & Other	8,600	-	-	0%	-	0%
Travel - AQIP	4,900	365	4,427	90%	3,546	25%
Staff Development Travel	255,180	26,567	218,030	85%	219,972	-1%
Faculty Continuing Ed Grants	26,000	2,270	19,014	73%	15,264	25%
Tuition Reimbursement	565,000	88,866	351,283	62%	322,076	9%
Same Day Travel	165,439	16,116	112,031	68%	75,463	48%
Team Travel	5,112	-	5,011	98%	-	100%
Supplies and Materials	3,734,458	682,660	2,954,151	79%	2,400,208	23%
Computer Software	549,525	11,701	494,044	90%	445,236	11%
Computer Software Licenses	2,057,468	123,464	1,943,779	94%	1,914,436	2%
Technical Training Travel	26,673	15,310	22,022	83%	63,108	-65%
Applicant Travel	25,000	4,913	8,602	34%	9,889	-13%
Recruiting Travel	23,666	1,003	17,685	75%	25,598	-31%
Printing, Binding & Publications	116,745	2,284	82,621	71%	52,078	59%
Advertising and Promotions	846,732	242,295	725,858	86%	687,687	6%
Memberships	359,171	16,557	286,091	80%	232,935	23%
Accreditation Expenses	38,260	4,050	33,994	89%	36,512	-7%
Bad Debt Expense	600,000	(164,714)	435,286	73%	570,000	-24%
Electric	3,030,000	230,801	2,699,628	89%	2,720,450	-1%
Water	167,000	27,990	146,213	88%	133,212	10%
Natural Gas	23,000	1,899	18,514	80%	19,178	-3%
Telephone	236,162	7,051	233,377	99%	272,663	-14%
Gasoline	80,000	6,477	53,171	66%	50,167	6%
Subscriptions	16,753	-	15,073	90%	13,092	15%
Rentals and Leases	885,922	146,481	837,117	94%	857,657	-2%
Repairs and Maintenance	330,458	64,701	191,870	58%	126,747	51%
Freight	85,267	3,742	80,663	95%	106,654	-24%
Special Events	318,439	16,860	229,624	72%	229,405	0%
Retirement Recognitions	9,495	823	10,145	107%	5,356	89%
Postage	360,000	69,083	283,438	79%	290,196	-2%
Contingency	286,539	-	-	0%	-	0%
Remodeling and Renovations	1,099,451	44,855	406,680	37%	1,241,802	-67%
Non-Capital Furniture & Equipment	2,095,196	42,906	2,046,283	98%	2,443,484	-16%
Library Books	155,593	7,053	155,593	100%	154,921	0%
Furniture and Equipment	1,775,461	65,493	1,492,618	84%	966,664	54%
Building Improvements	661,191	-	648,697	98%	-	100%
Land Improvements	339,717	-	339,717	100%	-	100%
Income Tax	2,200	-	-	0%	2,090	0%
Grants	104,000	(102)	98,228	94%	82,616	19%
Foster Care & Killed on Duty Grant	70,000	8,312	53,596	77%	68,201	-21%
Federal SEOG Match	62,300	(63,042)	-	0%	-	100%
Principal Payments	716,673	(716,673)	-	0%	-	100%
Interest Payments	245,300	(15,550)	229,750	94%	289,700	-21%
Fee Payments	4,155	1,250	4,154	100%	5,808	-28%
Mandatory Transfers	-	795,985	795,985	0%	745,657	7%
TOTAL EXPENSES	$ 146,708,496	$ 8,890,929	$ 130,354,509	89%	$ 129,909,085	0%

Preliminary/Unaudited

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
JUNE 30, 2017
100% OF YEAR EXPIRED
II. ADULT SUPPLEMENTARY EDUCATION & STUDENT ACTIVITY FUNDS

	ADOPTED BUDGET 2016-2017	ACTIVITY THIS MONTH 2016-2017	ACTIVITY YEAR TO DATE 2016-2017	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
ADULT SUPPLEMENTARY EDUCATION FUND					
Tuition and Fees	$ 4,344,280	$ (88,732)	$ 3,596,990	83%	$ 3,772,246
Investment Income	3,344	1,277	10,467	313%	6,098
Other Income	1,642,900	166,800	1,774,370	108%	2,020,598
TOTAL REVENUE	$ 5,990,524	$ 79,345	$ 5,381,827	90%	$ 5,798,942
Salaries and Benefits	$ 2,898,289	$ 355,841	$ 2,419,737	83%	$ 2,377,404
Current Operating	4,323,441	229,188	2,813,577	65%	3,281,618
Capital Items	189,739	(8,000)	161,737	85%	33,520
TOTAL EXPENSES	$ 7,411,469	$ 577,030	$ 5,395,051	73%	$ 5,692,542
Unencumbered Cash Rollforward:					
Beginning Balance			$ 1,566,847		$ 1,453,970
Revenues Over Expenses			(13,225)		106,400
Other Fund Activity, Net			(479,783)		6,477
Ending Balance			$ 1,073,839		$ 1,566,847
STUDENT ACTIVITY FUND					
Tuition and Fees	$ 2,300,065	$ (127,978)	$ 2,400,152	104%	$ 2,397,567
Investment Income	335	223	2,965	885%	1,251
Other Income	40,400	2,986	45,742	113%	51,836
TOTAL REVENUE	$ 2,340,800	$ (124,769)	$ 2,448,860	105%	$ 2,450,655
Salaries and Benefits	$ 580,776	$ 52,705	$ 562,474	97%	$ 577,083
Current Operating	710,976	65,490	647,662	91%	588,689
Capital Items	25,128	0	20,743	83%	4,280
Grants/Scholarships	1,426,952	11,115	1,184,181	83%	1,209,309
TOTAL EXPENSES	$ 2,743,832	$ 129,309	$ 2,415,059	88%	$ 2,379,360
Unencumbered Cash Rollforward:					
Beginning Balance			$ 214,045		$ 165,910
Revenues Over Expenses			33,801		71,295
Other Fund Activity, Net			(10,175)		(23,160)
Ending Balance			$ 237,671		$ 214,045

Preliminary/Unaudited

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
JUNE 30, 2017
100% OF YEAR EXPIRED
III. OTHER FUNDS

