

# ABC Meeting February 6, 2023

## RC 253 & Zoom

3pm-5pm

### Attendance:

- Andrea Vieux, Lori Shank, Judi Guzzy, Jeff Lewis, Amanda Kraus, Jim Lane, Farrell Hoy Jenab, Brett Cooper

### General Items

- **Vandalism of office/hallway materials:** There was a situation in which Andrea Vieux was having faculty information and her Safe Zone sticker repeatedly removed from the bulletin board outside her office. For the latest incident a student was identified removing it and putting it into the recycling bin. There is a concern that we are not sure how widespread this problem might be and what measures are in place to address this, especially if this is targeting a particular group here on campus.
- Justin McMillian: Once a student is identified there is a judicial system that comes into play. Justin will have a conversation with the student to try and address the issue. He will address the DEI issues as well as be able to refer the student to other places to get additional help
- Andrea Vieux: What kinds of protections do we have in place for the targets of this type of vandalism
- JM: We can contact the campus police, this could escalate to the Overland Park Police Department – especially if the issue includes a person who is not a student.
- Barry: How can we make sure this Campus is a safe place for everyone. If there are a series of incidents possibly involving several individuals so each case is an “isolated incident”, but it creates a pattern that could make some people feel unsafe.
- AV: This is something that we should be aware of so that we notice when it happens and can address if it becomes a larger pattern
- **Bylaws Changes:** Looking at membership –
  - We would like to have each division send a representative to ABC. This way divisions vote on faculty representatives for ABC the same way that they vote for representation on other campus wide committees. The term would be two years.
  - The committee membership will continue to take place as it has been – but the committee representatives should not be serving double duty and also represent their division.

- ABC officers would not be representatives from either divisions or committees and would be independent of each.
- Goals: To give the committee some “memory” so that we have some members of ABC that are consistent from year to year. To have faculty members selected prior to the start of the new semester so we spend less time trying to form the committee itself and so that no divisions fall through the cracks as we have had occur. To prevent a single person from needing to represent several groups that may not have the same needs/interests. To make it easier for faculty to identify their ABC representative if they need information or have issues that they need to address with ABC.

### Committee Reports

- **ADA Instructional Committee:** This committee will meet on Thursday of this week.
- **Subcommittee on Academic Integrity:** There has been no meeting since the last ABC meeting
- **KOPS Advisory Committee:** No New Updates. Next Meeting 2/21/23
- **FA:** FA Executive Council will meet Monday 2/13 and the next general membership meeting will be 2/27 at 2:00 via Zoom.
- **Adjunct Council:** Joelle Spotswood: There have been conversations about membership as well as a stipend of some type for preparing for a class that they ultimately do not get to teach to respect the time that goes into preparing the course. Ways to improve the training for incoming adjunct faculty and recognition for longtime adjunct faculty
- **Chairs Council:** ICC has not met since the last ABC meeting. Next meeting: Friday, February 17.
- **DEI Committee:**
  - DEI reception on Friday, February 17 from 2-3p in the Co-Lab.
  - Executive Director, Inclusion & Engagement position posted; it closes 2/24; Electra Arzola announced at Friday’s strategic planning retreat that 79 applications had already been received.
- **Ed Affairs:** Discussion about courses coming through asking for Gen Ed designation in order to satisfy Gen Ed requirement for KBOR gen ed mandate - students must complete whole gen ed block at JCCC to count for transfer purposes.

- **OLAC:** Report given by Kevin Cannell (subbing); most recent OLAC meeting was 02/03/2023
  - Ending Dates for Canvas Courses – Ed Lovitt reported the date to close access/prevent edits to Canvas course shells after the semester was set to 2 weeks many years ago (back to Angel LMS days). The two-week time was deemed enough time for students to review their grades. If faculty know in advance they will need to extend access to their Canvas shell, they may do so within their course settings. The ETC can provide faculty extended access if the need arises after the date passes.
    - Students who need to appeal a grade (they have 45 days to appeal) can have the course reopened, but that request will need to come through Mickey’s office as part of the appeal procedure rather than from the student directly.
  - YuJa Storage down to 28TB
    - 2 options: unlimited vs pay-as-you-go – on-going discussion
    - Retiree videos – Ed Lovitt et al will draft some suggestions to assist employees during their separation process and saving, downloading, sharing, digital content they want to keep or make available to colleagues.
  - Regular Substantive Interaction (RSI) Discussion (US Department of Education)
    - Divisions and Departments should be engaging in discussion and implementing RSI course structure as needed for online courses.
    - Ed Tech has developed a video: <https://jccetcfiles.z14.web.core.windows.net/rsi/story.html>
- **ETAC:** There has not been any additional meetings. We have a meeting scheduled next week.
- **Assessment Council:** February meeting is being planned.
- **Program Review Committee:** Review is underway. Feedback will be cataloged and relayed to programs in April, if not earlier. The review committee is a great group and much appreciated.
- **IDC:** We have not met since the last ABC meeting.
- **Faculty Development:**
  - Faculty Newsletter—send content suggestions to [fjenab@jccc.edu](mailto:fjenab@jccc.edu)
- **Academic Calendar Committee:** No news to report. AY 24/25 will be before the board in March
- **Counseling:** No report at this time

- **Mickey's Office:** KBOR is working on a metrics dashboard to be completed by the end of the semester including general information across the state, including the information that we send to them about the JCCC (degrees, graduation rates, scholarships offered, etc.) This is part of their degree tracking mechanism to show people what a degree will actually do for them. We should know next month.