

Meeting: **KOPS Advisory Committee Meeting**

Date: April 18, 2023

Time: 9:00am-10:00am

Room: RC 175

Attendees: Alisa Pacer, Sandra Warner, Dixie Johnson, Brett Edwards, Chad Loughman, Gina Egan, Gretchen Merritt

## Roundtable

### Area Updates

#### Brett Edwards – Campus Services

- North Campus construction
  - GEB 1<sup>st</sup> floor
  - SC Restrooms – 2<sup>nd</sup> and 3<sup>rd</sup> floor
  - SC Testing Center
  - COM Roof Replacement
  - Road repair
    - MTC west lower garage
    - MTC east portion will be closed during construction
- SCI will open for classes in August
- Tornado drill feedback
  - CSB – drill went well, everyone practiced.
    - Amy Edsall is the Primary BEL in CSB.

#### Deputy Chief Loughman – Police Department

- Post COVID – seems like more homeless people are showing up on campus.
  - The Police Department has been keeping an eye on the bus stop in the MTC circle drive.
- Expressive activities are increasing on campus.
  - The campus has certain locations where expressive activities can take place.
  - <https://www.jccc.edu/about/leadership-governance/policies/administrative-services/facilities-property/procedure-expressive-activity.html>
  - An individual was walking around campus last week asking for signatures. It is the personal choice if someone wants to sign a petition.
  - A gentleman has been standing in the COM Plaza talking about abortion. Last week he had anti-abortion graphic images.
- There will be helicopter landings on April 28 in the NE outer belt.
  - 8:30am and 1:30pm
  - The side road will be closed.
- The campus will be having an exterior lockdown drill the week of May 29.
  - Need to market the drill and get it on people's calendars.

- Officer Robles has been conducting Verbal De-Escalation training along with Personal Safety training.
  - Contact Officer Robles if your area would like to have this training.

#### Gretchen Merritt

- Tornado drill feedback
  - RC – classes sheltered. There were a couple of annoyed instructors.
    - CE keeps their doors locked. During a previous drill, someone piggybacked on the employees going into their area and kept asking staff questions on why their doors were locked.

#### Gina Egan

- Would like to have a copy of the expressive policy
- Tornado drill feedback
  - CLB – Storm security areas in CLB were a concern before the drill about how small the spaced were, but there were not any complaints after the drill.
    - There were a few students that refused to take shelter, but overall, there was positive feedback.

#### Sandra Warner – Mission Continuity & Risk Management

- Martin Yarborough attended Management Topics on April 13 to review BIA updates.
- From April 2020 to present, our mission processes have greatly improved.
  - Mission Continuity started in 2019.
- Business Impact Analysis (BIA) is done every 3 years.
  - There are 60 Business Processes developed.
- The Disaster Recovery Plan is done every year.
- Risk Assessment: workplace reminder – contact the PD for life threatening emergencies and contact ClinicalCare24 for non-life-threatening emergencies.

#### Alisa Pacer – Emergency Management

- Emergency Management needs to get with the GEB BELS and make sure they know what exits/entrances will be blocked during construction.
- Japan Festival – Evaluation best practices for the festival with the large occupancy numbers.
- ALICE – new enhanced training. Sign up for the class on April 25.
  - <https://jccc.libcal.com/event/10607880>
  - More sessions this summer
- Emergency Management hosts several training sessions on campus: Fire Extinguisher Training, CPR/AED, Stop the Bleed and ALICE.
  - Reach out to [emergencymanagement@jccc.edu](mailto:emergencymanagement@jccc.edu) for training needs.

**Next Meeting is Tuesday, September 19**