

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on May 11, 2023 at 5:00 pm in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas and via Zoom Webinar. Seven Trustees attended, with all seven Trustees present in-person.

Trustees Lee Cross
 Nancy Ingram
 Laura Smith-Everett
 Mark Hamill, via zoom
 Greg Musil
 Dawn Rattan
 Melody Rayl

Staff Andy Bowne, President

Kate Allen, VP College Advancement and Government Affairs
Jay Antle, Professor History/Executive Director Sustainability
Jason Arnett, Manager Coffee Bars and Food Court
Jason Brunkan, Senior Multimedia Engineer & Event Specialist, Audio Visual Services
Rob Caffey, Vice President Information Services/CIO
Heather Callaway, Director, Audit and Advisory Services
Colleen Chandler, Interim Vice President, Human Resources
John Clayton, Executive Director, Institutional Effectiveness, Planning and Research
Nick DeMarc, Engineering Manager Video Services
Chris Gray, VP Strategic Communication and Marketing
Tom Hall, Associate Vice President Campus Services and Facility Planning
Jeff Hoyer, Executive Director, Space Management
Dixie Johnson, Emergency Management Coordinator
Tim Laughlin, Senior Simulation Specialist, Video Services
Marc Leacox, Senior Multimedia Engineer & Event Specialist, Audio Visual Services
Rachel Lierz, EVP Finance and Administrative Services
Liz Loomis, Sr. Executive Assistant, President's Office
Mickey McCloud, EVP and Provost Academic Affairs
Caitlin Murphy, Special Assistant to President, President's Office
Kelsey Nazar, VP and General Counsel
Derek Nester, Senior Multimedia Engineer & Event Specialist, Audio Visual Services

Alisa Pacer, Director, Emergency Management
Gurbhushan Singh, Associate Vice President Instruction
Pam Vassar, Interim Executive Vice President Student Services & Learner Engagement
Andrea Vieux, Associate Professor, Political Science
Janelle Vogler, Associate Vice President Business Services
Elisa Waldman, Vice President, Workplace Development & Continuing Education
Sandra Warner, Executive Director Mission Continuity and Risk Management

PLEDGE OF ALLEGIANCE	Trustee Cross led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
QUORUM	Trustee Cross announced a quorum with seven Trustees present.
AWARDS AND RECOGNITIONS	Dr. Bowne introduced Grant LaCamp, the Student Spotlight for May.
OPEN FORUM	Trustee Cross announced there were no registered speakers.
BOARD REPORTS	
Student Senate	Daniel Gonzales announced the new Student Senate Executive Board and introduced the new President, Epuna Gonzales. Epuna presented the remaining Student Senate report. She reported that Student Senate was able to fund 21 events and award over \$37,000. She also mentioned the two service projects, sponsored by the Student Senate, JCCC Gives and Service Week which benefited the Johnson County Community.
College Lobbyist	Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.
Faculty Association	Andrea Vieux provided an update on the Faculty Association. She announced the new Faculty Association Executive Board. Dr. Vieux noted the success of the STEM Poster Symposium where \$6,500 in scholarships were awarded to students based on their poster presentation. She also announced that the Center for Teaching and Learning is accepting applications for the Faculty Programming

Committee, to create interdisciplinary faculty learning opportunities. She discussed the awards presented during the Employee Awards luncheon on May 2. Dr. Vieux then mentioned several of the graduation ceremonies and the main commencement on May 19, 2023.

Johnson County
Education Research
Triangle

Trustee Musil provided an update on JCERT, noting the strong revenue trends from the 1/8 cent sales tax approved by voters in 2008.

Kansas Association of
Community College
Trustees

Trustee Ingram provided the KACCT updates mentioning the next meeting is June 2 – 3, 2023 at Dodge City Community College.

Foundation

Trustee Rattan provided the Foundation update. She announced upcoming events including Some Enchanted Evening on November 11, 2023, Summer Sips & Scholarships on June 13, 2023, and the Cohen Community Series scholarship benefit concert featuring Clint Black on June 2, 2023. Trustee Rattan announced the slate of officers and the new directors for the Foundation Board.

College Council

Jason Arnett provided an update on College Council. He announced that the Academic Branch Council (ABC) is completing their work on academic integrity, Staff Council is accepting nominates for their June election and the Adjunct Council is holding elections. Jason announced that the College Council is reviewing their bylaws and have already made changes to the co-chair duties. He also mentioned that College Council is partnering with Marketing and Communications to work on a communications plan to the campus on what shared governance is and everyone's role.