	ADOPTED BUDGET 2016-2017	ACTIVITY THIS MONTH 2016-2017	ACTIVITY YEAR TO DATE 2016-2017	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
MOTORCYCLE DRIVER SAFETY FUND					
Tuition and Fees	$ 162,839	$ (15,908)	$ 129,370	79%	$ 138,007
Other Income	20,000	-	32,169	161%	21,771
TOTAL REVENUE	$ 182,839	$ (15,908)	$ 161,539	88%	$ 159,778
Salaries and Benefits	$ 65,892	$ 20,005	$ 63,966	97%	$ 57,249
Current Operating	16,413	6,914	15,507	94%	9,539
Capital Items	10,800	(5,469)	5,819	54%	4,000
TOTAL EXPENSES	$ 93,105	$ 21,450	$ 85,292	92%	$ 70,789
Unencumbered Cash Rollforward:					
Beginning Balance			$ 481,396		$ 392,368
Revenues Over Expenses			76,246		88,990
Other Fund Activity, Net			13		38
Ending Balance			$ 557,655		$ 481,396
TRUCK DRIVER TRAINING COURSE FUND					
Tuition and Fees	$ 868,200	$ (21,993)	$ 164,233	19%	$ 161,360
TOTAL REVENUE	$ 868,200	$ (21,993)	$ 164,233	19%	$ 161,360
Salaries and Benefits	$ 222,748	$ 16,207	$ 99,611	45%	$ 33,933
Current Operating	$ 593,873	10,217	167,841	28%	88,843
Capital	76,000	-	-	0%	-
TOTAL EXPENSES	$ 892,621	$ 26,423	$ 267,452	30%	$ 122,776
Unencumbered Cash Rollforward:					
Beginning Balance			$ 159,314		$ 112,852
Revenues Over Expenses			(103,219)		38,583
Other Fund Activity, Net			1,753		7,879
Ending Balance			$ 57,848		$ 159,314
SPECIAL ASSESSMENTS FUND					
Ad Valorem (Property Taxes)	$ 332,848	$ 133,119	$ 343,597	103%	$ 323,508
Interest Income	0	316	2,324	0%	908
TOTAL REVENUE	$ 332,848	$ 133,435	$ 345,921	104%	$ 324,416
Current Operating	$ 305,000	$ 1,233	$ 204,045	67%	$ 98,300
TOTAL EXPENSES	$ 305,000	$ 1,233	$ 204,045	67%	$ 98,300
Unencumbered Cash Rollforward:					
Beginning Balance			$ 473,148		$ 249,232
Revenues Over Expenses			141,875		226,116
Other Fund Activity, Net			2,847		(2,200)
Ending Balance			$ 617,870		$ 473,148

Preliminary/Unaudited

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
JUNE 30, 2017
100% OF YEAR EXPIRED
IV. AUXILIARY ENTERPRISE FUND - SCHEDULE 1

	ADOPTED BUDGET 2016-2017	ACTIVITY THIS MONTH 2016-2017	ACTIVITY YEAR TO DATE 2016-2017	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
REVENUES					
Concessions	$ 10,000	$ -	$ 7,026	70%	$ 10,482
Cosmetology	34,000	1,749	29,183	86%	27,788
Bookstore	7,193,700	438,302	7,113,201	99%	6,942,312
Dining Services	2,480,000	93,136	2,046,056	83%	2,093,536
Coffee Bars	635,000	15,191	482,560	76%	508,653
Vending	460,000	9,186	382,292	83%	363,960
Hiersteiner Center	953,500	96,520	1,093,308	115%	1,035,883
HVAC Auxiliary & Auto Technology Project	2,000	-	2,082	104%	1,052
Printing	325,000	9,441	268,918	83%	409,157
Dental Hygiene	5,000	-	1,350	27%	2,958
Hospitality Management & Pastry Program	50,000	-	50,122	100%	56,916
Café Tempo	235,000	14,807	179,766	76%	180,522
Campus Farm	7,500	1,446	6,232	83%	8,898
TOTAL REVENUES	$ 12,390,700	$ 679,779	$ 11,662,098	94%	$ 11,642,117
EXPENSES					
Concessions	$ 10,000	$ 19	$ 4,463	45%	$ 7,133
Cosmetology	25,800	882	24,390	95%	23,395
Bookstore	6,322,359	427,619	5,961,193	94%	6,353,786
Dining Services	2,994,013	263,329	2,754,451	92%	2,178,628
Coffee Bars	627,097	50,323	548,490	87%	489,618
Vending	533,022	41,403	471,461	88%	350,741
Hiersteiner Center	1,490,532	182,214	1,484,023	100%	1,079,543
HVAC Auxiliary & Auto Technology Project	2,000	1,027	1,727	86%	1,104
Printing	265,710	23,373	201,501	76%	190,754
Dental Hygiene	5,550	-	2,385	43%	2,832
Hospitality Management & Pastry Program	50,000	2,817	46,004	92%	55,975
Café Tempo	265,259	33,391	254,477	96%	194,849
Campus Farm	7,500	750	4,526	60%	5,393
SUBTOTAL	$ 12,598,841	$ 1,027,148	$ 11,759,090	93%	$ 10,933,751
Other Auxiliary Services Expenses					
Post-secondary Educational Institution Infrastructure (PEI) Loan-Principal	$ 250,000	$ -	$ 250,000	100%	$ 250,000
Auxiliary Construction	50,000	6,935	42,650	85%	35,629
Campus Services	358,849	-	395	0%	28,825
Director	143,664	16,869	112,571	78%	65,265
Fine Art	0	-	-	0%	-
Employee Benefits	0	-	-	0%	1,290,042 *
TOTAL EXPENSES	$ 13,401,354	$ 1,050,952	$ 12,164,707	91%	$ 12,603,512
Unencumbered Cash Rollforward:					
Beginning Balance			$ 4,748,818		$ 4,457,227
Revenues Over Expenses			(502,609)		(961,395)
Other Fund Activity, Net			(994,498)		1,252,986
Ending Balance			$ 3,251,711		$ 4,748,818

* In Fiscal 2016-2017, employee benefit costs are allocated to the auxiliary units and included in the Expenses Section above.

Preliminary/Unaudited

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
JUNE 30, 2017
100% OF YEAR EXPIRED
IV. AUXILIARY ENTERPRISE FUND - SCHEDULE 2

	2016-2017 YEAR TO DATE NET *	2015-2016 YEAR TO DATE NET	NET CHANGE FROM PRIOR YR
Concessions	$ 2,564	$ 3,348	$ (785)
Cosmetology	4,793	4,392	401
Bookstore	1,152,008	588,525	563,482
Dining Service	(708,394)	(85,092)	(623,303)
Coffee Bars	(65,930)	19,035	(84,965)
Vending	(89,169)	13,219	(102,389)
Hiersteiner Center	(390,715)	(43,660)	(347,055)
HVAC Auxiliary & Auto Technology Project	355	(52)	407
Printing	67,417	218,403	(150,986)
Dental Hygiene	(1,034)	126	(1,160)
Hospitality Management & Pastry Program	4,118	942	3,176
Café Tempo	(74,710)	(14,326)	(60,384)
Campus Farm	1,707	3,505	(1,798)
	$ (96,993)	$ 708,366	$ (805,358)

* Fiscal 2016-2017 includes employee benefit costs at the auxiliary unit level.

