

Online Learning Advisory Council

Meeting Minutes

October 6, 2023 1:00pm

1. Approval of September Minutes.
 - a. Small edits made to spelling and names.
 - b. Minutes Approved
2. Canvas updates-Ed
 - a. Continuing to monitor canvas updates that come out. Most things are focusing on new quizzes and its functionality. Ed believes that new quizzes are getting closer and will soon be able to begin promotion of new quizzes. Exporting quizzes will be available. Lots of promising functions for the new quiz tool.
 - b. There have been some issues with the attendance tool. It isn't bringing values into the grade book. There is an open ticket with canvas to find resolution with this.
 - c. Ed is working on issues with speedgrader and waiting to see resolution on those.
 - d. Nursing is using new quizzes right now. Sometimes it takes 2-3 days to get analytics back. Canvas is working on making analytics more in real time.
 - e. Canvas has a roadmap that Ed will make available.
 - f. Grade book question—students are viewing averages and can see high and low scores can this be turned off? It is a setting that can be turned on and off in settings. (More options hide totals, hide grade distribution)
 - g. If you have ideas for default settings, bring them to OLAC and we can have that discussion.
3. Proctoring and Accessibility-Ed
 - a. Respondus and Yuja
 - i. Yuja – we bought Yuja 4 years ago for video management and recording. We added proctoring tools to do things outside of canvas and as a compliment to respondus. Yuja is going to be sunsetting the proctoring tool as we know it—it will not be supported moving forward. They have a product named Verity and it is a competing product with Respondus lockdown browser. Some of the Ed Tech staff have looked at it and it is “impressive” it does analytics, can be used outside of canvas, and does flag students the way that respondus does. It can be added to quizzes and prevent other programs from opening and restricting access-it will also work outside of canvas, for example if someone is using a publisher quiz, it can block other applications. It seems that it is doing the same thing as Respondus. Ed has asked for pricing and is waiting for more information to be brought back for more discussion.
 - b. Ally and Yuja
 - i. Yuja has developed a product named Panorama that functions similarly to Ally and has some things that Ally can't do. Ed is asking for pricing on that as well. We are currently paying about \$44,000 for Ally and if there is a product that can do something similar at a better cost, we should investigate it. Panorama can work outside of the LMS, can be added to websites, etc.
 - ii. Ally is the program that ensures canvas materials are accessible and does an accessibility check.
 - c. Turn it in- added AI detection function in March, our current version will not include it going forward. Ed is asking how much additional it will be to keep the AI detection tool

4. Student notifications through canvas- Sherri Hanysz
 - a. Students have some complaints or comments “I never got that email” due to how many canvas emails students are getting.
 - b. Is there a way that canvas can be separate from JCCC email?
 - c. Ed showed what the defaults on Canvas are to a brand-new student and talked through the defaults.
 - d. Students do have the ability to change their notifications and how often they get them.
 - e. Are there some things that we think don’t need to be delivered immediately?
 - f. Discussion
 - i. Yes, this is a problem, but we all teach differently and leverage the tools differently.
 - ii. It is a moving target.
 - iii. Instructors need to know exactly what is pushed out, then instructors can teach students how to turn on and off notifications.
 - iv. Make a recommendation to the Orientation committee to teach students about the notifications there.
 - v. Make a recommendation at the instructor level—ask instructors to be clear with students when/how they will be communicating with them. Announcements, messages, etc.
 - vi. Students can change the settings on a course-by-course basis.
 - vii. Paul McCourt is working on a canvas course shell with the student orientation group, is this a place where we can include information there? Vince Miller will talk with the committee.
 - g. Default settings will be left as is, this concern will be addressed in Student Orientation, New Faculty Orientation, and we will find a way to get this info to other faculty.

5. Subgroup report on RSI- Jessica, George, Darlene
 - a. Committee has been meeting to determine a process to help faculty evaluate their courses.
 - b. Ed created a tool to self-evaluate based on the OSCAR rubric. There are 21 criteria, 4 sections, many criteria are not new, some were part of quality matters or from 2008.
 - c. George and Darlene used this tool to evaluate each other's courses. The comments and discussion were valuable for making changes and enhancing the courses. It is a good way to go through and check that RSI is there.
 - d. It could help find training tools, areas where PLD or Ed Tech and offer sessions.
 - e. This helps keep us ready for an HLC visit but mostly makes sure our online courses are the best they can be.
 - f. Discussion
 - i. Is there a way to add something in student feedback?
 - ii. This can help deans in evaluation.
 - iii. Ideally this will be rolled out next fall—but start gathering input from departments on the document now.
 - iv. This is an opportunity to get quality online courses. This is positive. It is a document to help us be better online instructors not as a punitive document.
 - v. This isn’t about everyone having the same course design just that the RSI is present.
 - g. Ed will be sending the document out at the end of the meeting. Ed Tech staff is working on an online form or a way to keep a central repository.
 - h. The document is still in draft, please give feedback so changes can be implemented and discussed at the next meeting.

6. Other business?

- a. No other business.
7. Next Meeting November 3 at 1:00.