COMMITTEE REPORTS AND RECOMMENDATIONS

Audit Committee

Trustee Ingram reviewed items from the May 3, 2023 Audit Committee meeting.

Board Governance

Trustee Smith-Everett reviewed items from the May 3, 2023 Board

Governance Committee meeting.

Collegial Steering Trustee Cross reviewed items from the May 10, 2023 Collegial Steering Committee.

Inclusion and Belonging Trustee Rattan reviewed items from the May 3, 2023 Inclusion and Belonging Committee meeting.

Management and Finance Committee Mr. Musil reviewed items from the May 3, 2023 Management and Finance Committee meeting.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Smith-Everett, which motion carried 6-1 with Trustee Cross voting against, the Board of Trustees accepted the recommendation of the College administration to approve the FY 2023-24 Management Budget.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Ingram, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the low bid from GPS-KC for Active Learning Classrooms Renovation, in the amount of \$338,174.00, with an additional 10% contingency of \$33,817.40 to allow for possible unforeseen costs, for a total estimated expenditure amount of \$371,991.40.

Student Success Trustee Ingram reviewed items from the May 3, 2023 Student Success Committee meeting.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report **Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Musil, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of March 2023, subject to audit.**

FY24 Board and
Committee Meeting
Dates

Following discussion, upon motion by Trustee Musil, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the FY24 Board meeting and committee meeting dates, as shown subsequently in the Board packet.

President's Monthly
Report to the Board

Dr. Bowne provided his President's report to the Board. He spoke about Continuing Education enrollment for Spring and Summer 2023. Dr. Bowne highlighted the strong credit enrollment numbers for Summer 2023 and noted that Fall is still in the initial enrollment stages. He discussed the upcoming commencement ceremonies and in particular the students graduating from high school and simultaneously receiving an associate degree. Dr. Bowne praised the growing number of students graduating with honors. Dr. Bowne concluded his report by thanking the students for attending JCCC and the faculty and staff for doing such a good job serving the students.

NEW BUSINESS

Trustee Cross announced there was no new business.

OLD BUSINESS

Trustee Cross announced there was no old business.

CONSENT AGENDA

Following discussion, upon motion by Trustee Ingram, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:

Minutes of Previous
Meeting

Minutes from the April 20, 2023 Board of Trustees Meeting.

Cash Disbursement
Report

Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$ 4,817,223.95.

Grants, Contracts and
Awards

The acceptance of grants, as shown in the Board Packet, and the authorization to expend funds in accordance with the terms of the grants.

Curriculum	Changes to the curriculum, as shown in the Board Packet.
Affiliation, Articulation and Reverse Transfer Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.
Transfer to JCCC Foundation Tribute Fund	Authorized the transfer of \$750 designated for this gift be donated to the JCCC Foundation student scholarship fund.
Retirement	LYLE GORTON, Maintenance Mechanic, Operations, effective January 31, 2024.
Separations	RICHARD FLEMING, Professor Game Development, Academic Affairs, effective May 19, 2023. JOSEPH MCKINSTRY, Assistant Coach Women’s Basketball, Student Success & Engagement, effective April 28, 2023. BETHANY PRITCHARD, Admissions Concierge, Student Success & Engagement, effective May 03, 2023. APRIL WADE, Assistant Professor Computer Science, Academic Affairs, effective May 19, 2023. STEVEN FRANKLIN, Coordinator Student Basic Needs, Student Success & Engagement, effective June 8, 2023.
EXECUTIVE SESSION	At 7:16 p.m., upon motion by Trustee Smith-Everett, seconded by Trustee Ingram, the Board of Trustees agreed to recess into executive session at 7:20 p.m. until 8:20 p.m. for consultation with legal counsel regarding personnel matters of non-elected personnel, in order to protect the privacy interests of the individual to be discussed. Dr. Bowne, and Ms. Nazar, were invited to attend.

Ms. Nazar left the Executive Session at 7:25 p.m.

The meeting reconvened at 8:20 p.m. and Trustee Cross announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Trustee Ingram, seconded by Trustee Smith-Everett which motion carried 5-0, with Trustees Rattan and Hamill absent during the vote, the Board of Trustees meeting adjourned at 8:23 p.m.

Lee Cross
Chair

Nancy Ingram
Vice Chair