Preliminary/Unaudited

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
JUNE 30, 2017
100% OF YEAR EXPIRED
V. PLANT & OTHER FUNDS

	ADOPTED BUDGET 2016-2017	ACTIVITY THIS MONTH 2016-2017	ACTIVITY YEAR TO DATE 2016-2017	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
REVENUE BOND DEBT SERVICE FUND					
Unencumbered Cash Rollforward:					
Balance Forward	$ 1,835,646		$ 1,835,646		$ 1,802,374
TOTAL REVENUE	1,674,904	$ (88,222)	1,762,028	105%	6,108,630
TOTAL EXPENSES	1,698,230	(3,060)	1,694,700	100%	6,075,359
Other Fund Activity, Net			(1)		0
Ending Balance			$ 1,902,973		$ 1,835,646
COMMONS (COM) & INDUSTRIAL TRAINING CENTER (ITC) REPAIR AND REPLACEMENT RESERVE FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	$ 1,256,241		$ 1,256,241		$ 1,229,504
TOTAL REVENUE	224,520	$ 13,205	163,122	73%	228,021
TOTAL EXPENSES	210,235	12,354	74,994	36%	84,778
Other Fund Activity, Net			(12,536)		(116,506)
Ending Balance			$ 1,331,833		$ 1,256,241
CAPITAL OUTLAY & SERIES 16 CAPITAL OUTLAY GENERAL OBLIGATION PRINCIPAL & INTEREST FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	$ 6,839,109		$ 6,839,109		$ 4,168,201
TOTAL REVENUE	4,907,648	$ 1,962,520	5,111,258	104%	4,804,498
TOTAL EXPENSES	5,040,371	200,912	3,360,418	67%	1,298,051
Other Fund Activity, Net			(743,369)		(633,115)
Ending Balance			$ 7,846,579		$ 7,041,533
CAMPUS DEVELOPMENT FUND					
Unencumbered Cash Rollforward:					
Balance Forward	$ 2,058,709		$ 2,058,709		$ 2,340,754
TOTAL REVENUE	985,744	$ (53,990)	1,042,428	106%	1,039,236
TOTAL EXPENSES	1,685,098	109,767	1,162,147	69%	1,055,958
Other Fund Activity, Net			(236,929)		(265,323)
Ending Balance			$ 1,702,062		$ 2,058,709
CAMPUS IMPROVEMENTS SERIES 16 CAPITAL OUTLAY GENERAL OBLIGATION BONDS					
Unencumbered Cash Rollforward:					
Balance Forward	$ 569,022		$ 569,022		$ -
TOTAL REVENUE	0	$ 2,513	17,756	0%	9,894,421
TOTAL EXPENSES	9,781,000	45,577	256,983	3%	713,042
Other Fund Activity, Net			42,295		(8,612,356)
Ending Balance			$ 372,090		$ 569,022
ALL OTHER FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	$ 2,480,795		$ 2,480,795		$ 1,781,453
TOTAL REVENUE	52,180,051	$ 1,615,350	27,647,374	53%	30,777,833
TOTAL EXPENSES	42,944,311	1,550,188	28,265,606	66%	30,542,267
Other Fund Activity, Net			272,268		261,350
Ending Balance			$ 2,134,831		$ 2,278,370

JOHNSON COUNTY COMMUNITY COLLEGE

Preliminary/Unaudited

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
JUNE 30, 2017
100% OF YEAR EXPIRED
VI. INVESTMENTS

FUND	CD#	DATE OF ISSUE	DATE OF MATURITY	TERM	INTEREST RATE	MATURED THIS MONTH	INTEREST RECEIVED	CURRENT INVESTMENTS
UMB Bank	270025193	02/23/17	06/01/17	98 d	0.630	$ 3,000,000.00	$ 5,074.52	
UMB Bank	252073091	03/02/17	06/08/17	98 d	0.661	8,000,000.00	14,197.92	
Capital City Bank	16841904	03/09/17	06/15/17	98 d	0.780	5,000,000.00	10,471.25	
Capital City Bank	16836756	03/16/17	06/22/17	98 d	0.800	8,000,000.00	17,183.56	
Capital City Bank	16823861	03/23/17	06/15/17	84 d	0.960	4,000,000.00	8,837.27	
Capital City Bank	16829732	03/30/17	06/29/17	91 d	0.960	8,000,000.00	19,147.42	
Capitol Federal	70154674	04/06/17	07/06/17	91 d	0.940			6,000,000.00
Capital City Bank	16843900	04/13/17	07/13/17	91 d	0.960			6,000,000.00
Capitol Federal	70155074	04/20/17	07/20/17	91 d	0.940			10,000,000.00
Capitol Federal	70155197	04/27/17	07/27/17	91 d	0.940			6,000,000.00
Capitol Federal	70155340	05/04/17	08/03/17	91 d	0.940			8,000,000.00
Capitol Federal	70155460	05/11/17	08/10/17	91 d	0.940			7,000,000.00
Bank of Kansas City/BOKF	1020217428	05/18/17	08/17/17	91 d	0.990			3,000,000.00
Capital City Bank	16812629	05/25/17	08/24/17	91 d	1.010			4,000,000.00
UMB Bank	270026249	06/08/17	08/31/17	84 d	1.030			8,000,000.00
UMB Bank	270026251	06/08/17	07/27/17	49 d	0.985			10,000,000.00
UMB Bank	270026252	06/08/17	08/24/17	77 d	1.010			10,000,000.00
UMB Bank	270026250	06/08/17	08/17/17	70 d	1.000			7,000,000.00
Bank of Kansas City/BOKF	1020279245	06/08/17	09/07/17	91 d	1.070			10,000,000.00
Capital City Bank	16,848,826	06/15/17	09/14/17	91 d	1.110			9,000,000.00
Capital City Bank	16,838,526	06/22/17	09/21/17	91 d	1.270			9,000,000.00
	PREVIOUSLY REPORTED INTEREST						443,573.96	
	TOTAL						518,485.90	113,000,000.00
Municipal Investment Pool: (MIP) Daily Rate		06/01/17	06/30/17	30 d	0.541 *		2,496.96	2,813,264.22
	PREVIOUSLY REPORTED INTEREST						11,558.95	
	TOTAL						14,055.91	
	GRAND TOTAL						$ 532,541.81	$ 115,813,264.22

* Average daily rate earned for the month of June
Rates varied from 0.50 to .0.75
Average 3 month T-Bill rate for the month of June = 1.012
Rates varied from 0.97 to 1.06

Preliminary/Unaudited

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
JUNE 30, 2017
100% OF YEAR EXPIRED
VII. CASH AND POOLED INVESTMENT ANALYSIS

FUND	BOOK BALANCE	OUTSTANDING COMMITMENTS	UNENCUMBERED BALANCE	PRIOR YEAR UNENCUMBERED BALANCE
General & PTE Funds	$ 101,888,541	$ 13,251,546	$ 88,636,995	$ 74,568,092
Adult Supplementary Education Fund	2,501,592	1,427,753	1,073,839	1,566,847
Student Activity Fund	437,439	199,767	237,671	214,045
Motorcycle Driver Safety Fund	586,271	28,616	557,655	481,396
Truck Driver Training Fund	90,605	32,758	57,848	159,314
Auxiliary Enterprise Funds	3,706,659	454,948	3,251,711	4,748,818
Revenue Bond Principal and Interest Fund	2,082,640	179,666	1,902,973	1,835,646
COM Repair and Replacement Reserve Fund	14,139	0	14,139	14,139
ITC Repair & Maintenance Reserve Fund	1,383,447	65,754	1,317,694	1,242,102
Capital Outlay & Series 16 GO P&I Funds	9,036,180	1,189,602	7,846,579	7,041,533
Campus Development Fund	2,118,740	416,677	1,702,062	2,058,709
Special Assessments Fund	618,634	764	617,870	473,148
Restricted, Loan and Scholarship Funds	2,579,941	471,818	2,108,123	2,257,642
Arbitrage Rebate Fund	26,708	0	26,708	20,729
Agency Funds	405,657	405,657	0	0
Payroll Fund	393,131	393,131	0	0
TOTAL	$ 127,870,324	$ 18,518,457	$ 109,351,867	$ 96,682,159
Series 16 GO Capital Outlay Bond Proceeds	$ 4,048,237	$ 3,676,146	$ 372,090	$ 569,022

General/Post-Secondary Technical Education (PTE) Funds
Unencumbered Cash 3 Yr Monthly Trend

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

August 17, 2017

CASH DISBURSEMENT SUMMARY

REPORT:

Supplement A to the August 17, 2017 Board Packet contains the accounts payable disbursements. The Cash Disbursement Summary includes accounts payable, tuition refunds, and financial aid disbursements.

Date	Control Number		Amount
Accounts Payable Disbursements			
07/06/17	00660303-00660314	AP	$ 27,429.54
07/06/17	!0031626-!0031639	ACH	9,485.94
07/07/17	00660315-00660333	AP	78,265.78
07/07/17	!0031640-!0031649	ACH	5,305.42
07/10/17	00660334-00660346	AP	57,392.76
07/10/17	!0031650-!0031659	ACH	8,466.81
07/11/17	00660347-00660377	AP	128,211.22
07/11/17	!0031660-!0031673	ACH	10,652.94
07/12/17	00660378-00660408	AP	228,841.91
07/12/17	!0031674-!0031675	ACH	85.47
07/13/17	!0031676	P-Card Wire	259,831.75
07/13/17	00660409-00660466	AP	31,560.24
07/13/17	!0031677-!0031687	ACH	4,042.63
07/14/17	00660467-00660502	AP	50,666.28
07/14/17	!0031688-!0031698	ACH	10,691.06
07/17/17	00660503-00660542	AP	186,206.86
07/17/17	W0000124	Wire	2,250.00
07/17/17	!0031699-!0031706	ACH	8,251.52
07/18/17	00660543-00660566	AP	27,421.76
07/18/17	!0031707-!0031709	ACH	4,867.08
07/19/17	00660567-00660618	AP	267,129.01
07/19/17	!0031710-!0031717	ACH	9,177.69
07/20/17	00660619-00660649	AP	33,904.89
07/20/17	!0031718-!0031722	ACH	16,804.02
07/21/17	00660650-00660679	AP	267,494.63
07/21/17	!0031723-!0031729	ACH	49,499.67
07/24/17	00660680-00660711	AP	206,531.69

07/24/17	!0031730-!0031733	ACH	220,302.63
07/25/17	00660712-00660726	AP	1,216,694.57
07/25/17	!0031734-!0031737	ACH	256.53
07/26/17	00660727-00660759	AP	222,190.91
07/26/17	!0031738-!0031746	ACH	3,687.33
07/27/17	00660760-00660787	AP	88,953.22
07/27/17	!0031747-!0031751	ACH	9,756.82
07/28/17	00660788-00660825	AP	10,342.50
07/28/17	!0031752-!0031759	ACH	6,327.55
07/31/17	00660826-00660837	AP	16,788.70
07/31/17	!0031760-!0031762	ACH	777.02
08/01/17	00660838-00660862	AP	29,642.51
08/01/17	!0031763-!0031776	ACH	9,381.02
08/02/17	00660863-00660874	AP	9,622.31
08/02/17	!0031777-!0031787	ACH	5,719.61
			$ 3,840,911.80

Tuition Refunds and Financial Aid Disbursements

07/07/17	10164772-10164793		21,012.49
07/14/17	10164794-10164802		3,861.67
07/21/17	10164803-10164808		3,950.41
07/28/17	10164809-10164824		2,142.40
07/01/17-07/31/17	Refund ACH		425,327.04
			$ 456,294.01

Total Cash Disbursements	$ 4,297,205.81

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees ratify the total cash disbursements as listed above and as contained in the supplement, for the total amount of $ 4,297,205.81.

Rachel Lierz
Associate Vice President
Financial Services/CFO

Barbara A. Larson
Executive Vice President
Finance and Administrative Services

Joseph M. Sopcich
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

August 17, 2017

GRANTS, CONTRACTS AND AWARDS

REPORT:

The following grant has been approved for funding.

1. Access to Success
   Funding Agency: National Institute of Disability Rehabilitation Research
   Purpose: To provide knowledge and skills to students with disabilities to enable them to advocate for accommodations needed to succeed in their coursework and to gain self-advocacy skills that may help them in their transition to work.
   Duration: August 1, 2017 – December 31, 2017
   Grant Administrator: Holly Dressler
   Amount Funded: $1,000.00 (extension of 2014 grant)
   JCCC Match: -0-
   Applicant: University of Kansas Research and Training Center on Independent Living

The following grants have been submitted on behalf of the college.

1. Capital Campaign – Infrastructure Initiative
   Funding Agency: Timken Foundation of Canton
   Purpose: To support the college's infrastructure initiative to build the Career and Technical Education Complex.
   Duration: 1 year
   Grant Administrator: Kate Allen
   Amount Requested: $500,000.00
   JCCC Match: - 0 -
   Applicant: JCCC Foundation

2. NEA Art Works
   Funding Agency: National Endowment for the Arts
   Purpose: To support the acquisition of a bronze work by world-renowned, Kansas-native studio furniture artist Wendell Castle.
   Duration: 6 months
   Grant Administrator: Bruce Hartman

Amount Requested: $72,830.00
JCCC Match: $21,076.00
JCCC Foundation match: $60,000.00
Applicant: JCCC

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the acceptance of these grants and authorize expenditure of funds in accordance with the terms of the grants.

Tanya Wilson
Interim Vice President, Grants Leadership and Development

Joseph M. Sopcich
President

AFFILIATION, ARTICULATION AND REVERSE TRANSFER, COOPERATIVE AND OTHER AGREEMENTS

REPORT:
The following agreements are intended to: i) provide JCCC students with needed clinical or other career affiliated experiences in the programs indicated below; ii) create cooperative relationships between JCCC and other organizations and educational institutions for shared programming, curriculum and staffing in certain career areas, iii) facilitate the transfer of JCCC students to 4-year institutions and/or the reverse transfer of college credit for completion of a JCCC degree, and iv) establish contractual relationships between JCCC and other organizations that are not processed by the procurement department and/or do not involve payment by JCCC:

AFFILIATION AGREEMENTS

Agency/ Organization	Program(s)	Credit/ CE	New/Renewal and Term	Additional Information
Prime Healthcare Services – Kansas City,LLC dba St. Joseph Medical Center	EMS, Health Occupations, Nursing, Practical Nursing, Respiratory Care and Pharmacy Technician	Credit	Renewal for 2017 -2018 year	Agency Name Change Only - Renewal of previous agreement listed under Carondelet Health

OTHER AGREEMENTS

Agency/ Organization	Program(s)	Credit/ CE	New/Renewal and Term	Additional Information
The Curators of the University of Missouri on behalf of the University of Missouri-Kansas City and Johnson County Community College	AS Degree Programs	Credit	New for 2017 - 2018 year	Reverse Transfer MOU creates a pathway for the AS students to meet all of UMKC's general education requirements.

RECOMMENDATION:
It is the recommendation of the College administration that the Board of Trustees authorize the College to enter into agreements with the above entities as set forth above.

L. Michael McCloud
Vice President of Academic Affairs
Chief Academic Officer

Joseph M. Sopcich
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

August 17, 2017

HUMAN RESOURCES

1. Retirements

   DONNA SALKIL (JCCC/KPERS), Lead Groundskeeper, Campus Services, Finance and Administrative Services, effective January 15, 2018

   RECOMMENDATION:

   It is the recommendation of the college administration that the Board of Trustees approve the above-listed retirements.

2. Separations

   BRANDON SPRAGUE, Lab Technician, National Academy of Railroad Science, effective August 11, 2017

   RECOMMENDATION:

   It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.

3. Reassignments

   GEORGE MORTELL, Senior Systems Analyst, Academic Technology Services, Finance and Administrative Services, at an annual salary of $78,616.00 to Senior Applications Administrator, Client Support Services, Finance and Administrative Services, at an annual salary of $78,616.00, effective August 18, 2017

   KATHRYN WOULFE, Success Advocate, Student Success and Engagement, Instruction and Operations at $17.77 to Lead Success Advocate, Student Success and Engagement, Instruction and Operations, at $17.77 per hour, effective August 1, 2017

   RECOMMENDATION:

   It is the recommendation of the college administration that the Board of Trustees approve the above-listed reassignments.

4. Employment – Regular

KURT CHRISTENSEN, Assistant Professor Economics, Business, Instruction and Operations, at an annual salary of $73,366.00 for a 9-month contract, effective August 14, 2017

LORI SHANK, Associate Professor Nursing, Healthcare Professions and Wellness, Instruction and Operations, at an annual salary of $70,102.00 for a 9-month contract, effective August 14, 2017

KELLI LEE KRAMER-JACKMAN, Program Director, Continuing Education, Instruction and Operations, at an annual salary of $79,327.00, effective August 18, 2017

DANIEL CRYER, Assistant Professor English, English and Journalism, Instruction and Operations, at an annual salary of $59,920.00 for a 9-month contract, effective August 14, 2017

METRA AUGUSTIN, Coordinator, Early College, Community & STEM Initiatives, Career/Technical Education, Instruction and Operations, at an annual salary of $52,591.00, effective August 18, 2017

Name	Position	Effective Date	Salary
Kathryn Dugan	Library Aide	07/31/17 - 06/30/18	12.11/hour
Gustavo Febres	Dining Services Assistant III	07/19/17 - 06/30/18	11.01/hour
Diane Jarvi	Testing Center Assistant	08/01/17 - 06/30/18	14.65/hour
Sherri Norris	Order Entry/ Customer Service	07/24/17 - 06/30/18	12.11/hour
Michelle Olson	Testing Center Assistant	07/24/17 - 06/30/18	14.65/hour
Brian Sutton	Library Assistant	07/31/17 - 06/30/18	13.32/hour
Allen George	Client Technologies Technician	08/07/17 - 06/30/18	18.08/hour
Abdullah Sabha	Student Activities Ambassador	07/28/17 - 06/30/18	11.01/hour

Matthew Higley	Library Aide	08/08/17 - 06/30/18	13.32/hour
Ivaree Baugh	Coordinator, International Education	08/01/17 - 06/30/18	14.65/hour
Theresa MacKinder	Transcript Assistant	08/01/17 - 06/30/18	14.65/hour
Lori Wray	Office Assistant	07/31/17 - 06/30/18	12.11/hour
Wenya Zhao	Student Activities Ambassador	08/14/17 - 06/30/18	11.01/hour
Jin Hwang	Student Activities Ambassador	07/28/17 - 06/30/18	11.01/hour
Lauren Stephenson	Collaboration Center Support Specialist	08/14/17 - 06/30/18	16.14/hour

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed regular employees.

5. Employment – Temporary

Name	Position	Effective Date	Salary
Lori Angello	Student Event Worker	07/17/17 - 06/30/18	11.01/hour
Brendan Baier	Sports Camp Assistant	07/14/17 - 06/30/18	11.01/hour
Fataneh Bastani	Bookstore Clerk	07/19/17 - 06/30/18	11.01/hour
Alyssa Bruce	Bookstore Clerk	07/19/17 - 06/30/18	11.01/hour

Emma Ndengoue	Cashier	07/18/17 - 06/30/18	11.01/hour
Emily Neff	Sustainability Intern	07/20/17 - 06/30/18	11.01/hour
Dylan O'Mara	Peer Tutor – The Writing Center	08/01/17 - 06/30/18	11.01/hour
Sheila Moore	Nursing Clinical Instructor	08/01/17 - 06/30/18	37.47/hour
Brandon Palmisano	Bookstore Clerk	07/31/17 - 06/30/18	11.01/hour
Ganga Sutsunthorn	Dining Services	07/24/17 - 06/30/18	11.01/hour
Susan Tolleson	Principal Writer/Editor	07/24/17 - 06/30/18	20.62/hour
Rhiannon Transue	Bookstore Clerk	07/19/17 - 06/30/18	11.01/hour
Catalina Wedman	Lead Student Assistant – IISS	08/16/17 06/30/18	14.65/hour
Benjamin Weimholt	IT Networking Tutor	07/21/17 - 06/30/18	11.01/hour
Brianna Wheeler	Peer Tutor – The Writing Center	08/08/17 - 06/30/18	11.01/hour
Steven Wilson	Bookstore Clerk	07/24/17 - 06/30/18	11.01/hour
Ashley Hicklin	Peer Tutor – The Writing Center	08/01/17 - 06/30/18	11.01/hour
Sarah Dubbert	Peer Tutor – The Writing Center	08/08/17 - 06/30/18	11.01/hour
Graham Murphy	Sustainability Intern	07/31/17 - 06/30/18	11.01/hour

Meiqi Li	Bookstore Clerk	07/19/17 - 06/30/18	11.01/hour
Shelly Thurman	Receptionist/Office Assistant	08/10/17 - 06/30/18	12.11/hour
James Facinelli	Bookstore Clerk	07/26/17 - 06/30/18	11.01/hour
Evan Crable	CLEAR Aide	08/12/17 - 06/30/18	11.01/hour
Nicole Graham	Bookstore Clerk	07/31/17 - 06/30/18	11.01/hour
Frances Mendoza	Bookstore Clerk	08/02/17 - 06/30/18	11.01/hour
Brandon Pitts	Peer Tutor – The Writing Center	08/01/17 - 06/30/18	11.01/hour
Emily Fravel	Child Care Aide - Substitute	08/14/17 - 06/30/18	11.01/hour
Candice Aranjo	Receptionist/Office Assistant	08/10/17 - 06/30/18	12.11/hour
Valerie Mann[a]	Chair duties outside annual Contract, Academic Support	07/01/17 - 06/30/18	2,254.00/total
Charlotte Walker	TIPS Coordinator, Academic Support	08/21/17 - 05/18/18	28,494.40/total
Mary Funk	Instr., Writing Center Academic Support	08/21/17 - 07/26/18	1,115.00/cr.hr.
Louise Miles	"	"	1,115.00/cr.hr.
Margaret Russell	"	"	1,127.00/cr.hr.
Barbara Smith	"	"	1,115.00/cr.hr.
Jiong Ren	Visiting Prof/China, International Education, Academic Support	08/07/17 - 05/18/18	20,000.00/total

Tim Brown[a]	Instr., Arts & Design, Humanities & Soc. Sciences	08/21/17 - 07/26/18	1,019.00/cr.hr.
Lynn Cool	"	"	1,019.00/cr.hr.
Hugh Forbes	Instr., Business	08/21/17 - 12/15/17	1,115.00/cr.hr.
Karen Anderson	Instr., Business	08/21/17 - 07/26/18	1,115.00/cr.hr.
Jan Berg	"	"	1,034.00/cr.hr.
Lorie Paldino	"	"	1,115.00/cr.hr.
Abigail Kingsford	Instr., Communications	08/21/17 - 07/26/18	1,001.00/cr.hr.
Helga Beuing	Substitute Instr., Communications	08/21/17 - 07/26/18	35.00/hour
Kathy Kiser	"	"	35.00/hour
Claudette Williams	"	"	35.00/hour
Lori Brooks[a]	Chair duties outside annual Contract, Computing Sci. & Information Tech.	07/01/17 - 06/30/18	2,680.00/total
Russ Hanna[a]	"	"	2,230.00/total
James Hopper[a]	"	"	3,623.75/total
Amanda Kraus[a]	"	"	1,856.91/total
Tom Renfro[a]	"	"	4,226.25/total
Carol Smith[a]	"	"	2,272.64/total
Mark Van Gorp[a]	"	"	2,019.50/total
Perla Weaver[a]	"	"	3,703.00/total
Jessica Burge	Instr., Computing Sciences & Information Technology	08/21/17 - 07/26/18	960.00/cr.hr.
Joe Geisbauer	"	"	1,038.00/cr.hr.
Linda Lane	"	"	1,081.00/cr.hr.
Mary White	"	"	960.00/cr.hr.
Gretchen Thum[a]	Special Project, Carl Perkins English & Journalism	08/21/17 - 12/15/17	3,381.00/total
Dustin Baker	Instr., Healthcare, Public Safety & Wellness	08/21/17 - 07/31/18	37.47/hour
Karin Davis	"	"	37.47/hour
Debbie Funkhouser	"	"	37.47/hour
Tracy Gilbert	"	"	37.47/hour
Jordan Miller	"	"	37.47/hour

Marissa Danenberg-Jones	Instr., Healthcare, Public Safety & Wellness	08/21/17 - 07/31/18	932.00/cr.hr.
Stu Shafer[a]	USDA NIFA SPECA, Grant stipend, Science	07/01/17 - 09/30/18	6,710.00/total
Melissa Beaty	Instr., Science	08/21/17 - 07/26/18	1,001.00/cr.hr.
Renae DeBruin	"	"	1,001.00/cr.hr.
Christophe LaHovary	"	"	1,038.00/cr.hr.
Brenda Lander	"	"	1,001.00/cr.hr.
Olivia Meyer	"	"	960.00/cr.hr.
Sally Salah	"	"	1,038.00/cr.hr.
Regina Bailey	Instr., Continuing Ed.	08/17/17 - 06/30/18	40.00/hour
Meghan Freeman	"	"	50.00/hour
Bobbie Jo Baier	"	"	35.00/hour
Kelli Kramer-Jackman	"	"	60.00/hour
Michael Laird	"	"	35.00/hour
James Westerfield	"	"	25.00/hour
Christy Lemanske	Instr., Continuing Ed., JCAE	08/17/17 - 06/30/2018	20.00/hour
Deany Goode	"	"	20.00/hour
Michelle Rico	"	"	20.00/hour
Christy Chajon	"	"	20.00/hour
Amanda Herrington-O'Leary	"	"	20.00/hour
Amanda Chung	"	"	20.00/hour
Karen Ward	"	"	20.00/hour
Tracy St. Clair	"	"	20.00/hour
Jennifer Forth	"	"	20.00/hour
Bruce Lapham	"	"	20.00/hour
Louis Strickland	"	"	20.00/hour
Patricia Price	Asst. Prof. Comp. Info System	08/07/17 - 12/17/18	16,611.00/total
Jocelyn Devaney	Summer Intern, CLEAR Program	05/30/17 - 07/31/17	75.00/total
Jacque Bogdan	Instructor, CLEAR Program	08/03/17 - 12/02/17	34.00/hour
Connie Davidson	"	"	34.00/hour

Emily Bennett	Instructor, CLEAR Program	08/12/17 - 12/02/17	30.00/hour
Debbie Bergmann	"	"	34.00/hour
Gayla Berry	"	"	34.00/hour
Julie Copenhaver	"	"	34.00/hour
Sharon Depperschmidt	"	"	34.00/hour
Karen Dionne	"	"	34.00/hour
Carol Glenski	"	"	34.00/hour
Ann Hauser	"	"	34.00/hour
Gina Malashock	"	"	34.00/hour
Nancy Plunkett	"	"	33.00/hour
Elizabeth Stephens	"	"	34.00/hour
John Todd	"	"	34.00/hour
Janet Woodward	"	"	34.00/hour
Jane Wynne	"	"	34.00/hour

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed temporary employees.

Footnotes:

a. Also full-time employees

_____

Becky Centlivre
Vice President, Human Resources

_____

Joseph M. Sopcich
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

August 17, 2017

HUMAN RESOURCES ADDENDUM

1. Reassignments

YOLANDA REYES, Dining Services Assistant II, Business Services, Finance and Administrative Services at $17.74 per hour to Dining Services Assistant I Lead, Business Services, Finance and Administrative Services at $19.37 per hour, effective August 8, 2017

DIANNE SMETHERS, Administrative Assistant, VP Academic Affairs/CAO, Instruction and Operations, at $26.62 per hour to Program Coordinator, Career & Technical Education Transitions, Instruction and Operations at an annual salary of $57,634.00, effective August 18, 2017

PHILIP MEIN, Assistant Professor Computer Science, Business and Technology, Instruction and Operations, at $66,534.00 to Information Technology Security Officer, Information Services, Finance and Administrative Services at an annual salary of $117,089.00, effective August 18, 2017

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed reassignments.

2. Employment – Regular

LAURA COWIE, Administrative Assistant, Financial Aid, Instruction and Operations, at 15.38 per hour, effective August 9, 2017

JESSICA JOHNSON, Subcenter Director, PTAC, Small Business Development Center, Instruction and Operations, at an annual salary of $71,318.00 effective August 29, 2017

Name	Position	Effective Date	Salary
Tristian Hughes	Office Assistant	08/07/17 - 06/30/18	12.11/hour
Marcus Ken Ji Wong	Student Activities Ambassador	08/14/17 06/30/18	11.01/hour

Caylin Smith	Career Information Specialist	08/15/17 - 06/30/18	14.65/hour
Katie Coen	Museum Guard	08/14/17 - 06/30/18	12.11/hour
Alison Stricklen	Student Activities Ambassador	08/28/17 - 06/30/18	11.01/hour
Tania Teran Leon	Admissions Student Ambassador	08/17/17 - 06/30/18	11.01/hour
Tara Karaim	Community Based Learning Coordinator	08/14/17 - 06/30/18	18.08/hour
Lori Wray	Office Assistant	08/17/17 - 06/30/18	12.11/hour
Martina Michelova	Lead Museum Guard	08/14/17 - 06/30/18	14.65/hour

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed regular employees.

3. Employment – Temporary

Name	Position	Effective Date	Salary
Erin Kruse	Sustainability Initiatives	08/25/17 - 06/30/18	11.01/hour
Mahtab Tirandazian	Museum Guard	08/13/17 - 06/30/18	12.44/hour
Drew Misemer	Dining Services Assistant – Dishwasher	08/09/17 - 06/30/18	11.01/hour
Jill Stempleman	Office Assistant	08/10/17 - 06/30/18	12.11/hour
Rosemary Freeman	Spanish Interpreter Substitute	08/21/17 - 06/30/18	15.00/hour

Jordan Miller	Nursing Clinical Instructor	08/21/17 - 06/30/18	37.47/hour
Lucas Bova	Cashier	08/17/17 - 06/30/18	11.01/hour
Peter Lee	CLEAR Aide	08/12/17 - 06/30/18	11.01/hour
Maggie O'Sullivan	Espresso Barista	08/14/17 - 06/30/18	12.11/hour
Joel Springer	Espresso Barista	08/14/17 - 06/30/18	12.11/hour
Hannah Gollihare	Cashier	08/14/17 - 06/30/18	11.01/hour
Lauren Kimball	Assistant Professor, Animation	08/21/17 - 12/17/17	16,074.00/total
Terri Easley-Giraldo[a]	Intercultural Comm. Training Center for Student Involve.	08/01/17 - 08/01/17	200.00/total
Chantel A. Braasch	Accessible Technology Coordinator, Access Serv.	08/13/17 - 12/22/17	4,860.00/total
Josh Armstrong	Assistant Manager ECAV	08/15/17 - 12/15/17	2,220.00/total
Kha'Len McCoy-Hollinger	DJ ECAV	08/15/17 - 12/15/17	990.00/total
Nick Mead	Web Master ECAV	08/15/17 - 12/15/17	990.00/total
Adriana Williamson	Station Manager ECAV	08/15/17 - 12/15/17	4,645.00/total
Laura Fotovich	Producer JCAV	08/15/17 - 12/15/17	1,780.00/total
Jackson McConathy	"	"	1,780.00/total
Nicholas Urban	"	"	1,780.00/total

Malik Hall	Associate Producer JCAV	08/15/17 - 12/15/17	3,675.00/total
Cierra Wenciker	"	"	3,675.00/total
Kha'Len McCoy-Hollinger	Sports Reporter JCAV	08/15/17 - 12/15/17	990.00/total
Alessandro DeBrevi	Reporting Correspondent The Campus Ledger	08/15/17 - 12/15/17	200.00/total
Andrew Hartnett	Staff Photojournalist The Campus Ledger	08/15/17 - 12/15/17	650.00/total
Margaret Mellott	"	"	650.00/total
Kenna Swihart	Photography Correspondent The Campus Ledger	08/15/17 - 12/15/17	200.00/total
Aaron Switzer	"	"	200.00/total
Kerri Shiflett	Handbook & Course Mod. Vocal Ensemble Showcase	08/01/17 - 09/08/17	750.00/total
Pat Jonason	Instr., Professor Emeritus, Academic Support	08/21/17 - 05/20/18	1,338.00/cr.hr.
Charis Sawyer	"	"	1,352.00/cr.hr.
Maggie Ackelson	Instr., Academic Support	08/21/17 - 07/27/18	1,115.00/cr.hr.
Laurie Chapkin[a]	"	"	1,058.00/cr.hr.
Sue Davis	"	"	1,001.00/cr.hr.
Carol Dennis	"	"	1,034.00/cr.hr.
Megan Doyle	"	"	1,034.00/cr.hr.
Robert Ellis	"	"	1,019.00/cr.hr.
Ann Fielder	"	"	1,115.00/cr.hr.
Ron Frigault[a]	"	"	1,154.00/cr.hr.
Maureen Gallagher	"	"	1,127.00/cr.hr.
Julia Gentry	"	"	1,127.00/cr.hr.
Leanna Graham	"	"	1,127.00/cr.hr.
Darla Green[a]	"	"	1,115.00/cr.hr.
Gloria Johnson	"	"	1,001.00/cr.hr.
Fran Kanter	"	"	1,115.00/cr.hr.
Allison Lassiter	"	"	1,034.00/cr.hr.
Peter Mancini	"	"	1,001.00/cr.hr.
Hannah Massman	"	"	1,001.00/cr.hr.
Stephanie McCall	"	"	1,127.00/cr.hr.
Melissa Molteni	"	"	1,034.00/cr.hr.
Lynn Morash Littell	"	"	1,034.00/cr.hr.

Charlsie Prosser	"	"	1,001.00/cr.hr.
Traci Putnam	"	"	1,115.00/cr.hr.
Mariella Rainwater	"	"	1,115.00/cr.hr.
Connie Ross	"	"	1,115.00/cr.hr.
Gretchen Sherk[a]	"	"	1,081.00/cr.hr.
Chari Shoemake	"	"	1,115.00/cr.hr.
Susan Steel	"	"	1,165.00/cr.hr.
Loralee Stevens[a]	"	"	1,204.00/cr.hr.
Janet Stos	"	"	1,034.00/cr.hr.
Mira Thomas	"	"	1,001.00/cr.hr.
Suzanne Woodward	"	"	1,115.00/cr.hr.
Tammy Keiser	Costume Designer, Arts & Design, Humanities & Soc. Sciences	08/13/17 - 09/09/17	600.00/total
Sean Leistico	Sound Designer, Arts & Design, Humanities & Soc. Sciences	08/13/17 - 09/09/17	1,000.00/total
Timothy Noble	Tour Coordinator, Arts & Design, Humanities & Soc. Sciences	08/13/17 - 10/20/17	1,000.00/total
Aubrey Urban	Fisherman Play Adaptation, Arts & Design, Humanities & Soc. Sciences	08/21/17 - 09/22/17	500.00/total
Aubrey Urban	Marketing Liaison, Arts & Design, Humanities & Soc. Sciences	08/21/17 - 09/22/17	500.00/total
Tammy Keiser	They Dance, Set Design, Arts & Design, Humanities & Soc. Sciences	09/10/17 - 10/07/17	600.00/total
Timothy Noble	School Workshop, Facilitator, Arts & Design, Humanities & Soc. Sciences	10/01/17 - 11/03/17	500.00/total
Aubrey Urban	The Bald Soprano, Director, Arts & Design, Humanities & Soc. Sciences	10/01/17 - 12/09/17	1,500.00/total

Aubrey Urban	Theater Marketing Liaison, Arts & Design, Humanities & Soc. Sciences	10/01/17 - 12/09/17	1,500.00/total
Timothy Noble	Words! Words! Director, Arts & Design, Humanities & Soc. Sciences	10/01/17 - 12/09/17	1,500.00/total
Sean Leistico	They Dance, Sound Design, Arts & Design, Humanities & Soc. Sciences	10/08/17 - 11/10/17	1,000.00/total
Tammy Keiser	They Dance, Technical Work, Arts & Design, Humanities & Soc. Sciences	10/08/17 - 11/10/17	600.00/total
Sean Leistico	Sound Design Mentor, Arts & Design, Humanities & Soc. Sciences	11/05/17 - 12/09/17	500.00/total
Timothy Noble	Film Video Liaison, Arts & Design, Humanities & Soc. Sciences	11/13/17 - 12/15/17	500.00/total
Jaysen Van Sickle	Instr., Business	08/21/17 - 07/26/18	1,001.00/cr.hr.
Barbara Millard[a]	Special Project, KBOR Technology Internship Grant	06/19/17 - 06/23/17	1,000.00/total
Rodney Holdsworth	Instr., Computing Sciences & Information Technology	08/21/17 - 07/26/18	1,115.00/cr.hr.
Philip Mein[a]	"	"	1,115.00/cr.hr.
Lori Brooks[a]	Course by Arrangement, Computing Sciences & Information Technology	08/21/17 - 12/17/17	100.00/st.cr.hr.
Perrin Blackman	Inst., English & Journalism	08/21/17 - 07/26/18	1,001.00/cr.hr.
Megan Hoelting	"	"	1,001.00/cr.hr.
Kelsey Huff	"	"	1,001.00/cr.hr.
Taylor Knisley	"	"	1,001.00/cr.hr.
Lisa McBride	"	"	1,001.00/cr.hr.

Julia Newton	"	"	1,001.00/cr.hr.
Chris Patch	"	"	1,001.00/cr.hr.
Angela Rabin	"	"	1,001.00/cr.hr.
Sue Zuroweste	"	"	1,115.00/cr.hr.
Ava Ferreira	Instr., Healthcare, Public Safety & Wellness	08/21/17 - 07/31/18	37.47/hour
Krystene Wray	"	"	37.47/hour
Heather Harper	"	"	37.47/hour
Deborah Sauer	"	"	37.47/hour
Kae Talbert	"	"	37.47/hour
Samantha Wiggins	"	"	37.47/hour
Parri Christie[a]	Instr., Healthcare, Public Safety & Wellness	08/21/17 - 07/31/18	1,001.00/cr.hr.
Tina Pulley	"	"	960.00/cr.hr.
Burt Walker	"	"	1,127.00/cr.hr.
Tina Pulley	Student Wellness, Healthcare Public Safety & Wellness	07/18/17 - 06/30/18	30,000.00/total
Raymond Casey	Instr., Industrial Technology	08/14/17 - 07/26/18	932.00/cr.hr.
Scott Kolb	"	"	932.00/cr.hr.
Chantel Braasch	Instr., Science	08/21/17 - 07/26/18	1,019.00/cr.hr.
Charles Finley	"	"	1,001.00/cr.hr.
Stephanie Ferrero	"	"	1,001.00/cr.hr.
Casey Zimmerman	"	"	1,001.00/cr.hr.
Frances Wainright	Assistant Professor	08/21/17 - 12/17/17	$17,146.00/total
Colby Keslar	Assistant Professor	08/21/17 - 12/17/17	$17,146.00/total
Stephen Dickey	Assistant Professor	08/21/17 - 12/17/17	$16,611.00/total
Leslie Watkins	Assistant Professor	08/21/17 - 12/17/17	$17,146.00/total
Diana Dyal	Volunteer Access Services	08/01/17 - 06/30/18	non-remunerated

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed temporary employees.

Footnotes:

a. Also full-time employees

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Becky Centlivre
Vice President, Human Resources

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Joseph M. Sopcich
President